



**TIDEWATER COMMUNITY COLLEGE**  
From here, go anywhere.™

## **Study Abroad Scholarship Guidelines**

### **Non-Language Programs**

Eligible students who have been accepted to participate in an academic program abroad may apply for a partial scholarship to defray the cost of the program. Students awaiting a decision on a scholarship award must continue to meet the program payment deadlines and total cost of the study abroad program to which they have been accepted. Once a scholarship is awarded, the disbursement of a check from the central financial aid office may take several weeks. *If student has a lien placed on her or his account by a State agency, scholarship funds will be used to satisfy any such liens before the balance may be disbursed to the student.*

Scholarship applications will be considered according to the following guidelines.

#### **SUCCESSFUL APPLICANTS SHOULD:**

1. Have submitted a Study Abroad Application and have been accepted into the Tidewater Community College study abroad program;
2. Be enrolled at least ½ time (enrolled in 6 credits) as a Tidewater Community College student at the time of application;
3. Have completed at least nine curricular (non-developmental) credits at Tidewater Community College at the time of application;
4. Use the scholarship award for one of Tidewater Community College's faculty led study abroad programs;
5. Be able to demonstrate in a written proposal what the participant hopes to gain from the study abroad experience;
6. Register for the course associated with the program;
7. Attend all orientation sessions for participants associated with the program;
8. Submit all application materials and supporting documents to the International Programs and Student Services office no later than \_\_FEBRUARY 1;
  - a. Three letters of recommendation from TCC faculty who know the applicant
  - b. A one page proposal from the applicant stating how studying abroad will be beneficial
  - c. A personal interview (if requested)
9. Not be a full-time Tidewater Community College employee.

## **HOW TO APPLY FOR A SHORT-TERM STUDY ABROAD SCHOLARSHIP**

1. COMPLETE THE APPLICATION FOR NON-LANGUAGE STUDY ABROAD SCHOLARSHIP FORM and the TCC SCHOLARSHIP AND DONOR FORM.
2. Write a one-page essay describing why you want to participate in a particular academic program abroad. Include statements on how your participation in the program will benefit you.
3. Request letters of recommendations from three (3) members of Tidewater Community College's faculty who know you. The letters should be addressed and sent directly to the International Programs and Student Services office or emailed to [studyabroad@tcc.edu](mailto:studyabroad@tcc.edu) .

---

### **Your completed scholarship packet will consist of:**

- ✓ A completed Application for Non-Language Study Abroad Scholarship form
- ✓ A completed TCC Application and Donor form
- ✓ Your essay

Please request your letters of recommendation from Tidewater Community College faculty members in a timely manner.

---

### **SUBMIT YOUR COMPLETED STUDY ABROAD SCHOLARSHIP PACKET TO:**

**Tidewater Community College  
International Programs and Student Services Office  
Princess Anne Bldg, Rm A-100H  
1700 College Crescent  
Virginia Beach, VA 23453**

**NOTE: EMAILED OR FAXED SUBMISSIONS WILL NOT BE ACCEPTED.**



## NON-LANGUAGE STUDY ABROAD SCHOLARSHIP APPLICATION

### INSTRUCTIONS

This application process requires information from you and from your instructors. **MAIL** or **SUBMIT IN PERSON** your completed scholarship application and supporting documents to:  
**International Programs and Student Services, 1700 College Crescent, Rm. A100H, Virginia Beach, VA 23453.**

#### **Please Print:**

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE (H) \_\_\_\_\_ (CELL) \_\_\_\_\_

TCC SIS # \_\_\_\_\_ TCC EMAIL ADDRESS \_\_\_\_\_

STUDY ABROAD PROGRAM YOU ARE ACCEPTED TO \_\_\_\_\_

#### Document Checklist:

- A completed, signed and dated Application for **Non-Language Study Abroad Scholarship** form.
- A completed, signed and dated **TCC Scholarship and Donor** form.
- A one page (typed, single spaced) essay stating:
  - The reasons for choosing to participate on one of TCC's academic programs abroad.
  - How you will benefit from participating in the program.
- Three letters of recommendation from TCC faculty who can attest to your qualifications for a study abroad scholarship. Recommendation letters must be sent directly to the International Programs and Student Services office or emailed to [studyabroad@tcc.edu](mailto:studyabroad@tcc.edu) .

---

I give my permission to the Coordinator of International Programs and Student Services and all Tidewater Community College faculty members to review my Tidewater Community College academic records. Only those who are responsible for making the scholarship decision will view these records.

I understand that scholarship funds are available on a first come, first served basis and are awarded to support students participating in a faculty led academic program abroad only.

Signature \_\_\_\_\_ Date \_\_\_\_\_



## Scholarship Application and Donor Form

**Complete a separate application for each scholarship or award.**

Date: \_\_\_\_\_ **Home Campus:**    Chesapeake    Norfolk    Portsmouth    Virginia Beach

Name of Scholarship \_\_\_\_\_

Student's Name: \_\_\_\_\_ SIS ID: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Phone Number: (home) \_\_\_\_\_ (work) \_\_\_\_\_

Have you:      Applied for admission to TCC?    Yes    No  
                  Applied for Financial Aid for current academic year?    Yes    No

Are you:      A U.S. citizen?    Yes    No

**STUDENT ACKNOWLEDGEMENT**

Your total Financial Aid package will be reviewed to verify that you are not over awarded. Central Financial Aid reserves the right to make any adjustments to your Financial Aid awards in the event that you are over awarded and a revised award letter will be mailed in such a case.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO: Campus Financial Aid Office**

**Type of Award:**    Foundation    Agency    Private Designated    Private Undesignated

Date received: \_\_\_\_\_ Academic year : \_\_\_\_\_ Amount: \$ \_\_\_\_\_

This scholarship is for:    Fall only    Fall & Spring    Spring only    Spring & Summer    Summer only

Donor/Organization's Name: \_\_\_\_\_

Individual to Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date Awarded: \_\_\_\_\_

**For CFA Use:**

# Credits, GPA	Date Dep. in FRS/Batch ID	Max. Elig. (RN)	Item Type	Date Awarded in PS