

TCC Global Learning Committee

Approved Meeting Minutes 13 April 2009, 2:00 p.m. Martin
2505 Norfolk

Present: Carol Hodges, Naaman Wood (ex officio), Danielle McLemore, Debbie Edson, Dr. Gabriela Toletti, Azam Tabrizi, Susan de Veer (secretary), Thomas Feist (Chair), Dr. Michael Summers (ex officio), Dr. Lonnie Schaffer (ex officio), Dr. Jeanne Natali (ex officio),

Absent: Dr. Michael Bryan, Sarah Greene, Peter Shaw, Jackie Spiker, Ken Spencer, Maria Kvashenka, Karl Oyster, Peter Shaw

Old Business

Review and Approve March Minutes

Approval of March 13, 2009 minutes are tabled to the April 27 meeting for lack of a quorum.

Study Abroad Restructuring: Phase II

A review of the Phase II Study Abroad Restructuring plan is tabled until when beginning of the next academic year to accommodate the restructuring of the Curriculum and Instruction committee as it re-forms into two separate committees. The Study Abroad plan was based on the current function of the C& I committee. The work flow of the Study Abroad plan will need to be revised to reflect the structure of the new committees.

GLC Handbook Revisions

The committee discussed the history of the GLC to determine pertinence to the handbook for new members and suggested revisions to replace specific names with titles to make the document more general. As the handbook is a living document, the committee agrees that the handbook must be reviewed annually for updating.

Revision #1: Current State of TCC's Internationalization. Revise the last 3 sentences of the last paragraph to focus on the GLC's function in the governance structure as well as it's mission and strike the rest of the text.

Revision #2: Connection Between the International Programs Office and The Global Learning Committee. Clarify the mutually supportive nature of both the IP office and the GLC to the academic components of the college.

The committee recommended that the distribution method of the handbook to new members be via electronic .pdf format while reserving a number of hard copies in standard 8 ½ x 11 to hand to interested faculty. Most prospective members, however, will receive electronic copies.

Email Jackie Spiker or Naaman Woods with any additional revisions.



Revised GLC bylaws

The committee was asked to review the draft bylaws for a future vote. The by-laws inform on the procedures and operation of the committee. The strategic plan may be added as an addendum to the bylaws so that the document will remain intact if there are any future changes to the strategic plan. The committee discussed section *IX Subcommittees* to define how Ad Hoc committees are formed and recommended a number of edits to be incorporated in the next draft.

The committee is requested to send any additional feedback to be sent directly to Naaman Wood. An electronic final draft will be distributed to the committee prior to the next meeting.

New Business

Five Year Plan

The committee discussed the strategic plan that it submitted for review two years ago and the possibility of revising and re-submitting this plan. A plan that requests an investment of time, resources, and staff, needs to answer the question of where should the college be in 5 years. The BIE grant is an example of implementing activities into the strategic plan. Dr. Summers encouraged the committee to continue in such activities that advance the strategic plan and continue to re-submit the plan. The Title VI A grant is another example of an activity that advances the strategic plan. The Department of Education will return to the regular submission rotation next year so the Title VI A grant will be submitted then. The Norfolk sister cities are excited about participating in the Title VI A and have significant contacts with universities in the sister cities.

Damiani Award Recipient

The Chair announced that Dean Beatty is the recipient of the 2009 Damiani Award based on her support for the international Learning Communities and her passion for connecting academics to the international experience.

GLC Membership Review

The Chair reports that the PAPC has requested governance committees to examine their membership to replace individuals who have served beyond the limit stated in the Governance by laws. All governance committees are required to comply with the by-laws; however, as long as members cycle off the committee for one year, and then return, the committee is in compliance.

The PAPC has not yet seen the GLC's draft bylaws for comment. The PAPC will send a TCC ALL message soon to announce governance committee openings.

The GLC currently has two openings for 2 Portsmouth faculty and 2 Virginia Beach faculty. The committee suggested that a good resource for new members for next year could be the returning BIE participants. The committee also recommended that members rotating off the GLC personally contact potential members to encourage faculty to serve on the committee. The committee supported the Chair to contact the campus provosts to announce committee openings or make recommendations.

Ensuring smooth transition between current and new leadership

The Chair has drafted anticipated agenda items at different calendar points to ensure the leadership a smooth transition to the next academic year and to assist a new Chair with recurring events.

Open Discussion

Damiani Award

Dr. Natali stated that in previous years the committee requested to recognize a faculty member for international education and suggested that now might be the time to re-submit the proposal to the president for a faculty award. The committee recommended to discuss at the next meeting the purpose of the Damiani award and whether this award should be retired.

Future Business

International Ed Week Planning Update

The committee discussed implementing the Jefferson Café at TCC and ways to enlist the critical participation of teaching faculty. Faculty who agree to participate in the Café must agree to read the materials and facilitate the discussions – a Socratic dialog—during the International Education Week (IEW). Although the Jefferson Café name is copyrighted, the concept could be adapted to numerous events at the college. This is a good way for the committee to participate in the IEW. Planning IEW should occur in late Spring as August is too late to implement some activities. The Chair submitted a budget request for IEW student/faculty activities, but did not yet receive feedback. The committee suggested that there be a version of the Jefferson café for students for each specially designated month, i.e., Black History Month, Women’s History Month, Hispanic Month, etc. Dr. Summers recommended that the committee make a recommendation for student activity funds for IEW activities.

An IEW activities discussion will be added to the next meeting’s agenda to discuss the locations of the week’s activities and whether the activities should be college-wide vs. campus based activities.

The next meeting is April 27 at 3 p.m. in the Martin Bldg, Norfolk Campus, Rm. .2505.

Meeting adjourned at 4:00 p.m.

Minutes respectfully submitted by Susan de Veer, Secretary.