

TCC Global Learning Committee

Approved Minutes 27 April 2009, 3:00 p.m. Martin 2505 Norfolk

Present: Thomas Feist (Chair), Susan de Veer (Secretary), Dr. Mike Bryan, Debbie Edson, Naaman Wood, Jackie Spiker, Carol Hodges, Ken Spencer, Dr. Gabriela Toletti, Azam Tabrizi, Dr. Michael Summers (ex officio), Dr. Lonnie Schaffer (ex officio), Dr. Jeanne Natali (ex officio), Dan Strasser (guest), Jai Stofocik (guest), Linda Jensen (guest), Danielle McLemore Giscombe

Absent: Sarah Greene

Old Business

Approve minutes from 2/23, 3/23, & 4/13

The minutes are approved as submitted.

Changing faces for 2009-10 year

The end-of-tenure members this year are: Sarah Greene, Carol Hodges, Geraldine Wright, and Jackie Spiker. Debbie Edson will take a hiatus from the committee.

New Business

Global Learning Resource Guide

- The committee discussed the merits of creating a global learning resource guide for faculty, students and the community. Dan Strasser volunteered to draft the first document for committee review.

Recent PAPC Motions

- The GLC motioned to **add the past chair as an ex-officio member of our committee** for one year following his/her term to ensure smoother transitions between the leadership. This motion to the PAPC was approved.
- Since there is sometimes debate over whether librarians or professional faculty are “faculty,” and noting we’ve had great participation interest from librarians, the GLC motioned to **add two “Librarian or Professional faculty” positions to our membership list** to eliminate the debate and open the slots they occupy to instructional faculty. This motion was approved by the PAPC as well.

Existing membership is indicated on the current roster. Any members who note errors on this list are requested to notify the Chair so that the membership list can be updated for Fall 2009.

Review of Draft Year End Report (YER)

The Chair distributed the draft report and elicited comments. The report identifies the variety of activities the committee engaged in this academic year and aligned these activities with the committee’s charge. The committee suggested delaying discussion



on the college's international course requirement until it receives next year's charge from the Vice President of Academic Affairs.

Committee Operational Enhancements

The Chair announced the following committee operational enhancements: the membership spreadsheet now tracks the roles of each committee member; the anticipated agenda list is fully developed; and the creation of GLC@tcc.edu email account will facilitate archiving minutes and agenda.

Fall 2009 member availability chart

Distributed to the committee to determine next semester's meeting dates and time.

Vote on Draft Bylaws

Changes in the draft document as noted: (IV: B: 1, 2) Capture content of quorum calculation but revise language for clarity; (V: C: 3) Strike; (VI: B, C) Strike.

Due to substantive changes, a vote to accept the by-laws is tabled until the draft is revised. The committee will review the revision and vote electronically. *A Motion was made to amend the draft bylaws and redistributed electronically to the committee with the changes noted in an attachment.* The motion carried.

Vote on Draft GLC Membership guide

Motion made to adopt the GLC New Member handbook and the changes to the membership. **Votes: Yes: 11; No: 0. Motion carried.** Discussion: It was suggested that the handbook contain a definition of global learning because of the interchangeability of terms between global learning and internationalization may confuse new members; however, the committee decided that the definition of global learning and how it differs from internationalization is located on the TCC Internationalization Plan at the end of the bylaws and is located on the website.

International Education Week (17-22 Nov)

The chair proposed to form an IEW sub-committee to meet prior to August so that a plan of activities is fully coordinated when the academic year begins in August. Volunteers for the IEW sub-committee are Danielle McLemore and Dr. Toletti. Anyone wishing to volunteer should notify the Chair via email.

Damiani Award Restructure

The committee discussed the continued relevance of the Damiani award for administrators and the possibility of expanding the award to faculty members, professional faculty and classified staff. The committee recommended retaining the Damiani name, but adding "Award for Excellence in Global Learning." The committee discussed that the award should not be specified to be awarded every year, but only to faculty/staff who have demonstrated excellence in global learning. Criteria will be developed for awarding to faculty and to classified staff.

In further discussion the committee agreed that the Faculty award should be for innovation—for creating learning communities for study abroad or international innovation in the classroom, and suggested to combine the Damiani Award for supportive Administrators and Classified, but keep the faculty award separate to recognize **innovation**. The committee agreed that the criteria for the award should be clear that it is for excellence and not a mandatory award for every year. If no one meets the criteria, then the award would not be given.

The motion was made to amend the Damiani award to include Administrators, Professional Faculty, and Classified staff. The motion carried. Votes: Yes 8; No 1. The committee recommended that a letter accompany this proposal to the President to explain that the reason for the change in the award is to request to expand the award to more employees.

The motion was made to propose to establish a faculty award for Excellence in Global Learning. Motion Carried: Yes, 11; No 0. The committee recommended to submit a proposal to include the purpose and criteria for the new award to the President for approval. If the new award is approved, the Chair should consult with the IRC for assistance and feedback.

The committee discussed a deadline for award nominations and recommended a January meeting so that there is time to discuss the nominees and possibly have them meet with the committee to discuss their work. The committee suggested that the Chair and members to revise the criteria and nomination deadline.

Election of Next Year's Officers

Secret ballot distributed to the voting committee.

Reflection on this Year's Achievements

The committee reflected on this year's activities and applauded the brainstorming sessions that the ex-chair facilitated; participation in the BIE seminars; the ISA speakers at the January meeting. The committee agreed that the more that the members participate in events outside the meetings, the more energized they become.

The Chair asked the committee for suggestions to improve or change the meetings next year. Members requested to include a presentation from the BIE faculty at one of next year's meetings and recommend working to define ways to advance the committee's advisory function on international projects.

"Our Global Perspective Needs Yours" Award Presentation

The Team with Best attendance: Blue Team. Certificates were distributed to Blue team members.

Meeting adjourned at 5:05 p.m. Minutes respectfully submitted by Secretary, Susan de Veer.