

## Citations in a FLASH

This worksheet helps you organize your search and citations for the resources on your topic.

(<http://www.tcc.edu/lrc/index.htm>)

Name: \_\_\_\_\_

Instructor: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_

Topic: \_\_\_\_\_

## Library Catalog

Use the library catalog to locate books, media, or periodicals the Library owns. From the LRC home page, under Resources click **Library Catalog**.

- **Keyword** search: In a keyword search results are found in the author, title, subject, or note field of the catalog's record. Search the library catalog using your key words for your topic.

Author: \_\_\_\_\_

Title: \_\_\_\_\_

Place of publication: \_\_\_\_\_ Publisher: \_\_\_\_\_

Date of publication: \_\_\_\_\_ Campus: \_\_\_\_\_ Call number: \_\_\_\_\_

- **Subject (LC) begins with ...** search: In a subject search the results are found only in the subject field of the catalog record. Controlled subject headings assigned to library materials are authorized by the Library of Congress. Subject headings group materials together regardless of key words. Search the library catalog using subject (LC) headings.

Author: \_\_\_\_\_

Title: \_\_\_\_\_

Place of publication: \_\_\_\_\_ Publisher: \_\_\_\_\_

Date of publication: \_\_\_\_\_ Campus: \_\_\_\_\_ Call number: \_\_\_\_\_

## Databases of Articles

Use indexes and databases to locate citations, abstracts, and/or full text articles of magazines, journals, and newspapers. The full text databases provide a broad base of articles covering a wide range of subjects. You need all the following citation information so your reader can locate the same article you cite.

- From the LRC home page under Resources click **Favorite databases** locate an article on your topic:

Author of article: \_\_\_\_\_

Title of article: \_\_\_\_\_

Publication name: \_\_\_\_\_ Date, volume, page: \_\_\_\_\_

Database Name: \_\_\_\_\_ Database Publisher: \_\_\_\_\_

- From LRC home page under Resources click **Favorite databases** locate another article in a different database:

Author of article: \_\_\_\_\_

Title of article: \_\_\_\_\_

Publication name: \_\_\_\_\_ Date, volume, page: \_\_\_\_\_

Database Name: \_\_\_\_\_ Database Publisher: \_\_\_\_\_

### **Magazines, Journals, & Newspapers: Databases by Subject and Title**

Subject access to databases allows you to go to databases grouped into broad subject divisions. Subject, or specialized, databases may or may not provide full text materials while providing a more in depth coverage of specialized topics. Title access to databases allows you to go directly to the database if you know its name. From the A-Z list of databases, select a database to search by clicking on the title of the database.

- From the LRC home page under Resources click **A-Z list of databases** then select a database by title and locate an article:

Author of article: \_\_\_\_\_

Title of article: \_\_\_\_\_

Publication name: \_\_\_\_\_ Date, volume, page: \_\_\_\_\_

Database Name: \_\_\_\_\_ Database Publisher: \_\_\_\_\_

### **Reference Sources**

Great for background and statistical information, a library's reference collection includes up-to-date sources of information such as encyclopedias, dictionaries, almanacs, directories, bibliographies, indexes and abstracts.

Find a reference source in the library catalog by using your search term and the word reference OR browse the reference collection in the same call number area of books you have already found OR use the **Find Encyclopedias & reference** page of the LRC website.

- Name of the source: \_\_\_\_\_
- Description of what you found (definition, article, encyclopedia entry, etc.):  
\_\_\_\_\_

### **Subject Guides**

From LRC> **Research guides** use a subject guide to locate a website for your topic.

- Name (not the name of the subject guide) and URL (ex. <http://www.nationalhomeless.org>) of web site you found:  
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