

# TCC Global Learning Committee

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13 November 2008, 3:00 p.m., Martin 2505

Present: Tom Feist (Chair), Susan de Veer (Secretary), Sean LaCroix (Guest), Dr. Gabriela Toletti, Debbie Edson, Azam Tabrizi, Jackie Spiker, Naaman Wood, Mike Bryan, Danielle McLemore, Dr. Jeanne Natali (ex officio)

Absent: Miasia Menifee, Tim Konhaus, Dr. Geraldine Wright, Gregg Tennefoss, Ken Spencer, Dr. Lonnie Schaffer (ex officio)

## Old Business

- APPROVAL OF MINUTES
  - The October 2008 minutes are approved with noted correction.

## New Business

- GLC MEETING PROCEDURES
  - Name tents have been created to identify GLC members and the sub-committees that they participate in for the benefit of attending committee members and guests. The committee secretary secures the name tents after each meeting.
  - To improve communication and the flow of information within the committee, and to ensure uniformity of content, document templates have been created for the agenda and minutes.
- BLACKBOARD AND DOCUMENT WORKFLOW
  - The committee decided to establish a central repository to post agendas, draft minutes and documents instead of emailing multiple versions of such documents back and forth. Draft documents and minutes will be posted to the intranet. Final documents and minutes will be posted to the GLC webpage. The committee also decided to use Blackboard for occasional electronic discussions. The secretary will submit the draft minutes to the chair who will review and post the minutes to the intranet. The chair will notify the membership when the minutes are available for review.
- MEMBERSHIP UPDATE
  - New members introduced: Azam Tabrizi joins the committee from the Chesapeake campus and Danielle McLemore from the Norfolk campus.
  - Membership roster: The chair collected pertinent information on each of the committee members which will be entered into a membership database.
- TITLE VIA APPLICATION UPDATE

- Dr. Natali met with representatives from the Department of Education and was informed that the Title VI program is in hiatus indefinitely for this year; however, the RFP should be available in the March-April 2009 Academic year. If TCC submits a proposal in March/April 2009, the Department will hasten to read and score the applications to notify the institutions that have been selected for funding. If awarded the grant, the start date will be July 2009. Although the committee was asked whether the college should pursue an application for the March/April timeframe, Dr. Natali posed that it would be worth pursuing an application this year to obtain constructive comments for the November 2009 submission deadline. The Department of Education representative also informed Dr. Natali that Title VI funding priorities are on faculty.
  - Discussion continued on the challenge of creating a foreign language component to the Title VIA proposal that is relevant to the rest of the project and is not seen as an add-on. The project needs to create a lasting change to the structure of TCC's curriculum that will be viable after the grant ends.
  - The committee discussed possible ideas to weave a foreign language component into learning communities. It was suggested that it might be best to write the proposal first and then consult with foreign language faculty to meet the needs of the foreign language department. The VIA grant gives the college an opportunity to reflect on how to improve foreign language delivery.
- IPO UPDATE – International Education Week November 17-22
    - Dr. Natali reported that the International Student Alliance has, with a little financial and staff support, planned a number of activities at the Virginia Beach campus in celebration of International Education Week, including a Futsal (soccer) Tournament (November 17-18) and a luncheon that features international cuisine.
  - BIE GRANT AND SEMINAR UPDATE
    - Sean LaCroix reminded that the first BIE globalization seminar begins tomorrow (11/14/08) at Norfolk campus. Speakers Thomas Holt and Bill Motts will speak on ways to implement international programs at TCC. Sean provided the committee with an overview of the 2 year BIE grant project and invited GLC members to attend the seminar and to participate in creating modules to share. The travel to Brazil and China is grant funded; participants are responsible for obtaining passports and immunizations related to the travel (Overview of the Business and International Grant Project document submitted to committee).
  - I.D.E.A. (NSF) GRANT UPDATE
    - A decision is expected in April/May 2009.
    - Dr. Wright will share the full grant proposal as submitted with the committee at an upcoming meeting.
  - SUBCOMMITTEES' REPORTS

#### By-Laws (Jackie Spiker and Naaman Wood)

- The sub-committee submitted a draft handbook created to introduce new members to the committee and provide information to help new members participate in a relevant way.
- PAPC moved to reinvigorate the college's Governance committees and developed the by-laws template to ensure uniformity. The committee is asked to review sections IV (B and C), VII (A), and XI of the by-laws and provide feedback at the next meeting. The PAPC has not yet solidified the templates yet so there may be future changes.

#### Global Awareness (Drs. Toletti and Wright)

- Dr. Toletti shared a number of the sub-committee's ideas on how to increase global awareness at the college. Suggestions include: requesting that TCC Times staff writers devote regular space for articles on international issues or feature international students; suggest the same to the TCC Chronicle staff – to provide a regular column about international issues or to feature stories about international students and faculty; request or require returning Study abroad faculty and students to report to the college and community at large on their learning experiences and insights as a result of their participation in a TCC study abroad program; TCC may promote a different foreign country per month via faculty presentations; provide international students at the college a venue to make presentations about their cultures on a regular basis; enlist TCC faculty who have spent a considerable amount of time abroad to share the impact their time abroad has had on their life; sponsor a conference on work-related issues at which faculty and students participate during International Education Week; promote the creation of an international student club at other campuses. The ISA is currently located only VB based.
  - The Chair suggested that the committee invite the student leaders of the International Student Alliance to discuss ways to develop the sub-committee's ideas. The committee will bring students in for a special session to brainstorm needs and additional activities.
  - Dr. Wright is working on the idea of a Global Café. Details to follow. She applied for an iTunes U account, as iTunes will handle dissemination of e-books and materials. The first book, "Flat, Hot, and Crowded" is already on order.
- 2007-08 EOY REPORT REVIEW (TABLED TO NEXT MEETING)
  - CHAIR'S ANNOUNCEMENTS
    - 5 Mar – 17 Mar 2009: The Chair will be in Singapore and Malaysia to complete the final requirements for his MBA program.
    - International Student Volunteer Organization: The Chair has applied to this California based service learning organization to lead a TCC service group abroad

- to any international destination in 2009. His application was accepted so there will be more information to come.
- XO Laptop demonstration: The Chair demonstrated the XO laptop that is used by students in developing countries. The Chair will assist in developing instructional manuals to teach students in developing countries to use Open Access software. The cost of the child-proof laptop is \$100. Currently, the U.S. offers a “buy one-get one” program in which one laptop is purchased in the U.S. and one is donated to a child in a participating developing country.
  - Chronicle of Higher Education Article: “Community Colleges Pursue Many Paths to Create International Campuses” (31 October, Chronicle of Higher Education). The Chair will post a link to this article which describes the avenues and ideas that community colleges are using to internationalize their campuses.
- OPEN FLOOR FOR DISCUSSION
    - The committee is asked to visit the International Programs home page for a list of international education week student activities.
    - Azam Tabrizi informed the committee that she gives students in Geology 101 extra points to engage in international activities that compliment the course content.

Meeting adjourned at 4:27 p.m.