

TCC Global Learning Committee

Approved Minutes 23 March 2009, 2:00 p.m. Martin 2505
Norfolk

Present: Tom Feist (Chair), Susan de Veer (Secretary), Sarah Greene, Dr. Mike Bryan, Danielle McLemore, Naaman Wood, Dr. Lonnie Schaffer (ex officio), Dr. Jeanne Natali (ex officio), Pete Shaw

Absent: Debbie Edson, Azam Tabrizi, Gabriela Toletti, Ken Spencer, Carol Hodges, Jackie Spiker, Tim Konhaus, Gregg Teneffoss, Dr. Geraldine Wright, Miasia Menifee

Old Business

Approve Minutes

The February 23 draft minutes were reviewed and corrections noted. Without a quorum present, the committee will vote to approve the minutes at the next meeting.

New Business

DRAFT Handbook for New Members

The committee reviewed the draft GLC Handbook, discussed its form and function and suggested some revisions to the larger conceptual items, i.e., *Why does the GLC matter and what is the purpose of this committee?* The committee recommended to include a statement about the time commitment involved with participation on the committee so that potential members can make an informed decision before consenting to participate. The committee discussed the relationship between the IPO and the GLC in terms of what that relationship should become as the college continues its progress toward globalization. The committee concluded that the IPO and GLC together form a collaborative partnership with a shared responsibility toward achieving the common goal of globalizing the college. As a living document, the handbook will be updated annually.

Global Issues in Context Database

Several members reviewed this website and recommended that the committee endorse the purchase of the rights to this software.

GLC bylaws discussion/vote

The committee reviewed the Draft GLC Bylaws for conceptual revisions. Considerable discussion centered on the language of Section III: **Membership Distribution** to ensure fair representation. The committee discussed whether to



include ex officio members as voting members, but agreed that a change in this process could create conflicts in interest that would not be beneficial to the work of committee. The committee decided to vote on the language of Section IV at the next meeting. IV: (C) **Virtual Voting:** Revised to read: *“These votes will be performed using an appropriate elections format.”*

V. **Election of Officers:** The committee discussed the length of time a Chair may serve and suggested that the current Chair may serve 2 years, after being confirmed by secret ballot to continue as Chair in the second year. Officers serving during the first year may be elected for a second year. The Past Chair may return to serve a 3rd year as ex officio.

Other revisions are as follows:

VI: **Officers:** (A) #1: strike; strike #5;

VII: **Meetings:** #1: Revise to read *“The GLC will hold at least 6 meetings per academic year. Add #4: **Order of Lead:** The order of lead will be the current Chair, the Past Chair, and the Coordinator of IPO.*

VIII: (B) #1: Members failing to attend *may be replaced by a two thirds vote by secret ballot of the members in attendance provided there is a quorum.*

IX. **Standing Sub-committees.** Strike (A) #1; (A) #2 Revise to read, *“The GLC can form standing sub-committees by amending the by-laws.*

Open Discussion

A follow-up discussion on the Phase II: Study Abroad Restructure is tabled to the next meeting on April 13 at 2 p.m. at the Norfolk campus, Martin Bldg, Rm. 2505.

Minutes respectfully submitted by Susan de Veer, Secretary. Meeting adjourned at 4:00 p.m.