



**TIDEWATER COMMUNITY COLLEGE**  
From here, go anywhere.™

## **Study Abroad Scholarship Guidelines**

### **Non-Language Programs**

Eligible students who have been accepted to participate in an academic program abroad may apply for a partial scholarship to defray the cost of the program. Students awaiting a decision on a scholarship award must continue to meet the program payment deadlines and total cost of the study abroad program to which they have been accepted. Once a scholarship is awarded, the disbursement of a check from the central financial aid office may take several weeks. *If student has a lien placed on her or his account by a State agency, scholarship funds will be used to satisfy any such liens before the balance may be disbursed to the student.*

Scholarship applications will be considered according to the following guidelines.

#### **SUCCESSFUL APPLICANTS SHOULD:**

1. Have submitted a Study Abroad Application and have been accepted into the Tidewater Community College study abroad program;
2. Be enrolled at least ½ time (enrolled in 6 credits) as a Tidewater Community College student at the time of application;
3. Have completed at least nine curricular (non-developmental) credits at Tidewater Community College at the time of application;
4. Use the scholarship award for one of Tidewater Community College's faculty led study abroad programs;
5. Be able to demonstrate in a written proposal what the participant hopes to gain from the study abroad experience;
6. Register for the course associated with the program;
7. Attend all orientation sessions for participants associated with the program;
8. Submit all application materials and supporting documents to the International Programs and Student Services office no later than    **FEBRUARY 15**;
  - a. Three letters of recommendation from TCC faculty who know the applicant
  - b. A one page proposal from the applicant stating how studying abroad will be beneficial
  - c. A personal interview (if requested)
9. Not be a full-time Tidewater Community College employee.

## **HOW TO APPLY FOR A SHORT-TERM STUDY ABROAD SCHOLARSHIP**

1. COMPLETE THE APPLICATION FOR NON-LANGUAGE STUDY ABROAD SCHOLARSHIP FORM and the TCC SCHOLARSHIP FORM.
2. Write a one-page essay describing why you want to participate in a particular academic program abroad. Include statements on how your participation in the program will benefit you.
3. Request letters of recommendations from three (3) members of Tidewater Community College's faculty who know you. The letters should be addressed and sent directly to the International Programs and Student Services office or emailed to [studyabroad@tcc.edu](mailto:studyabroad@tcc.edu) .

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### **Your completed scholarship packet will consist of:**

- ✓ A completed Application for Non-Language Study Abroad Scholarship form
- ✓ A completed TCC Scholarship Application form
- ✓ Your essay

Please request your letters of recommendation from Tidewater Community College faculty members in a timely manner.

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### **SUBMIT YOUR COMPLETED STUDY ABROAD SCHOLARSHIP PACKET TO:**

**Tidewater Community College  
International Programs and Student Services Office  
Kempsville Bldg, Rm D-126A  
1700 College Crescent  
Virginia Beach, VA 23453**

**NOTE: EMAILED OR FAXED SUBMISSIONS WILL NOT BE ACCEPTED.**



## NON-LANGUAGE STUDY ABROAD SCHOLARSHIP APPLICATION

### INSTRUCTIONS

This application process requires information from you and from your instructors. **MAIL** or **SUBMIT IN PERSON** your completed scholarship application and supporting documents to:  
**International Programs and Student Services, 1700 College Crescent, Rm. A100H, Virginia Beach, VA 23453.**

#### **Please Print:**

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE (H) \_\_\_\_\_ (CELL) \_\_\_\_\_

TCC SIS # \_\_\_\_\_ TCC EMAIL ADDRESS \_\_\_\_\_

STUDY ABROAD PROGRAM YOU ARE ACCEPTED TO \_\_\_\_\_

#### Document Checklist:

- A completed, signed and dated Application for **Non-Language Study Abroad Scholarship** form.
- A completed, signed and dated **TCC Scholarship** form.
- A one page (typed, single spaced) essay stating:
  - The reasons for choosing to participate on one of TCC's academic programs abroad.
  - How you will benefit from participating in the program.
- Three letters of recommendation from TCC faculty who can attest to your qualifications for a study abroad scholarship. Recommendation letters must be sent directly to the International Programs and Student Services office or emailed to [studyabroad@tcc.edu](mailto:studyabroad@tcc.edu) .

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I give my permission to the Coordinator of International Programs and Student Services and all Tidewater Community College faculty members to review my Tidewater Community College academic records. Only those who are responsible for making the scholarship decision will view these records.

I understand that scholarship funds are available on a first come, first served basis and are awarded to support students participating in a faculty led academic program abroad only.

Signature \_\_\_\_\_ Date \_\_\_\_\_



**Scholarship Application**

Please complete a separate application for each scholarship or award.

Date: \_\_\_\_\_ Home Campus: \_\_\_ Chesapeake \_\_\_ Norfolk \_\_\_ Portsmouth \_\_\_ Virginia Beach

Name of Scholarship: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City State Zip*

Home Telephone Number: \_\_\_\_\_ Work Telephone Number: \_\_\_\_\_

Have you applied for admission to TCC? \_\_\_ Yes \_\_\_ No

Have you completed the Free Application for Federal Student Aid (FAFSA) for 2010-2011? \_\_\_ Yes \_\_\_ No

Are you a U.S. Citizen? \_\_\_ Yes \_\_\_ No

**Student Acknowledgement**

I understand that my total financial aid awards will be reviewed in order to verify that I have not already met my remaining need and/or cost of attendance through other aid sources. I further understand that the College reserves the right to make any adjustments to my financial aid awards to ensure that I do not exceed my remaining need and/or cost of attendance. I understand that I will receive a notice at my College assigned email address notifying me of any changes to my financial aid awards.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Campus Financial Aid Office Use**

Type of Award: \_\_\_ Foundation \_\_\_ Agency \_\_\_ Private Designated \_\_\_ Private Undesignated

Date Received: \_\_\_\_\_ Amount: \_\_\_\_\_ Academic Year: \_\_\_\_\_

Scholarship Term: \_\_\_ Fall Only \_\_\_ Fall and Spring \_\_\_ Spring Only  
\_\_\_ Spring and Summer \_\_\_ Summer Only

For Private Scholarships:  
\_\_\_ Criteria Attached  
\_\_\_ No Criteria Received from Donor

Coordinator/Advisor's Signature: \_\_\_\_\_ Date Awarded: \_\_\_\_\_

**Donor/Organization Information**

Donor/Organization Name: \_\_\_\_\_

Contact's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City State Zip*

**Central Financial Aid Office Use**

Number of Credits/GPA	Date Deposited in AIS	Maximum Eligibility (RN)	Item Type	Date Awarded in SIS