

TIDEWATER COMMUNITY COLLEGE
Official Course Outline

I. Course Prefix/Number/Title: ADJ 111 Law Enforcement Organization and Administration I

Credit Hours: 3 **Lecture Hours:** 3 **Lab Hours:** 0 **Total Contact Hours:** 3

II. Pre-requisite: None **Co-requisite:** None

III. Course Description: Teaches the principles of organization and administration of law enforcement agencies. Studies the management of line operations, staff and auxiliary services investigative and juvenile units. Introduces the concept of data processing; examines policies, procedures, rules, and regulations pertaining to crime prevention. Surveys concepts of protection of life and property, detection of offenses, and apprehension of offenders.

IV. Course Objectives: To assist the student to

- Trace the development of police administration and evolution of police professionalization
- Compare traditional and community policing roles
- List and be familiar with major Supreme Court decisions affecting law enforcement since 1961
- Recognize the advantages and disadvantages of specialization in the organizational design of police departments
- Understand the various types of organizational communications
- Describe the basic types of police tort actions
- Describe the importance of training for productivity
- Understand budget development and cycles in policing organizations

V. Course Content:

- Politics and the effects of external influences and controls on police administration
- Organizational and leadership theory and the concepts of police organizational design
- Organizational and interpersonal communication
- Human resource management
- Labor relations and legal aspects of police administration
- Planning, decision making, and program evaluation and their use to measure organizational performance in policing agencies
- Financial management

VI. Textbooks: Swanson, Leonard, et al. Police Administration, Structures, Processes, and Behavior, 6th ed. New Jersey: Prentice Hall, 2005.

VII. Additional Information: