

VETERANS STANDARDS OF PROGRESS POLICY

Tidewater Community College follows the academic policy for students developed by the Virginia Community College System. It is educationally sound and serves the needs and purposes of the college and its constituents. This policy applies equally to veterans. However, in order to make explicit a few guidelines specifically applicable to students certified for benefits from the Veterans Administration, the following procedures are in effect:

1. A record of course progress for all students will be maintained by instructors. This record may include class attendance; dates of examinations, term papers, and class projects completed, along with their respective dates of submissions; grade level of performance; and any other appropriate index of student achievement. The data must be sufficiently complete to determine the termination date of course pursuit should a student fail to maintain satisfactory progress in attendance or quality of work.
2. A student receiving VA benefits who adds or drops courses or withdraws from the college will be reported to the campus Veterans Affairs Office by the Enrollment Services Office within one week of the course adjustment or withdrawal.
3. Any change in the status of a student receiving VA benefits, whether it be a change of curriculum, reduction or increase in course load, withdrawal, suspension, dismissal, or other types of changes, will be reported to the Veterans Administration as soon as possible, but no more than thirty (30) calendar days after the process has been officially completed by the Enrollment Services Office.
4. A student receiving VA benefits may remain on probation only one semester without being reported as making unsatisfactory progress. If the student's grade point average (GPA) is not raised above the probationary level during the semester in which he is on probation, his unsatisfactory progress will be reported at the end of the probationary semester. Likewise, a student placed on suspension or academic dismissal will be reported as making unsatisfactory progress.
5. The campus Veterans Affairs Office will use curriculum check sheets to list authorized courses in programs of study and to monitor the progress toward graduation of students receiving VA benefits.
6. The Enrollment Services Office will ensure that previous collegiate experience of students receiving VA benefits is evaluated in a timely manner. The campus Veterans Affairs Office will report the results of these evaluations to the Veterans Administration as soon as possible.

NOTE: Veterans who experience problems in a credit course may request special tutoring, which will be paid for by the Veterans Administration.