



TIDEWATER COMMUNITY COLLEGE

From here, go anywhere.™

TIDEWATER COMMUNITY COLLEGE

The Beazley School of Nursing
Registered Nursing Program

Nursing Student Handbook

Tidewater Community College

Portsmouth, Virginia

& Cooperative

Program

Eastern Shore Community College

Melfa, Virginia

2011 – 2012

Updated January 2012

Dear Nursing Student:

Welcome to the Tidewater Community College Nursing Program. You have taken another important step in your life by enrolling in the two-year associate degree nursing program which, when completed, leads you to your career goal – becoming a registered nurse!

The academic and professional preparation you will receive in the next two years qualifies you to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). Upon successful completion of the licensing examination you are eligible for employment as an associate degree nurse able to practice with safe minimum competence. It prepares you to continue your professional education and provides you with the basic preparation for personal growth and living in an ever-changing, complex society.

This handbook provides policies, guidelines and procedures of the Nursing Program, and will serve as an adjunct to the College Catalog and Student Handbook. We look forward to your joining us in the practice of nursing.

Sincerely,

The Nursing Faculty

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I. Tidewater Community College—Mission

Tidewater Community College provides collegiate educational and training to adults of all ages and backgrounds, helping them achieve their individual goals and contribute as citizens and workers to the vitality of an increasingly global community.

Commitments that Inform the Mission:

- Open access to high-quality, affordable education to prepare students for transfer to a four-year baccalaureate institution, as well as for entry or advancement in the workforce.
- Cultural diversity as a critically important strength for students to meet the changing needs of a pluralistic, democratic society.
- Lifelong learning to heighten the awareness of students to multiple paths for achievement while helping them pursue the choices most conducive to their individual needs.
- Partnerships and proactive responsiveness to develop cutting-edge programs that meet the changing needs of students and industry, while contributing to the economic, civic and cultural vitality of the regions, the Commonwealth, the nation, and the international community.
- A comprehensive range of programs and services recognized for excellence by leaders of business, industry, and government and by educators in K-12 education and four-year colleges and universities.

II. Philosophy and Outcomes of the Nursing Program

The philosophy and outcomes of the nursing program were developed by the faculty to reflect the mission of Tidewater Community College. The college offers a two-year nursing program leading to an Associate of Applied Science Degree designed to prepare selected students to render direct patient care as beginning practitioners of professional nursing in various healthcare facilities.

The academic climate affords students the opportunity to acquire skills and gain knowledge needed for immediate employment as safe practitioners of nursing at the associate degree level. It also provides the student with the basic skills needed to function as a self-confident, socially aware individual in an ever-changing society. This preparation may be used as a base for continuing education and for professional development.

The nursing faculty recognizes that society directs the healthcare needs of communities. Society is composed of community individuals, families, and groups who demonstrate patterns of relationships which are influenced by cultural dynamics and values.

The nursing faculty acknowledges that man is a unique bio-psychosocial being with intrinsic worth, reacting constantly to internal and external stressors as he directs his own health-related behavior. Therefore, we believe that nursing is holistic health-care focusing on promotion, maintenance and restoration of health across the life span, considering socio-cultural, religious, and ethnic factors. The nursing process is utilized to appraise and alter the environment so that it is conducive to maximum individual adaptation on a health-illness continuum from high level wellness to severe illness.

The increasing importance of health promotion is recognized as an essential component of nursing practice and is incorporated as appropriate. The nurse is recognized as a member of the healthcare team who collaborates with other related disciplines in the delivery of cost-effective care. Through the use of critical thinking, clinical judgment, and decision making, the nurse applies specific knowledge to assist meeting the needs of patients of all ages. This includes the appropriate directing and delegating of patient care to others.

The faculty agrees that nursing education is a process which is flexible and responsive to the changing needs of society. Nursing education utilizes principles gathered from the natural and social sciences, the humanities, and from nursing concepts and theories. We believe students are active participants in their educational process; thus, following a series of cognitive operations and conceptualizations, students utilize critical thinking to plan and implement integrated responses to the environment in which they are placed. The teacher creates a learning environment in which individual needs, interests, abilities, and feelings are identified.

We recognize that each student is a product of previously gained value systems affected by socio-cultural and experiential factors which influence the result of the teaching-learning process. Therefore, the nursing curriculum provides an appropriate distribution between general education and nursing courses in order to attain the desired outcomes. Multiple instructional methodologies and planned clinical experiences in varied community agencies facilitate the implementation of the curriculum and augment the learning process. The environment provides the student appropriate opportunity for progress through continuing, in-depth, and periodic evaluation.

The faculty agrees that the associate degree nurse is a generalist who utilizes the nursing process to care for the individual with common well-defined health problems, in structured settings where protocol or procedure is established and ideally under the supervision of a baccalaureate nurse.

The nursing faculty supports the core components and competencies of the ADN graduate as set forth by the National League for Nursing. The core components for the associate degree nurse include: professional behaviors, communication, assessment, critical thinking, therapeutic interventions, teaching and learning, collaboration and managing care. The competencies of the Associate Degree Nursing program are derived from these core components. The core components are those elements essential for entry into associate degree nursing practice. The practice of a graduate from an associate degree nursing program is characterized by critical thinking, clinical competence, accountability, adhering to high standards of nursing practice and a commitment to the value of caring. The associate degree nurse uses interpersonal communication skills to interact with patients, families, significant others, and members of the healthcare team. Communication involves verbal, non-verbal, and written components. The role of the nurse in conflict resolution relies heavily on effective communication skills. Therapeutic skills and documentation are critical applications of communications skills. The associate degree nurse manages care through collaboration, organization, delegation, accountability, advocacy, and respect for other healthcare workers. The practice of a graduate from an associate degree nursing program is committed professional growth, continuous learning and self-development.

The graduate of this program is eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN). This nurse is able to perform at the established competency level of an associate degree nurse, as established by the National League for Nursing (NLN) and the Virginia Board of Nursing, after adequate orientation in healthcare facilities.

The following learning outcomes have been established for the nursing program. The graduate is expected to demonstrate competency by:

1. Utilizing critical thinking to integrate principles from the natural and social sciences, nursing theories and concepts, and the humanities, to provide competent nursing care aimed at the protection, promotion, maintenance and restoration of health for the individual, family and community that is evidenced based.
2. Promoting health through the individual's adaptation to stressors/health problems throughout the life span through teaching about health and illness as a part of the nursing process.
3. Collaborating with the patient, family, and the healthcare team to obtain knowledge of the individual's reaction to therapy, to assist with the overall evaluation of the outcome of provided healthcare.
4. Demonstrating therapeutic communication in collaboration with patients, families, health team members and others within racially and culturally diverse settings.
5. Managing nursing care for a group of patients using the nursing process and assisting other nursing personnel to improve skills while providing therapeutic interventions in various settings.
6. Being accountable for nursing judgments and actions consistent with the practicing components of the associate degree nurse by recognizing self-competencies, self-limitations, and ethical decision making within the scope of practice.
7. Assuming responsibility for continued learning and self-development in order to be responsive to the changing demands of society and the nursing profession.

8. Using current and emerging technologies in providing competent cost effective care across the continuum.
9. Synthesizing assessment skills that incorporate evidence based information which formulates the basis for therapeutic interventions and decision making.

Organizing Structure

The nursing faculty of Tidewater Community College developed the organizing structure to unify the overall structure of the curriculum. This structure is written and is compatible with the program philosophy and objectives. The structure gives direction for designating major content areas.

Nursing and the direction of healthcare is largely influenced by societal relationships among community individuals, families, and groups, who demonstrate patterns of relationships which are influenced by cultural dynamics and values. Society includes culture, families, individuals, patterns of relationships, values and communities.

The organizing structure depicts the main organizing concept, homeostasis-stress-adaptation, of the nursing curriculum, reflective of concepts in Roy's Theory. Man, the recipient of healthcare, is a unique holistic biopsychosocial being subject to internal/external stressors from a constantly changing environment that interferes with his ability to meet his human needs. Man is endowed with certain innate and acquired adaptive mechanisms that assist him in coping with his environment. When he is unable to adapt to changes or his ability to adapt is limited or not adequate, disruptions result.

The goals of the TCC associate degree nursing program are to provide care for patients/families across the life span exhibiting maladaptive responses to stress; to help prevent reoccurrences of injuries and minimize stressors when possible; to promote adaptive responses to stress; and to facilitate the restoration of optimum health and maintenance of integrity as patients move along the health-illness continuum. The nursing process serves as a foundation spanning the entire curriculum, increasing in complexity as it is utilized. These goals are accomplished through the nursing process which includes data collection and analysis, formulation of nursing diagnoses that define adaptation needs, setting patient centered/patient goals, planning and implementing appropriate nursing care to achieve goals, and evaluating patient responses.

Several core components have been identified for content integration. These essential components pervade the course objectives, clinical objectives and unit objectives are: professional behaviors, communication, assessment, critical thinking, therapeutic interventions, teaching and learning, collaboration, and managing care. These components strengthen the organizing structure and assist students to perceive the relationship of various courses and to one another.

Professional behaviors are characterized by a commitment to the profession of nursing. The underlying tenet of professional behaviors is the concern for others as demonstrated by caring, valuing the profession of nursing and participating in continuous professional development. Major elements of professional behaviors include adhering to standards, accountability, and functioning within legal, ethical and regulatory frameworks.

Communication is essential to interacting with patients, families, significant others, community agencies and members of the healthcare team and in resolution of conflicts. Communication includes verbal, non-verbal, and written components including information technology. The associate degree nurse uses interpersonal communication skills to interact with patients, families, significant others, and members of the healthcare team. Inherent in communication is the demonstration of caring compassionate behavior and sensitivity to cultural factors directed to promote positive outcomes and to establish trusting relationships.

Assessment involves the systematic collection of information from sources to establish the foundation for providing nursing care inclusive of the resources available to meet the patient's needs. Assessment includes data collection, analysis, and synthesis of relevant data. Comprehensive assessment provides a holistic view of the patient including physical, developmental, emotional, psychosocial, functional status and cultural dimensions.

Critical Thinking is maximizing human potential through purposeful, results-oriented thinking. It is driven by meeting the needs of patients, families and communities that are based on principles of the nursing process. Critical thinking requires nursing knowledge, skills, experience and decision making capability. Critical thinking is guided by professional standards and ethical codes. Essential to critical thinking is making accurate assessments, using methods to access information, analysis and integration of knowledge and formulation of clinical judgments for purpose of individualizing care, delivering accurate safe care that moves the patient toward positive outcomes. Appropriate critical thinking is achieved through evidenced based information that is the foundation for decision making.

Therapeutic Interventions are nursing behaviors is based on knowledge and understanding of natural and social sciences, nursing theories, and the humanities, nursing research and past experiences that are used to assist patients in meeting their needs. Inherent in therapeutic interventions is caring, the "being with" or "doing for" that includes nurturing, protection, compassion and person-centered care that assists patients to meet desired results. It is this caring that creates the environment of hope and trust, where patient's cultural values and beliefs are respected as they make choices regarding their lifestyles. Therapeutic interventions also include using appropriate clinical skills, applying nutritional and pharmacological concepts to assist patients to meet their healthcare needs.

Teaching and Learning is implemented through collaborative engagements with the patient, significant others, and the healthcare team to promote, maintain and reduce risks through the educational process. The educational process assists the patient and family to make informed decisions, directed to achieve positive outcomes and to support self care. Integral components of the teaching process are the transmission of information, evaluation of responses to teaching and modification of teaching based on identified responses.

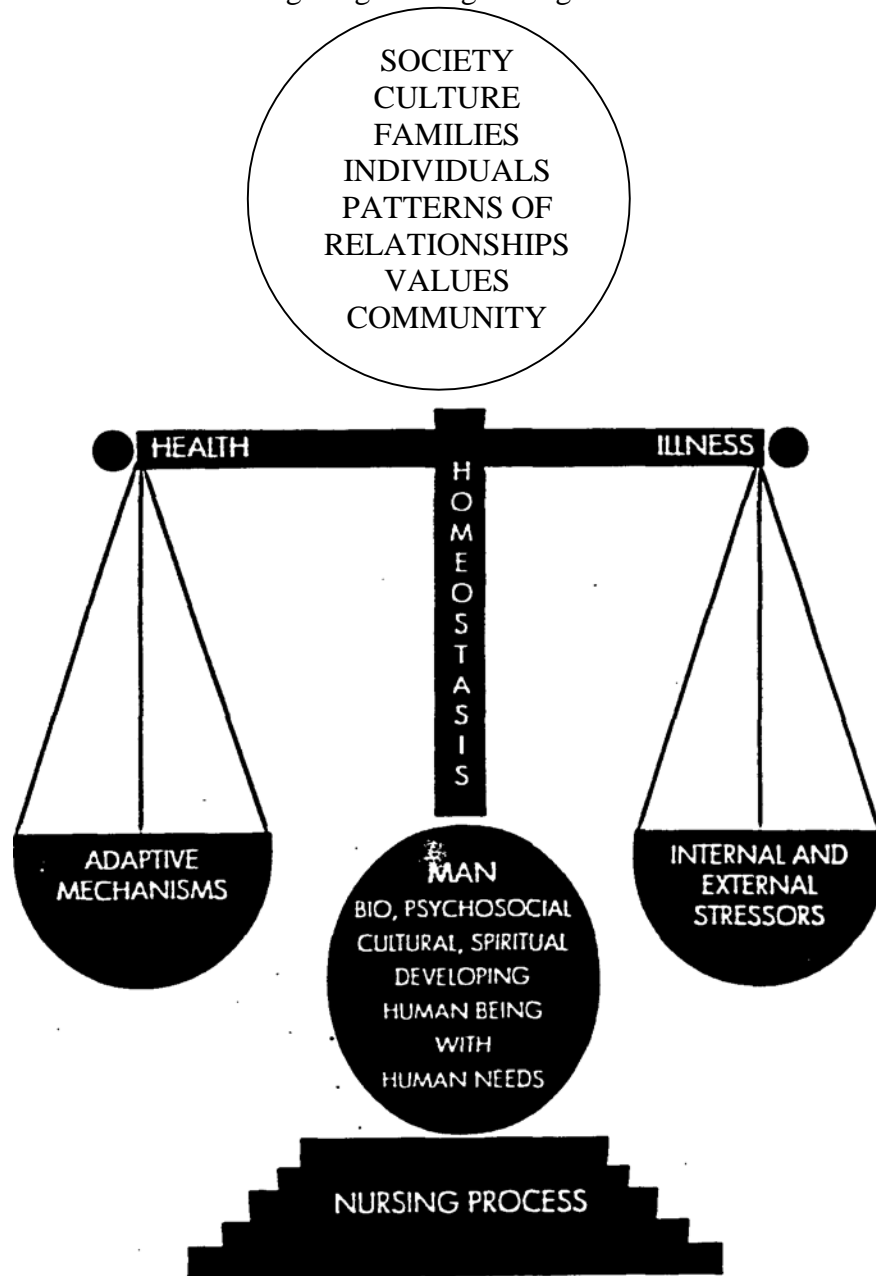
Collaboration is shared planning, decision making, problem solving, goal setting and assumption of responsibility achieved through open professional communication and the cooperative efforts of the healthcare team. Collaboration occurs with the patient, significant support persons, peers, healthcare team members, and community agencies. The nurse functions as patient advocate, liaison, coordinator, and colleague as participants work together to meet patient needs and move the patient toward positive outcomes. Collaboration considers the needs, priorities, preferences, resources/services, shared accountability and mutual respect of the patient.

Managing Care is the effective and efficient use of resources (human, financial, technological) to meet patient needs and organizational outcomes. Essential to effective management is collaborative planning, organizing, directing, and controlling for the purposes of assisting the patient to move toward positive outcomes in a cost effective manner, to transition within and across healthcare settings, and to process resources.

The faculty believes that learning progresses from simple to complex. Faculty purposefully select learning experiences which help students operationalize simple to complex concepts through the utilization of the nursing process.

TIDEWATER COMMUNITY COLLEGE

Nursing Program Organizing Structure



CORE COMPONENTS/THREADS

Professional Behaviors * Therapeutic Interventions (skills, pharmacology and nutrition) * Teaching and Learning * Communication * Collaboration
Critical Thinking * Managing Care * Assessment

Board of Nursing Statutes and Regulations

"Professional nurse," "registered nurse" or "registered professional nurse" means a person who is licensed or holds a multistate licensure privilege under the provisions of this chapter to practice professional nursing as defined in this section. Such a licensee shall be empowered to provide professional services without compensation, to promote health and to teach health to individuals and groups. The abbreviation "R.N." shall stand for such terms.

§ 54.1-3016. Use of title "registered nurse" or "R.N."

Any person who holds a license or a multistate licensure privilege to practice professional nursing in Virginia shall have the right to use the title "registered nurse" and the abbreviation "R.N." No other person shall assume such title or use such abbreviation or any other words, letters, signs or devices to indicate that the person using the same is a registered nurse. (1970, c. 116, § 54-367.17; 1988, c. 765; 2004, c. 49.)

"Professional nursing," "registered nursing" or "registered professional nursing" means the performance for compensation of any nursing acts in the observation, care and counsel of individuals or groups who are ill, injured or experiencing changes in normal health processes or the maintenance of health; in the prevention of illness or disease; in the supervision and teaching of those who are or will be involved in nursing care; in the delegation of selected nursing tasks and procedures to appropriately trained unlicensed persons as determined by the Board; or in the administration of medications and treatments as prescribed by any person authorized by law to prescribe such medications and treatment. Professional nursing, registered nursing and registered professional nursing require specialized education, judgment, and skill based upon knowledge and application of principles from the biological, physical, social, behavioral and nursing sciences. (Code 1950, § 54-326; 1970, c. 116, § 54-367.2; 1988, cc. 580, 765; 1989, cc. 7, 278; 1990, c. 104; 1996, c. 166; 1998, c. 458; 2004, c. 49.)

§ 54.1-3007. Refusal, revocation or suspension, censure or probation.

The Board may refuse to admit a candidate to any examination, refuse to issue a license, certificate, or registration to any applicant and may suspend any license, certificate, registration, or multistate licensure privilege for a stated period or indefinitely, or revoke any license, certificate, registration, or multistate licensure privilege, or censure or reprimand any licensee, certificate holder, registrant, or multistate licensure privilege holder, or place him on probation for such time as it may designate for any of the following causes:

1. Fraud or deceit in procuring or attempting to procure a license, certificate, or registration;
2. Unprofessional conduct;
3. Willful or repeated violation of any of the provisions of this chapter;
4. Conviction of any felony or any misdemeanor involving moral turpitude;
5. Practicing in a manner contrary to the standards of ethics or in such a manner as to make his practice a danger to the health and welfare of patients or to the public;
6. Use of alcohol or drugs to the extent that such use renders him unsafe to practice, or any mental or physical illness rendering him unsafe to practice;
7. The denial, revocation, suspension or restriction of a license, certificate, registration, or multistate licensure privilege to practice in another state, the District of Columbia or a United States possession or territory; or
8. Abuse, negligent practice, or misappropriation of a patient's or resident's property. (Code 1950, § 54-353; 1970, c. 116; 1979, c. 5, § 54-367.32; 1982, c. 598; 1988, c. 765; 1989, c. 278; 2003, c. 249; 2005, cc. 610, 924.)

§ 54.1-3008. Particular violations; prosecution.

- A. It shall be a Class 1 misdemeanor for any person to:
 1. Practice nursing under the authority of a license or record illegally or fraudulently obtained or signed or issued unlawfully or under fraudulent representation;
 2. Practice nursing unless licensed to do so under the provisions of this chapter;
 3. Knowingly employ an unlicensed person as a professional or practical nurse or knowingly permit an unlicensed person to represent himself as a professional or practical nurse;
 4. Use in connection with his name any designation tending to imply that he is a professional nurse or a practical nurse unless duly licensed to practice under the provisions of this chapter;
 5. Practice professional nursing or practical nursing during the time his license is suspended or revoked;
 6. Conduct a nursing education program for the preparation of professional or practical nurses unless the program has been approved by the Board;

7. Claim to be, on and after July 1, 1997, a certified massage therapist or massage therapist or use any designation tending to imply that he is a massage therapist or certified massage therapist unless he is certified under the provisions of this chapter.
- B. The provisions of this section shall apply, mutatis mutandis, to persons holding a multistate licensure privilege to practice nursing. (Code 1950, § 54-359; 1970, c. 116; 1982, c. 598, § 54-367.35; 1988, c. 765; 1996, c. 166; 2004, c. 49.) §§ 54.1-3009. , 54.1-3010. Repealed by Acts 2004, c. 64.

§ 54.1-3011. Renewal of licenses; lapsed licenses; reinstatement; penalties.

- A. Every license issued under the provisions of this chapter shall be renewed biennially by such time as the Board may prescribe by regulation. The Board shall mail an application for renewal to every licensee, but the failure to receive such application shall not excuse any licensee from the requirements for renewal. The person receiving such application shall furnish the requested information and return the form to the Board with the renewal fee.
- B. Any licensee who allows his license to lapse by failing to renew the license may be reinstated by the Board upon submission of satisfactory evidence that he is prepared to resume practice in a competent manner and upon payment of the fee.
- C. Any person practicing nursing during the time his license has lapsed shall be considered an illegal practitioner and shall be subject to the penalties provided for violations of this chapter. (Code 1950, § 54-352; 1956, c. 48; 1970, c. 116, § 54-367.25; 1974, c. 194; 1979, c. 5; 1982, c. 598; 1988, c. 765.)

§ 54.1-3017. Qualifications of applicant for registered nurse's license; examination; graduates of foreign nursing education programs.

- A. An applicant for a license to practice professional nursing shall submit evidence satisfactory to the Board that such applicant:
 1. Has completed an approved four-year high school course of study or the equivalent as determined by the appropriate educational agency;
 2. Has received a diploma or degree from an approved professional nursing education program;
 3. Has passed a written examination as required by the Board; and
 4. Has committed no acts which are grounds for disciplinary action as set forth in this chapter. (Code 1950, § 54-346; 1970, c. 116; 1979, c. 5, § 54-367.13; 1982, c. 598; 1988, c. 765.)

Board of Nursing—Application for Licensure

Students will receive guidance to complete the application for Licensure by Examination forms. Students will need to have the following information available to send with their application:

1. GED certification number for those students who are not high school graduates
2. Passport picture with their legal name signed across the front of the picture
3. Designated fees (will be discussed)
4. Certified copies of court orders for students who have been convicted, pled guilty to or pled Nolo Contendere to the violation of any federal, state or other statute or ordinance constituting a felony or misdemeanor. (Including convictions for driving under the influence, but excluding traffic violations)
5. Letters from treating licensed professional summarizing diagnosis, treatment, prognosis for those who have had a mental, physical or chemical dependency condition which would interfere with the ability to practice nursing.

Excerpt: Code of Virginia

Employment for compensation of persons convicted of certain offenses prohibited; criminal records check required; suspension or revocation of license. - On or after July 1, 1992, a licensed nursing home shall not hire for compensated employment persons who have been convicted of murder, abduction for immoral purposes as set out in §18.2-48, sexual assault as set out in Article 7 (§18.2-61 et seq.) of Chapter 4 of Title 18.2, pandering as set out in §18.2-355, crimes against nature involving children as set out in §18.2-361, taking indecent liberties with children as set out in §18.2-370 or §18.2-370.1, abuse and neglect of children as set out in §18.2-371.1, including failure to secure medical attention for an injured child, or obscenity offenses as set out in §18.2-374.1 or convicted under §18.2-379, crimes against the person as set out in Chapter 4 (§18.2-30 et seq.) of Title 18.2, crimes against property as set out in Chapter 5 (§18.2-77 et seq.) of Title 18.2, crimes involving fraud as set out in Chapter 6 (§18.2-168 et

seq.) of Title 18.2, crimes involving health and safety as set out in Chapter 7 (§18.2-27 et seq.) of Title 18.2, crimes involving morals and decency as set out in Chapter 8 (§18.2-325 et seq.) of Title 18.2, or abuse or neglect of an incapacitated adult as set out in §18.2-369.

"Similar language is found in other sections of the Code of Virginia relating to employment in home care organizations (§32.1-162.9:1), licensed homes for adults (§63.1-173.2), licensed district homes for adults (§63.1-189.1) and licensed adult day care centers (§63.1-194.1).

TCC Requirement—Criminal History and Sex Offender Crimes Against Minor Background Checks Criminal History and Sex Offender Crimes Against Minor Background Checks are required. Students who have positive results from checks may be prohibited from clinical experience and may not complete the program. Positive results will be reported to the risk manager of the clinical agency for a determination to allow students to attend clinical. The fee for these checks range \$30.00-\$40.00 which will be paid by the student.

Technical Standards for Nursing

Students admitted to the nursing program can be expected to meet essential requirements which necessitate the physical and mental abilities listed below. Students seeking appropriate academic adjustments related to these technical standards may receive assistance from the counseling office or disability specialists. (Refer to College Catalog.)

1. Assimilate knowledge acquired through lecture, discussion and readings.
2. Comprehend and apply basic mathematical skills, e.g., ratio and proportion concepts, use of conversion tables, calculation of drug dosages.
3. Comprehend and apply abstract concepts from biological, sociological and psychological sciences.
4. Communicate effectively and organize thoughts to prepare written documents that are correct in spelling, style, and grammar.
5. Read charts, records, scales, small print, monitoring devices, handwritten notations and distinguish colors.
6. Distinguish tonal differences and use the telephone.
7. Distinguish odors of drugs and solutions; distinguish odors to monitor and assess health needs.
8. Demonstrate sufficient tactile ability to differentiate changes in sensations, e.g., pulses, temperatures.
9. Correctly manipulate equipment necessary for providing nursing care to clients, e.g., syringes, infusion pumps, life support devices.
10. Move unassisted from room to room and maneuver in small spaces when providing client care.
11. Establish interpersonal rapport sufficient to communicate and relate to individuals, families and community groups with social, emotional, intellectual and cultural differences.
12. Be able to carry/lift items weighing 50 pounds or more.
13. Be able to provide nursing care safely to clients for a period of six to twelve hours.
14. Provide emergency assistance for clients.

Nursing Curriculum of Study
Associate of Applied Science Degree: Nursing (156)

Generic Student	Articulated LPN	Advanced Placement LPN
<i>General Education Requirements (28 Credits)</i>	<i>General Education Requirements (28 Credits)</i>	<i>General Education Requirements (28 Credits)</i>
BIO 141 Human Anatomy & -142 Physiology I – II (8)	BIO 141 Human Anatomy & -142 Physiology I – II (8)	BIO 141 Human Anatomy & -142 Physiology I – II (8)
BIO 150 Introductory Microbiology (4)	BIO 150 Introductory Microbiology (4)	BIO 150 Introductory Microbiology (4)
ENG 111 College Composition -112 I & II (6)	ENG 111 College Composition -112 I & II (6)	ENG 111 College Composition -112 I & II (6)
PSY 201 Introduction to Psychology (3)	PSY 201 Introduction to Psychology (3)	PSY 201 Introduction to Psychology (3)
SDV 101 Orientation to Healthcare (1)	SDV 101 Orientation to Healthcare (1)	SDV 101 Orientation to Healthcare (1)
PHI 226 Social Ethics (3)	PHI 226 Social Ethics (3)	PHI 226 Social Ethics (3)
PSY 235 Child Psychology (or SOC 220) (3)	PSY 235 Child Psychology (or SOC 220) (3)	PSY 235 Child Psychology (or SOC 220) (3)
<i>Program Requirements (41 Credits)</i>	<i>Program Requirements (41 Credits)</i>	<i>Program Requirements (41 Credits)</i>
NUR 108 Nursing Principles & Concepts I (6)	NUR 115 Transition from LPN to RN Education (7)	Completion of standardized test and Calculation of Dosage test awards credit for NUR 108/103.
NUR 130 Nursing Assessment and Basic Pharmacology (3)	NUR 270 Essential Nursing Concepts II (4)	NUR170 Essentials of Medical Surgical Nursing (4)
NUR170 Essentials of Medical Surgical Nursing (4)	NUR 271 Essential Nursing Concepts III (4)	NUR 180 Essentials of Maternal Newborn Nursing (4)
NUR 180 Essentials of Maternal Newborn Nursing (4)	NUR 272 Essential Nursing Concepts IV (4)	NUR 201 Psychiatric Nursing (4)
NUR 201 Psychiatric Nursing (4)	NUR 273 Essential Nursing Concepts V (4)	NUR 270 Essential Nursing Concepts II (4)
NUR 270 Essential Nursing Concepts II (4)	NUR 299 Nursing Perspectives (1)	NUR 271 Essential Nursing Concepts III (4)
NUR 271 Essential Nursing Concepts III (4)	NUR 255 Nursing Organization and Management (3)	NUR 272 Essential Nursing Concepts IV (4)
NUR 272 Essential Nursing Concepts IV (4)		NUR 273 Essential Nursing Concepts V (4)
NUR 273 Essential Nursing Concepts V (4)	Upon successful completion of NUR 115, students are awarded credit for the first year nursing courses.	NUR 299 Nursing Perspectives (1)
NUR 299 Nursing Perspectives (1)		NUR 255 Nursing Organization and Management (3)
NUR 255 Nursing Organization and Management (3)		
Minimum Credits Required 69	Minimum Credits Required 69	Minimum Credits Required 69
To graduate, you must meet the college's computer competency requirement.	To graduate, you must meet the college's computer competency requirement.	To graduate, you must meet the college's computer competency requirement.

III. Resources/Support Services

Dean

Dr. Phyllis Eaton is Dean for the Nursing Program . Her office is located on the Portsmouth Campus in Building B. Her telephone number is 822-2308.

Nursing Program Head

Ms. Teresa Granger is the Program Head for the Nursing Program. Her office is located on the Portsmouth Campus in Building B. Her telephone number is 822-2319.

Nursing Office Administrative Specialist

Mrs. Charlotte Trotter is located on the Portsmouth Campus in Building B, Room 101. Her telephone number is 822-2303. Students who wish to meet with the Program Head or Dean should see the administrative specialist. Office hours are usually 7:30 a.m. - 4 p.m.

Nursing Faculty

Denise Bell	822-2737	Kertiole Gewbu	822-2334
Roberta Bernardini	822-2325	Ruth Kopanski	822-2331
Rita Bouchard	822-2329	Katherine Pennington	822-2332
Rina Reynolds	822-2335	Terri Long*	789-1785
Dr. Jeanine	789-1786	Viola Smith	822-2330
Freeze*		Cindy Tumilty	822-2739
Melinda Key	822-2309	Kim Lott	822-2406
Teresa Granger	822-2319		

*ESCC

Bookstore

The College's main bookstore is located in McArthur Center, in Norfolk on the third level. Business hours are 8 a.m. -10 p.m. Monday through Saturday and 11 a.m. -6 p.m. on Sunday. The telephone number is 625-3459. A distribution center is located on the Portsmouth Campus. The telephone number is 822-2620. At Eastern Shore, the bookstore is located on campus.

Communication

Students may contact nursing faculty directly at the phone numbers listed above. The phone numbers are listed above. Communication may also be made through e-mail. Student absences should be communicated directly with the nursing faculty. Students may access final grades online in the Student Information System. Grades will not be issued by the Nursing Office.

Career-Transfer Resource Center

Students who intend to transfer to another college or university may visit the Resource Center located in Building A, Room A134. The hours of operation are 8:30 a.m. -6:30 p.m. Monday and Tuesdays; Wednesday through Friday, the hours are 8:30 a.m. -5:00 p.m.

Computer Lab

The open computer lab is located in the library in Building A, Room 240. Students may review CDs, access blackboard, SIS and student email. Computers are not to be used for personal use.

Student Development

Personal and career planning are available through the Counseling Office, Building A, Room 436. Any of the counselors are available to assist nursing students. The main number for counseling is 822-2200. Other numbers for Student Development include 822-2170; 8222172. Mr. Jim Brofee may be contacted at ESCC at 789-1777.

Library

The Library is located in Building A, Room 240. The general hours of operation are Monday through Thursday 7:30 a.m. -9 p.m.; Friday 9 a.m. -7 p.m.; Saturday 9:00 a.m. - 1:00 p.m. The number of the library is 822-2130. The library at ESCC is located in Room C-104. Hours of operation at ESCC are Monday through Thursday 8 a.m. -8 p.m.; and Friday 8 a.m. -4:30 p.m.

Open Door Project

This grant-funded project is designed to provide additional support services to students who meet grant criteria. Those students interested in the project will need to complete an application. The office is located in Building A, Room 141. Hours of operation are posted. The office telephone number is 822-2211.

Learning Assistance Laboratory

Students in need of tutorial assistance need to meet with the nursing faculty to review test materials, etc. Students in need of additional assistance may call 822-2709 for information. Students may receive assistance with reading, writing and mathematics. The Learning Assistance Lab is located in Building A, Room 110. The hours of operation are Monday through Thursday 9 a.m. - 8 p.m.; Friday 9 a.m. - 3 p.m.; and Saturday 10 a.m. - 1 p.m.

Veterans Affairs

The Veterans Affairs Office is located in Building A, Room 151. General hours of operation are Monday and Tuesday 8:30 a.m. - 6:30 p.m.; Wednesday, Thursday and Friday from 8:30 a.m. - 5:00 p.m. The telephone number is 822-2197.

Women's Center

The Women's Center is designed to provide a variety of support services designed to help women to achieve their academic and personal goals. In fact, qualified students may receive stipends through specialized grants. The Center is located in Building A, Room 156. Interested students may call 822-2160. General hours of operation are Monday 8:30 a.m. - 7 p.m.; Tuesday and Wednesday, 8:30 a.m. - 3:30 p.m.; and Friday, 8:30 a.m. - 12:30 p.m..

Student Activities

The Student Activities Office is located in Building C, Room 221A. Students may contact the activities director at 822-2171. Students may participate in a variety of clubs (Phi Beta Kappa, Rotoract, Minority Affairs and others). Campus activities are planned through Student Activities including sports activities, Spring and Fall Festivals, International Day and many others. Students are encouraged to obtain college-wide and campus calendars for these events. In addition, events are posted on the video bulletin board.

Student Identification Badges

ID badges are made in Building C, Room 221B. General hours of operation are Monday - Tuesday, 10 a.m. - 6:30 p.m.; Wednesday - Thursday, 10 a.m. - 4 p.m.; and Friday 10 a.m. - 2 p.m. To make arrangements for ID badges, call 822-2175.

Student Government Association (SGA)

The SGA is located in Building C, Room 223 on the Portsmouth Campus. Students are encouraged to participate in college governance.

Student Nurses' Association

Each nursing student is encouraged to join the Student Nurses' Association. Interested students should contact any course coordinator for information. Through engagement in special projects, collaboration, sharing, exhibiting professionalism, learning about organizational policy, rules and regulations, students attain more insight into professional nursing. Students may attend state and national conventions.

Disability Accommodations

A counselor is available on each campus to assist students with physical, sensory, and/or learning disabilities, or chronic health problems that require assistance, academic accommodations, or program modifications. Students seeking services should contact the disability counselor 45 days before classes begin. Students enrolled in the nursing program must inform faculty of disability accommodations the first day of the beginning of the nursing course. Faculty will review accommodations for relevance with the nursing curriculum and will discuss accommodations with the student.

Ad Hoc Committees

As the need arises, students may be asked to provide periodic input into certain impending decisions of the faculty organization or other matters of impending change. In addition, if students have matters that need to be addressed, the following mechanisms for student input may be utilized formally or informally.

Student-Faculty Liaison Committee

Representatives from each class will comprise student representation. Students may consult faculty as the need arises.

The objectives of the Committee are to:

1. Provide a forum of open communication between faculty and students.
2. Provide an opportunity for faculty to share with students proposed changes in the nursing program.
3. Provide an opportunity for students to discuss concerns.
4. Provide a mechanism for disseminating information to students.

Class Representatives

Students may elect class representatives for the purpose of representation on the Student-Faculty Liaison Committee, planning the Nursing Pinning Ceremony and working with the designated faculty sponsor and college activities coordinator. These members work closely with the nursing faculty..

Curriculum Committee

Students may be asked to serve on the curriculum committee. The nursing program head will extend an invitation to freshmen and sophomore students. Generally, meetings are held the second and fourth Friday of the month. The nursing faculty invites student comments and suggestions as they systematically plan for change.

Learning Resource Committee/Book Review Committee

Students may be asked to serve on this committee. Students will be asked to comment on media preview, textbooks, and items needed for the nursing lab.

Financial Aid Scholarships

Special scholarships are available for nursing students who qualify. Contact the Financial Aid Office for information and applications. Scholarships include:

Beasley Foundation Nursing Scholarship

Holly Hoge Biagioni Memorial Scholarship

Shirley Taylor Scholarship

Portsmouth Academy of Medicine Scholarship

General Assembly Nursing Scholarship

Virginia League for Nursing Scholarship

Eastern Shore Nursing Scholarships

Hungars Episcopal Church Scholarship

Laura and Morris Lewis Memorial Scholarship

Sophie Rola Memorial Scholarship

Virginia Space Grant Consortium Scholarship

Virginia Hospital Association Scholarship

Eastern Shore Long Term Care Network Scholarship Accomack

County Junior Women's Club Scholarship Atlantic District Scholarship

Ruritan Club Scholarship

Bannon Foundation Scholarships

David Skeoch Scholarship

Eastern Shore Marlin Club Scholarship

H. Powell Custis Memorial Scholarship

Lee Lellam Memorial Scholarship

Shore Memorial Hospital Auxiliary Scholarships

Tyler-Gaskill Memorial Scholarship

Mary Marshall Scholarship

Sentara Virginia Beach General Hospital Auxiliary Healthcare Scholarship

In addition to the Financial Aid Office select faculty serve as liaisons regarding scholarships.

Financial Aid and Eight-Week Nursing Courses

Students will take courses in eight-week sessions. It is recommended that students on Financial Aid register for both eight-week classes and submit book vouchers from grants to the bookstore for book purchases. If financial aid recipient students fail the first eight-week class session, the result may be a financial aid over award that must be repaid immediately by the student. ESCC will only allow students to register for the first eight-week session within a semester to avoid repayment of financial aid over award if the student fails the course.

IV. Policies and Procedures of the Nursing Program Academics

- Street clothes are worn in the classroom.
- No smoking, eating, or drinking other than water is permitted in the classroom.
- Students are expected to be present and on time at all scheduled classes and laboratory sessions.
- Students who arrive late to class may not be admitted.
- Students who have class/lab absences of 10% or more in 8 week classes or 20% or more in 16 week classes risk failing the course and may be administratively withdrawn.
- Argumentative or other disruptive classroom behavior will not be tolerated. Any student exhibiting such behavior will be asked to leave the class.
- Students may tape classroom lectures/discussions only with the consent of the faculty member involved.
- Written tests are given periodically according to the instructor's preference. Repeat testing is not permitted except for the calculation of dosage test which may be repeated twice. Permission for make-up of missed tests or other assignments will be granted only at the discretion of the instructor involved. The instructor reserves the right to give an alternate test in any form deemed appropriate
- Grading Scale: A=94-100 B=87-93 C=80-86 D=74-79 F=73 & below. Points are designated for each course which equates to the alphabetical grade.
- A grade of "C" is passing for nursing courses. To pass courses with a clinical component, students must pass both theory and receive satisfactory in clinical to pass.
- Students must maintain a minimum 2.0 grade point average while enrolled in the nursing curriculum.
- Students may be required to purchase course materials.
- Students must pass the previous nursing course to be permitted to the next nursing course.
- For tests and examinations, students are only permitted to bring two #2 pencils and a scantron sheet. Cell phones, drinks, books, book bags are not permitted. Electronic devices must be silenced during class.
- Students needing disability accommodations must bring the accommodations letter from the Disabilities Counselor to the faculty during the first day of class for each course. Students who need additional test time will be given a maximum of time and a half for tests. Students may be asked to wear ear plugs to reduce distractions if a separate room is not available for testing.

Students should view their scantrons checking for grading errors and bring any errors to the faculty's attention within 48 hours of the return of their scantrons. Any other concerns regarding testing must be brought to the faculty's attention within 48 hours of the test.

Classroom Conduct

Students are expected to conduct themselves in a manner that reflects the professional standard of the nursing profession and the TCC Student Handbook. Instructors should not jeopardize the progress of class by permitting the continued presence of any student whose behavior in any way adversely affects the class. The administration of classroom discipline rests with the instructor. Students may be subject to disciplinary action for:

- Threat to Health or Safety—When your continued presence in the classroom is deemed to constitute a threat or intimidation to the health, safety or welfare of faculty, staff, or peers
- Obscenity, Profanity—When you utter obscene or profane words
- False Information—When you provide false information to, or withhold vital truths from a representative of the Nursing Program
- Failure to Comply—When you fail to comply with a proper order/directive of a duly designated college official or with any college policy or procedure
- Disorderly Conduct—Disturbance of the public peace and decency

Classroom Conduct Disciplinary Action

A student may be placed on classroom remediation or probation for failure to conduct him/herself in a professional manner. The instructor will determine whether to initiate remediation or probation based on the nature and severity of the infraction. The faculty reserves the right to withdraw at any time from the nursing program a student that threatens the faculty, staff, or other students. A student may also be withdrawn from the nursing program for

egregious behavior. No remediation process will be followed. The instructor will present the behavior to the Program Head and document the “incident.” The student will have an opportunity to respond verbally and in writing to the “incident,” and the student will be notified of the committee’s decision.

Academic Misconduct (Refer to the TCC Student Handbook)

Academic misconduct includes, but is not limited to, the following actions:

- Cheating on an examination or quiz--either giving or receiving information.
- Copying information from another person on graded assignments.
- Using unauthorized materials during tests.
- Collaboration during examinations.
- Buying, selling, sharing content or stealing examinations.
- Arranging a substitute for oneself during examinations.
- Substituting for another person, or arranging such a substitution.
- Plagiarism-intentional or accidental.
- Submission of work other than your own for written assignments.
- Collusion with another person or persons in submitting work for credit in class or lab, unless such collaboration is approved in advance by the instructor.

Student-Faculty Relations/Advising

Each student will be assigned to a nursing faculty advisor for academic assistance. The instructor will have office hours posted for regular conferences. When necessary, students having special needs or problems should initiate a conference with the assigned faculty advisor at times other than posted office hours. Students are free to make appointments for conferences with the Nursing Program Head. Students should see advisors at least once a semester or more if needed. Any student with a special need must bring the documented accommodation during the first day of class.

Campus Skills Laboratory

Each nursing classroom (B103, B104, B114, B115) has a skills lab. Students practice basic nursing skills before caring for patients/clients in health agencies.

- Unexcused absences are not permitted for campus laboratory experiences.
- Students may wear regular street attire and name pin in the campus laboratory.
- The laboratory will be open at specified hours. Students are required to practice skills, unsupervised, on their own time. All assigned skills must be demonstrated with instructor supervision in the campus lab to be checked off. The student is requested to arrange an appointment with appropriate faculty for individualized campus instruction.
- Students are responsible for having skills checked off by the instructor on the appropriate form.
- Models and other occupational equipment are available in the laboratory. Because of the nature and value of the equipment and supplies in the laboratory, they may be in locked cabinets. Check with your clinical instructor to arrange use of the lab.

Clinical Simulation Labs

The nursing program has four simulation laboratories—Rooms B107, B109, B111 and B117. Students are not to eat/drink in these rooms and are not to be in the lab without the faculty member present. If a student desires to be in the lab, the laboratory personnel must be present to assist the student. Students are to be in nursing uniforms for simulation lab experience. Filming/photographs may be taken during clinical simulation experiences.

Nursing Practicums

- Students are required to pass nursing skills testing in selected nursing courses.
- Students must demonstrate proficiency with skills performance to pass the course.
- Students must demonstrate proficiency before the end of the course.
- Failure to successfully pass the test will result in failure of the course.

Clinical Laboratory

- Students must exhibit satisfactory physical, mental and emotional demeanor sufficient to safely care for patients and to be permitted to clinical experience. Criminal history background checks are required before clinical experience. Some institutions may require fingerprinting and random drug testing of

Tidewater Community College

Significant Exposure Protocol for Employees and Health Professions Students (Hepatitis B Virus and Human Immunodeficiency Virus)

(Note: Health Science Students are required to follow this protocol, except that all medical care will be at the student's expense and at their choice of healthcare professional)

I. Significant Exposures

1. A contaminated needlestick.
2. Puncture wound from a contaminated, sharp instrument.
3. Contamination of any obviously open wound, non-intact skin or the mucous membranes by saliva, blood, or a
4. Mixture of both saliva and blood.

II. Exposure to the patient's blood or saliva on the unbroken skin is not considered significant.

A. Administrative

1. Exposed employees, health science students, and nursing students will report the incident to the College Nursing Program head immediately after completing necessary emergency medical care.

Exposed health science and nursing students must also report the incident to the clinical supervisor and the clinical instructor immediately.
2. Exposed employees will obtain authorization for additional care and follow-up from the Nursing Program head. Care and follow-up will be provided by the healthcare professional designated by the college.
3. Exposed health professions students will be advised to obtain medical evaluation and follow-up from their choice of healthcare professional. Treatment is recommended to be within 2 hours of exposure.
4. Exposed employees and health professions students will complete the College Incident Report within 48 hours.

B. Medical

1. Immediately cleanse the wound with soap and water.
2. Inform patient, if known, that they need blood testing and pre-test counseling.
3. A sample of the employee's or student's blood should be drawn the same day as the exposure, either at the clinical facility where the exposure occurred if testing is free and offered or (a) employees will be referred to the college designated testing site which provides counseling and (b) health science students will be advised to have their blood sample drawn and obtain counseling at their choice of healthcare professional and at their expense.
 - a) The blood should be tested for HBsAg and anti HIV.
 - b) If the exposure recipient received hepatitis B vaccine and was post-tested to provide seroconversion and immunity, hepatitis testing is not required.
 - c) Results of all tests must be forwarded to the exposed employee or health science student to give to their healthcare provider.
 - d) The Workmen's Compensation Plan for the College will cover testing and follow-up for employees at the College's designated healthcare professional for testing. Students are responsible for all fees.

4. The involved patient should also have blood drawn to test for anti-HBs and anti-HIV the same day as the exposure. These results should be made available to the involved employee or health science student within 48 hours so that appropriate follow-up can be instituted.
5. Hepatitis Blood Test Results and Treatment Recommendation:
 Hepatitis B vaccine if not already received. Anti-HBs positive recipient: No treatment. Hepatitis B vaccine recipient with laboratory proven seroconversion: No treatment necessary. Hepatitis B vaccine recipient without laboratory proven seroconversion: One additional dose of HBIG if anti-HBs negative on testing.
 Anti-HBs negative recipient: HBIG starting within 48 hours after exposure (0.06ml/kg intramuscularly) and hepatitis B vaccination series started within 7 days.
6. HIV Blood Test Results and Treatment Recommendations: Patient's Antigen Status Recipient of Exposure
 - a) Diagnosed AIDS, anti-HIV positive, refuses testing, source
 - a1) Anti-HIV positive: Post test counseling and medical.
 - a2) Anti-HIV negative: Post test counseling and repeat testing at 12 and 24 weeks.
 - b) Anti-HIV negative
 - b1) Anti-HIV positive: Post test counseling and medical evaluation.
 - b2) Anti-HIV negative: Post test counseling and optional follow-up at 12 weeks.
7. The employer will provide the employee with a copy of the evaluating healthcare professional's written opinion within 15 days of the completion of the evaluation.

Note:

HBsAg refers to the hepatitis B surface antigen.

Anti-HBs refers to the antibody to the hepatitis B Surface antigen HBIG refers to hepatitis B immune globulin.

Anti-HIV refers to the antibody to the human immunodeficiency virus.

Adapted from Centers for Disease Control (ACIP): Protection against viral hepatitis. MMWR, 39 (RR-2): 19-21, 1990; and Centers for Disease Control: Public Health Service statement on management of occupational exposure to human immunodeficiency virus, including considerations regarding zidovudine postexposure use. MMWR, 39 (RR-1): 1-14,1990.

HIPAA

Health Insurance Portability and Accountability Act

The HIPAA Privacy Rule was authorized in 1996, enacted by Congress and took effect April 14, 2003. It ensures that any personal medical information of a patient is protected. It also prohibits disclosure of information without the permission of the patient.

Protection of Patient

1. Provide restricted use and disclosure of the patients' medical records and information.
2. Patients have the right to access their own medical records to a greater extent.
3. Protection of all of the information contained in the medical record (i.e. social security number, address, etc.)
4. PHI- Protected Health Information includes all information of the patient, whether it is written on paper, oral, or electronically recorded.

HIPAA Rules

1. Patients will receive notices explaining their rights, including the right to examine their medical records and request corrections.
2. Doctors are not permitted to give out patient information to third parties without the patient's consent.
3. Healthcare companies may not disclose patient information other than what is minimally necessary to deliver care.
 - a. Doctors' offices may continue to have a sign in sheet but only the name would be required, and not any other personal/medical information.
 - b. Large white boards often used in an Emergency Room to list patient names and medical conditions are moved out of public view or only patient initials are used.
 - c. Patient charts are turned toward the wall or placed face down so that "passers by" cannot read them.
 - d. Computer screens are used to shield the public from viewing any patient information.
 - e. Hospital policies have changed the information that can be given out regarding a patient's condition. No information may be released without the patient's permission, not even to confirm a patient's stay or condition while in the hospital.

Disclosure of PHI

There are certain circumstances in which the PHI (Protected Health Information) can be disclosed. You are *permitted* to use or disclose PHI for:

1. For payment, treatment, and healthcare operations
2. With consent or authorization from the patient
3. For disclosure of the patient

You are *required* to release PHI for use and disclosure under the following conditions:

1. When requested or authorized by the individual patient
2. When required for purposes of investigation for compliance by Health and Human Services

Authorization

Patients are required to give their consent and authorization if their PHI is to be used for any other purpose other than treatment, payment, and healthcare operations. Patient authorization is required for disclosure of psychotherapy notes, purposes of research, or for information that could be disclosed to third parties. Authorization is NOT required by the patient for:

1. For the facility's patient directory
2. To inform family members/guardians, or other identified persons of patient location, condition, or death
3. Informing agencies during the time of disaster relief efforts
4. Public Health efforts in relation to disease prevention/control
5. To report victims of abuse, neglect or domestic violence
6. Audits, legal investigations, or law enforcement purposes
7. For coroners, medical examiners, funeral directors or tissue and organ donations
8. If patient poses a serious threat to the health and safety of self and others

Patient Privacy Rights

Patients are required to receive notices explaining their rights at the time of the first healthcare appointment. Patients are also to be informed of their right to examine their medical records and to request corrections. Patients have the right to know if their records have been shared with law enforcement or public health authorities.

Parents of minors have the right to access and control the disclosure of the PHI of their minor children except in the following situations:

- HIV testing without parental permission
- Abuse cases
- If parents have given up their parental rights

Penalties

Violators of the HIPAA Privacy Rule can face civil and criminal penalties that can mean up to \$250, 000.00 in fines and up to ten (10) years in prison.

Conclusion

Respecting and maintaining patient privacy and confidentiality of all personal and medical information is each and every provider's responsibility. It is important that you familiarize yourself with each agency/institution's policy on HIPAA and privacy compliance.

Nursing Pharmacology Calculations Test

- Each semester, students are required to pass a Nursing Pharmacology Calculations test. A grade of 80% or better must be achieved. The student who fails the test will be allowed two retakes. If the student cannot pass the test with an 80% after two retakes, the student will receive an unsatisfactory clinical grade which results in failure of the course. Students should see faculty to obtain assistance.
- The Nursing Pharmacology Calculations test must be satisfactorily completed before entrance into the preceptorship experience.
- The calculations test is a component of clinical skills requirement.
- Students are permitted to use non-programmable calculators for dosage calculations tests.

Major Contractual Agencies

Students may be assigned to any of the following cooperative health agencies for clinical experiences on any day of the week and on day or evening shift:

Bon Secours Hampton Roads Health System

Maryview Medical Center, 3636 High Street, Portsmouth, VA 23707 (398-2200)

Maryview Psychiatric Hospital & Community Mental Health Center, 3636 High Street, Portsmouth, VA 23707 (398-2367)

Chesapeake Regional Medical Center, 136 Battlefield Blvd., Chesapeake, VA 23320 (312-8121)

Children's Hospital of the King's Daughters, 800 W. Onley Rd., Norfolk, VA 23507 (668-3000)

Our Lady of Perpetual Help, 4560 Princess Anne Road, Virginia Beach, VA 23462 (495-4211)

Rural Health Services, 9434 Hospital Avenue, Nassawadox, VA 23413 (414-0400)

Sentara Southside Hospitals

Bayside, 800 Independence Boulevard, Virginia Beach, VA 23455 (363-6100)

Leigh Memorial, 830 Kempsville Road, Norfolk, VA 23502 (446-6000)

Norfolk General, 600 Gresham Drive, Norfolk, VA 23507 (668-3000)

Obici Memorial Hospital, 2800 Godwin Boulevard, Suffolk, VA 23434 (934-4000)

Virginia Beach General, 1060 First Colonial Road, Virginia Beach, VA 23454 (395-8000)

Shore Memorial Hospital (Shore Health Services), Nassawadox, VA (442-8000)

(Eastern Shore Community College Cooperative Program Students Only)

Veterans Administration Medical Center, Hampton, VA 23666 (722-9961)

Virginia Beach Psychiatric Center, 1100 First Colonial Road, VA 23454 (496-6000)

Other Agencies

Portsmouth Public Schools Medical Department, 3701 Willet Drive, Portsmouth, VA 23707 (393-8661)

Other community agencies are used for related experiences. Transportation to and from health agencies is the financial responsibility of the student.

Hospital Parking

- Students should park in areas designated by the individual hospital. Parking permits must be obtained in some parking areas. Please check with your instructor. Students may have to pay for parking at some agencies.

Dress Code/Demeanor

- Students enrolled in the nursing program are required to purchase appropriate uniforms to be worn in most clinical agencies (hospitals, home care, public schools, some community agencies etc). The student may purchase uniforms directly from the bookstore at McArthur Mall or go onto the Barnes & Noble Bookstore website to order the uniforms.
- **Uniform.** The uniform was selected to provide comfort, neatness, and ease of care. The material is wash-and-wear. The uniform consists of sailor blue polo shirt worn with white pants; optional are the white unisex vest and white lab jacket with the TCC emblem. The uniform must be purchased from the Barnes & Noble Bookstore.
- **Shoes and hosiery.** Female students should wear white hose and white nurse's shoes in good repair. Athletic shoes are not permitted. Socks are not to be worn with pant suits by female students. Panty hose or knee high hosiery should be worn. Clogs are not permitted.
- **Cap.** Caps are to be worn at the pinning ceremony. After graduation the bands on the cap are teal blue. Use 1/4" velvet ribbon with self adhesive backing. Male students are not required to wear caps. Instead, to denote sophomore status, male students wear a 1/4" teal blue velvet ribbon with self-adhesive backing on the left shirt pocket 1/2" below the school patch/ emblem.
- **Dress uniform.** Female students will purchase a white dress uniform for the pinning ceremony. The dress length must be mid knee or below the knee. Male students will need a white uniform top for pinning ceremony.
- **Cosmetics.** Eye shadow, mascara, etc., if worn should be applied lightly. Perfumes/fragrances may not be worn.
- **Nails.** Artificial nails of any type are not permitted and nails should be short without polish. Long fingernails are a hazard to patient and student.
- **Jewelry & tattoos.** Only one pair of small, simply-designed, non-dangling earrings are permitted. Wedding rings are permitted, but no other rings should be worn because of the danger of infection and injury to patient or self. Fancy rings harbor bacteria. Fraternity pins or similar items are not to be worn on the uniform. A watch that indicates seconds is required. Nose rings, chin rings, tongue rings or other visible body piercings are not permitted. Tattoos must be covered and not visible.
- **Hair.** Hair styles must be off the collar while the student is in uniform. Hair ribbons, and fancy barrettes are not acceptable.
- **Hygiene.** Students must be neat, clean and well groomed. Students exhibiting poor personal hygiene may not be permitted to clinical. Men should be clean shaven with beards, mustaches trimmed.
- **ID Badges.** Students must obtain college ID badges to be worn during all clinical experiences unless indicated otherwise by faculty, the hospital or other agency. Students may be charged a fee for replacement of identification badges. If a temporary badge is issued by the clinical agency it is to be returned at the conclusion of clinical experience.
- **Drug screening.** Students may not participate in clinical experiences if impaired by alcohol, drugs, or

physical condition. Students may be subject to random drug screening at clinical agencies.

- **Smoking.** No smoking is allowed in the buildings/on the campus of any clinical agency.
- **Equipment.** Equipment needed on unit includes stethoscope, scissors, watch, and black ball point pen.
- **Non-Programmable calculators.** Calculators may be taken to clinical and can be used for dosage calculations.
- **Finger printing.** Some clinical agencies require fingerprinting and may conduct their own background check.
- **Street clothing** is worn during psychiatric nursing clinical experience. Mini skirts/dresses, revealing clothing, shorts, skorts, jeans or tight fitting apparel, jogging/ exercise clothing are not permitted. Shoes must be sturdy with no more than one inch heel height. Sling back shoes and athletic shoes are not allowed.

Students must complete all clinical requirements established by a clinical agency, or by the program in support of the clinical agency, prior to attending clinical. Failure to do so will result in the student not being allowed to attend clinical. All clinical assignments must be completed by the due dates established by the faculty. Students may receive an “I” for the course if requirements are not completed by the end of the clinical rotation.

Clinical Preparation

- Students are to be prepared for each clinical assignment. Students who are not prepared for clinical will be dismissed from clinical by the faculty. Students should have care plans or clinical data forms and be prepared to pass medications.

Pre- and Post-Conference

- Students are responsible for obtaining the assignment from the instructor and planning care for the patient prior to the experience.
- Pre-conferences are conducted each day prior to each clinical experience. Clinical objectives and patient assignments which have been distributed previously are discussed and clarified. Nursing care plans or clinical data forms may be reviewed.
- Post-conferences are usually held each day at the end of each clinical experience.
- Students will abide by the clinical agency regulations regarding eating and drinking on the unit.

Clinical Attendance

Students are expected to attend all clinical experiences. Students are required to complete the designated clinical hours as indicated in each course syllabus by the end of the course. If it is evident that the student has not achieved the required clinical hours, the student may fail the course. Student cases will be reviewed by the nursing faculty on an individual basis. An incomplete (I) may be granted. If an (I) is granted, it must be made up by the last day of the following 16-weeks that the college is in session. Scheduling of clinical completion will be based on availability of clinical space. The definition of a clinical day is defined in each course syllabus. Normally, one clinical day is equivalent to six hours. A twelve- hour clinical day is equivalent to two 6- hour clinical days. Students must be aware that they must meet the clinical/lab objectives for each rotation to pass.

Students who are to be absent must contact the clinical instructor prior to the absence or call the instructor at home prior to the clinical experience. Students who come to clinical unprepared may be sent home. Dismissal for lack of clinical preparation is an unexcused absence. Students who are tardy for clinical or who display inappropriate behavior may be sent off duty at the discretion of the clinical instructor and this would be considered a clinical absence.

A student is considered tardy 15 minutes after the instructor’s expected time of arrival for students or once the change of shift report has started. A student will be sent home if more than 15 minutes tardy; this will be

counted as a clinical absence.

Clinical Evaluation

Clinical experience is a required component of nursing courses. The experience is provided so that students can apply knowledge and practice skills learned in the college setting to prepare them for the role of the associate degree

nurse. Each clinical evaluation tool consists of sections that delineate expected and critical clinical behaviors.

Assessment	Critical Thinking	Therapeutic Interventions
Collaboration	Managing Care	Communication
Written Assignments	Professional Behaviors	Teaching and Learning

Evaluation Process

The goals of clinical evaluation are to:

- determine whether the student has sufficient knowledge for the established level of practice
- determine whether the student is performing treatments and procedures effectively and safely
- provide feedback to encourage behavior associated with professional nursing practice

Each nursing course has a clinical evaluation tool with expected critical behaviors identified. Critical behaviors are those aspects of nursing care which are crucial to the client's physical and emotional well-being and are identified with an asterisk. The clinical instructor uses the following scale to evaluate weekly performance of the clinical behaviors:

- (3) Rarely needs cues from faculty
- (2) Occasionally needs cues from faculty
- (1) Constantly needs supervision to assure safety
- N/O Not observed by instructor
- N/A Not applicable

Students will receive a satisfactory or unsatisfactory grade for every subject to be achieved. Critical behaviors are identified by an asterisk (*) and expected behaviors are unasterisked. To progress in the program, the student is required to achieve all objectives for previous courses as well as the new objectives for the current course. The student is held responsible for all previously met objective and skills. A grade of satisfactory is required for successful completion of any nursing course.

The weekly evaluation is shared with the student who is asked to initial the form. A summary evaluation is written at the completion of the clinical experience. The summary evaluation is satisfactory or unsatisfactory. In order to receive a satisfactory summary evaluation, the student must be at level two in each of the critical behaviors by the end of the semester

Evaluation Outcomes

Clinical performance evaluation is an integral component of the educational process designed to assist students in meeting the roles of the associate degree nurse. Satisfactory clinical performance is an overriding concern in nursing practice. The clinical objectives and the student behaviors for evaluating these objectives are defined for each nursing course. Students who are having difficulty achieving satisfactory clinical behaviors may receive clinical remediation. The purpose of remediation is to provide the student with concentrated instruction and practice time in order to improve clinical behavior to a satisfactory level. Remediation documentation will be contained in the student's personal folder.

Clinical Remediation

There are two levels of remediation:

- a. Unsatisfactory Performance in Expected Behaviors. When the student receives a "1" evaluation rating on a behavior in the clinical evaluation tool.
- b. Unsatisfactory Performance in Critical Behaviors. When the student receives a "1" evaluation rating on a critical behavior (one which threatens the physiological and/or psychosocial safety of a client).

Protocol for Unsatisfactory Performance or Expected Behaviors

When a student receives a "1" in the evaluation rating of an expected clinical behavior the first time, the clinical instructor may institute a remediation plan. The remediation plan will be initiated within one week after the incident identifying the objective not met, a plan, and a completion date. The remediation plan will be signed by the student and faculty. Remediation should be completed within 1-2 weeks. It is the student's responsibility to work collaboratively with the instructor concerning each part of the remediation plan. If the student is unsuccessful in meeting the remediation plan, a second clinical remediation plan will be developed.

If the student demonstrates a pattern of unsatisfactory performance of expected behaviors, the student will be placed on clinical probation. If the behaviors occur at the end of a course or prior to the preceptorship in Nursing 273, it can result in the student's failure of the course.

Protocol for Unsatisfactory Performance of Critical Behaviors

Incident:

When a "1" evaluation rating is received on a critical behavior, the student and clinical instructor will discuss the incident. Within one week, a clinical remediation plan will be established outlining the objective(s) not met, a plan, and a completion date. If the incident occurs toward the end of a course or prior to the preceptorship experience, due to time constraints, the student may proceed directly to probation. The student and faculty member will sign the remediation form. If remediation is unsuccessful, the student will be placed on probation.

Clinical Probation

A student may be placed on clinical probation for:

1. An incident involving a critical behavior
2. Unsuccessful completion of a second clinical remediation plan
3. A pattern of unachieved expected behaviors is established
4. An incident that occurs at or toward the end of a course

The purpose of clinical probation is to officially inform the student of unsatisfactory clinical performance that places him/her in danger of failing clinically and to present guidelines for improvement of student performance.

The clinical instructor and student will meet to discuss the behaviors. The clinical probation form will be completed identifying the objectives not met, a plan, and a completion date. A meeting will be held with the student and clinical instructor. The student and faculty will sign the clinical probation plan. A copy of the plan will be placed in the student's personal folder.

During the probationary period, the student and clinical instructor will meet weekly for evaluation, advisement and discussion of progress or lack of progress. Documentation of performance will be made by the clinical instructor.

Probation will be in effect until the behaviors are achieved satisfactorily within the probationary period. If the behaviors are not improved by the end of the probationary period, the student will fail the course. The student must demonstrate satisfactory clinical performance prior to entry into Preceptorship for NUR 273.

Student Behavior Which Threatens Patient Safety

The faculty reserves the right to withdraw at any time from the nursing program any student who threatens the physiological and/or psychological safety of a patient. A student may also be withdrawn from the nursing program for egregious behavior. No remediation process will followed. The clinical instructor will present the behavior to the Nursing Program Head and write the "incident." The student will have an opportunity to respond verbally and in writing to the "incident," and the student will be notified of the decision.

Clinical Hours

- Students will be assigned day and evening clinical hours each semester. Work schedules, transportation and family responsibilities will have to be arranged to accommodate this assignment.
- Clinical experiences may take place any day of the week including weekends. Usually, clinical experience is on Tuesdays and Thursdays.

- Near the end of the second year, a planned Preceptorship experience is required. Usually the experience is Sunday through Saturday with hours ranging from 8 -12 per day. The student will follow the schedule of the preceptor. This experience may be 80 hours or more.
- Clinical hours and requirements for clinical experiences will depend on the assigned agency policy. Some clinical experience hours may be for 12 hours a day once per week.
- Community experiences will be scheduled at varying times.

Rapport in the Clinical Area

- Ethical standards of conduct must be observed in the clinical agency. At no time should students be impolite in expressing feelings or opinions in the clinical agencies. It is emphasized that critical thinking and self- direction are necessary and desired of all students. The cooperating health agencies contribute in large measure to the educational process, since the most important resource for practice is the patient. Students as well as instructors are emissaries responsible for public relations between the Tidewater Community College nursing program and the agency, and the program and the community.

Each student is responsible to the assigned clinical instructor and should confer with the instructor before consulting agency employees at any time.

- Students may not go to the clinical agency at unassigned times or remain on the clinical unit without his/ her instructor's presence.
- Students who display inappropriate conduct or who are asked not to be on a clinical unit may deprive themselves of completing the program.
- Students are not permitted to contact patients outside of the scheduled clinical experience or have patients contact them.

Confidentiality

During clinical experience, students have access to confidential information of the facility, including patient health information. Students will hold confidential all patient and facility information obtained as a participant in these activities and will not disclose any personal, medical, related information or any confidential information to third parties, family members or other students and other teachers.

- Students who breach client confidentiality may be dismissed from the program and subject to legal liability.
- Students should not remove confidential information from the clinical agency. Computerized information sheets must be discarded at the clinical agency in the designated hospital receptacle.

Nursing Withdrawal, Readmission and Transfer Withdrawal

Students who consider withdrawal from the program must have an exit interview with the Nursing Program Head or designee prior to the withdrawal. Students who fail to have an exit interview will not be considered for readmission. Students who withdraw from courses must go to Enrollment Services to complete the withdrawal process.

Each student is allowed to withdraw from any Nursing course one time when failing academically. If a student withdraws when failing from any Nursing course the second time, the student shall not be readmitted to the program.

Students who do not meet the designated clinical hours in a course, will fail that course. Students who withdraw after the withdrawal date will be issued a failing grade for the course. The college policy will be followed regarding student withdrawal.

Readmission

- A student who has withdrawn or been dropped failing may re-enroll in the nursing curriculum one time. The student may not be readmitted if the student is on academic warning or if the cumulative grade point average is less than 2.4. The student may be readmitted on a space-available basis and if the student has completed all recommendations/requirements given at the exit interview. If the student meets these requirements and if space is available, the student may re-enter the program if approved by the Program Head.

- Re-enrollment must occur within two years after withdrawal. **Students who have failed two nursing courses will not be re-enrolled/readmitted.**
- If the student has been out of the program one and no more than two years, the student must forward a letter of readmission intent to the Nursing Program Head for approval three months before the intended readmission.
- The student must have updated health requirements, liability insurance and CPR or may have to complete a repeat physical examination if out of the program two years. Criminal background check will need to be repeated.
- The student will have another interview orientation session inclusive of OSHA/HIPAA training.
- Students who have been out of the program one and no more than two years, will need to demonstrate previous course competencies by demonstrating didactic and cognitive knowledge before readmission is considered. This may include but is not limited to nursing skills performance, medication administration and dosage calculations, and written examinations.
- **Any student who has been out the program two years or more will need to reapply to begin the entire program over provided they have not had two nursing failures.**

Transfer

- Students seeking transfer must meet all admissions requirements. Students who have failed two nursing courses will not be admitted to the TCC program.
- Previous nursing courses taken at other colleges are evaluated by the Nursing Program Head. Course syllabi for those courses completed at the previous college are needed to determine placement in the nursing curriculum. Nursing transfer credit consideration, requires that nursing credits (courses) must have been completed within two years of beginning the TCC nursing program.
- Three letters of reference must be sent from nursing faculty of the previous program (one from the nursing program director and two from nursing faculty).

V. Other Information

Student Liability Insurance

The student is legally and financially responsible if another person is injured or suffers a loss as a result of negligence or error. The student is required to carry personal liability in addition to College coverage. The cooperating agencies require that the college furnish proof that each nursing student is covered by liability insurance in the amount of \$1 - \$6 million dollars.

NSO.com
or
NSO
159 E. County Line Road
Hatboro, PA 19040-1218

A licensed practical nurse who has liability insurance coverage with another company as a licensed practical nurse is required to obtain insurance coverage as a student registered nurse from that same company or another. Students are responsible for getting a copy of the coverage as a student registered nurse for their individual files in the nursing office.

No student will be allowed in the clinical area unless verification of liability insurance coverage is provided. Maintenance of insurance is the responsibility of the student.

A student who does not continue in the nursing program should contact the insurance company for a refund.

Health Insurance/Injury

Each student is responsible for carrying health insurance in case of emergency while in the classroom or clinical agency. Should a student sustain a contaminated puncture or other injury, an incident report must be filed and the student must seek medical assistance within two hours of occurrence at their own expense. A copy of the incident report should be forwarded to the Nursing Program Head and documentation of treatment summary.

Health Record

The following health information is required for all students who are or will enroll in Nursing. Admission or continuation in the Nursing Program is conditional until all health requirements are met. All laboratory results must be attached to the health form. Pregnant students should not receive immunizations or chest x-rays. If the student cannot provide documentation of immunity, he/she will not be admitted.

Students are not permitted to clinical with assistive devices, such as crutches, splints, casts, etc.

1. Physical examination and attached laboratory reports can be dated no earlier than six months prior to enrollment, re-enrollment or continuation in each year of course work (Titers, RPR, urinalysis, H&H and chest x-ray or PPD.)
2. Hepatitis B vaccination is recommended.
3. PPD is needed annually.
4. Serology: RPR is required.
5. Rubella, Rubeola, mumps and Varicella titers are required.
6. Rubella immunization is required if titer is negative.
7. Rubeola immunization is required if titer is negative.
8. Varicella immunization may be recommended if titer is negative.

Pregnancy

Any student who is/or becomes pregnant is responsible for the following:

1. Informing the Nursing Program Head in writing when the pregnancy is confirmed.
2. Obtaining a clearance from her obstetrician/physician that she is physically able to safely complete course requirements. (The student must be able to perform the duties expected of a registered nursing student.)
3. Notify the Nursing Program Head in writing if there are any problems during the pregnancy.
4. The student must determine whether she can meet the stated requirements of the course during pregnancy. If the student is unable to complete the semester because of the pregnancy, she must follow the withdrawal policy as stated in the Student Handbook.
5. Immunizations or chest x-ray should not be obtained during pregnancy.

Illness/Hospitalization

A student who has been ill or hospitalized must submit a release from the doctor indicating that the student is allowed to return to classes and is able to be in clinical/class without medical restrictions. Students are not permitted to clinical with assistive devices, such as crutches, splints, casts, etc.

Name Change

Students who have name changes MUST notify the nursing office, inform the course instructor and complete the forms in Enrollment Services for name change.

Nursing Journals

It is advised that students subscribe to at least one of the professional nursing journals or access them online.

Standardized Testing

The program uses standardized tests (HESI) to measure student achievement and meet program outcomes. These tests are a requirement of the program and must be taken throughout the program for students to progress and graduate. The estimated cost of these tests is \$350.00 per year. This fee must be paid by the student prior to the scheduled test date. Failure to provide proof of payment will result in the student not being admitted for the test site. More information will be given prior to the administration of each test. Students will receive results of tests from nursing faculty and through their test account website. Each student must take all tests as required or an "I" grade will be assigned for the course. Students will not be permitted to the next course until the "I" has been removed.

Nursing Skills Packs

Students will be required to purchase skills packs at the beginning of NUR 108 for the freshmen year and at the beginning of NUR 270 for the sophomore year. The fees for the skills packs are not refundable.

Nursing Uniforms

Students will purchase uniforms from Barnes & Noble. Students may go online to order uniforms or go the McArthur Mall Barnes & Noble to purchase uniforms.

Advanced Standing

See *College Catalog and Student Handbook* and counselor for nursing at the Portsmouth Campus.

Books

All students are expected to purchase and use the textbooks required for each nursing course in which they are enrolled.

The bookstore is located in McArthur Mall in Norfolk, VA, on the third level. Business hours are 8 a.m. - 10 p.m. Monday through Saturday and 11 a.m. - 6 p.m. on Sunday.

Working Student

There are no restrictions as to the number of hours per week a student may work. However, the student must assume full responsibility for academic or clinical performance. The nursing program schedule will not be changed or adapted to the schedules of working students.

Course Substitutions

- Students should see the nursing advisor or counselors for course substitution
- A waiver form should be completed and sent to the Division Dean for approval
- Waiver forms can be obtained from Enrollment Services

Participation in College Activities

All students are urged to participate in cultural, athletic, and social activities of the college.

Grade Appeal

The purpose of the student grade appeal procedure is to provide equitable and orderly processes to solve any contested grade assigned to a student at Tidewater Community College. Students must follow the procedure as outlined in the College's *TCC Student Handbook*.

Grievance

The purpose of the student grievance procedure is to provide equitable and orderly process to resolve grievances other than grade appeals by students at Tidewater Community College. A grievance is defined as a difference or dispute between a student and a college employee regarding the application of campus, college, or VCCS rules, policies, procedures, and regulations as they affect the student. Students must follow the procedure as outlined in the College's *TCC Student Handbook*.

Emergency Management Plan

In the event of a bomb threat, tornado, or fire, students and staff may be asked to evacuate the building or move to a secure location within the building. Evacuation routes for movement to an external location or to a shelter within the building are posted at the front of the Room. Students should review the maps and make sure that the exit route and assembly location for the building are clearly understood. If you have a disability that may require assistance during an evacuation, please let your faculty know at the end of the first class. If you are told to "standfast," you should remain in the classroom until the faculty member is notified by the appropriate campus person to leave the classroom.

Graduation—Associate Degree Requirements

Students must apply for graduation electronically at www.tcc.edu/students/graduates/gradformintro.htm. Students must apply for graduation by September 1 for fall graduation and by January 15 for May graduation. To be awarded an associate degree from the College, the following conditions must be met:

1. Fulfill all of the course and credit hour requirements of the degree curriculum, with a minimum of 25% of the credit hours earned at TCC.

2. Earn a grade point average of at least 2.0 in all studies completed which are applicable toward graduation in the curriculum.
3. The nursing program awards an Associate of Applied Science Degree. (International course is not required).
4. Submit an Application for Graduation online at www.tcc.edu, search keyword: "graduation" by the College's published deadline. Deadlines are published in the TCC Schedule of Classes.
5. Satisfy computer competency requirements. For correct information on how to satisfy this requirement, see www.tcc.edu, search keywords: "computer competencies."
6. Resolve all financial obligations to the College and return all learning resources and other college materials.
7. Be certified by appropriate college officials for graduation.

Inclement Weather Conditions

When weather conditions make it necessary to delay opening, cancel classes, or close the college, one of the following notices will be provided via the TCC website home page, by TCC alerts (which all students are encouraged sign up for) TCC Information Center and local radio and television stations. Please do not call any other telephone numbers.

You can also determine the college's status by calling 822-1122, checking one of the radio or television stations listed or the College's website at: www.tcc.edu/welcome/president. One of the following messages will be provided:

1. Message: The College is closed. The College is closed day and evening for students and staff.
2. Message: The College will open/close at _____. The college will open/close at designated time for students and staff.
3. Message: The College will open at _____. The College will close for day classes and day staff, but will open for evening classes and evening staff.
4. Message: Evening classes are cancelled. The College is closed for evening students and staff.

Radio Stations:

WGH 1310 AM WVCL 95FM
WGH 97.3 FM

Television Stations:

WTKR 3 WVEC 13
WAVY 10 WHRO 15

Nursing (156)
Associate of Applied Science Degree: Nursing

SEMESTER 1

Prerequisite	Course No.	Course Title	Credits	When Taken	Grade
--	BIO 141	Human Anatomy and Physiology I	4	_____	()
Pre-Test	ENG 111	College Composition I ¹	3	_____	()
--	SDV 101	Orientation to Healthcare	1	_____	()
--	NUR 108	Nursing Principles and Concepts I	6	_____	()
--	NUR 130	Nursing Assessment and Basic Pharmacology	3	_____	()
Semester Total			17		

SEMESTER 2

Prerequisite	Course No.	Course Title	Credits	When Taken	Grade
BIO 141	BIO 142	Human Anatomy & Physiology II	4	_____	()
NUR 108, and/or NUR 180	NUR 170	Essentials of Medical/Surgical Nursing ³	4	_____	()
NUR 108, and/or NUR 170	NUR 180	Essentials of Maternal/Newborn Nursing ³	4	_____	()
--	PSY 201	Introduction to Psychology I	3	_____	()
Semester Total			15		

SEMESTER 3

Prerequisite	Course No.	Course Title	Credits	When Taken	Grade
NUR 170, 180	NUR 201	Psychiatric Nursing	4	_____	()
--	PSY 235	Child Psychology (or SOC 220)	3	_____	()
ENG 111	ENG 112	College Composition II	3	_____	()
Semester Total			10		

SEMESTER 4

Prerequisite	Course No.	Course Title	Credits	When Taken	Grade
NUR 201	NUR 270	Essential Nursing Concepts II	4	_____	()
NUR 270	NUR 271	Essential Nursing Concepts III	4	_____	()
--	BIO 150	Introductory Microbiology	4	_____	()
Semester Total			12		

SEMESTER 5

Prerequisite	Course No.	Course Title	Credits	When Taken	Grade
NUR 271	NUR 272	Essential Nursing Concepts IV	4	_____	()
NUR 272	NUR 273	Essential Nursing Concepts V	4	_____	()
NUR 271	NUR 299	Nursing Perspectives	1	_____	()
NUR 270	NUR 255	Nursing Organization and Management	3	_____	()
--	PHI 226	Social Ethics	3	_____	()
Semester Total			15		
Total Minimum Credits			69		

¹ Placement test or prerequisite required.

² Eligible courses are listed in the college catalog. See your academic advisor or counselor to choose the appropriate course.

NOTES:

- Program requirements may change in accordance with federal, state, or industry standards. Contact the program director or academic dean for the most current information.
- In order to graduate with the associate's degree, you must meet the college's computer competency requirements. Consult your academic advisor or counselor to determine how to satisfy this requirement.
- Acceptable substitutes for general education courses for the Nursing Program are as follows:**

PSY 201 Introduction to Psychology I

Acceptable substitute is PSY 200

PSY 235 Child Psychology

Acceptable substitute is PSY 231 or 230

PHI 226 Social Ethics

Acceptable substitute is PHI 220

2011-2012

This Nursing Student Handbook is provided to you as a guide and to ensure that you understand the academic and conduct expectations that the College has for you during your enrollment in the program. There is no mutuality between you and the College concerning it, and thus your reliance upon the information contained within it when making academic decisions does not constitute, and should not be construed as, a contract with the college. Furthermore, the College reserves the right to make changes to this handbook at any time, unilaterally and without notice; however, students will not be held responsible for any associated conduct expectations contained in such changes until notified of them.

I have read the Nursing Student Handbook and I am willing to be governed by its policies. I realize that I am provisionally accepted into the nursing program pending completion/submission of medical requirements, CPR, liability insurance, criminal background check and that I must maintain a GPA of 2.5 or better.

Signature _____

Printed Name _____

Date _____