

FUNCTIONS, DUTIES AND RESPONSIBILITIES

State Board for Community Colleges

The State Board for Community Colleges is the state agency responsible for the establishment, control, administration, and supervision of all community colleges in the Commonwealth of Virginia.

The State Board consists of fifteen members appointed by the Governor, subject to confirmation by the General Assembly. The members are charged with the responsibility of serving the best interests of the whole state.

A principal objective of the State Board is to provide and maintain a system of comprehensive community colleges through which appropriate educational opportunities and programs are made available throughout the state. In providing these offerings, the State Board recognizes the need for excellence in all curricula and endeavors to establish and maintain standards appropriate to the various purposes the respective programs are designed to serve.

The State Board has the right to confer diplomas, certificates, and associate degrees.

Virginia Community College System Offices

The Virginia Community College System (VCCS) offices are located in Richmond. The VCCS is the agency responsible for the administration and supervision of community colleges in the Commonwealth of Virginia under the authority of the State Board for Community Colleges.

The chancellor of the Virginia Community College System is appointed by the State Board for Community Colleges and is the chief executive officer of the Virginia Community College System.

It is the duty of the chancellor of the Virginia Community College System to formulate such rules and regulations and provide such assistance in his office as is necessary for the proper performance of the duties of the chancellor in addition to those duties otherwise prescribed by law. At its discretion, the State Board also approves the appointment by the chancellor of such agents and employees as may be needed by the chancellor and the Virginia Community College System offices in the exercise of the functions, duties, and powers conferred and imposed by law and in order to effect a proper organization to carry out its duties.

Tidewater Community College Board

The Tidewater Community College Board acts in an advisory capacity to the State Board for Community Colleges and performs such duties with respect to the operation of Tidewater Community College as may be delegated to it by the State Board. The specific duties and responsibilities of the Tidewater Community College Board may be found in the *Virginia Community College System Policy Manual*. Copies of this manual are available in the libraries and in the campus provost offices or may be accessed online at www.vccs.edu. The Tidewater Community College Board consists of twelve members (three each from the cities of Chesapeake, Norfolk, Portsmouth, and Virginia Beach) appointed by the respective city councils.

College Administrator

The president of Tidewater Community College is the chief executive officer of the College and is responsible to both the chancellor and the Tidewater Community College Board.

Tidewater Community College Educational Foundation, Inc.

The Tidewater Community College Educational Foundation, Inc. was organized to accept contributions and gifts that will be used for the support of the College, its programs, and its students. The Foundation is incorporated in the Commonwealth of Virginia and is approved by the Internal Revenue Service as a non-profit, tax-exempt charitable organization.

Gifts and contributions to the Foundation are tax deductible to the donor and can be made in the form of money, negotiable securities, equipment, facilities, supplies, real estate, or buildings. Donors may name the Foundation in estate planning and as beneficiary to insurance policies, or memorial funds can be established through the Foundation on behalf of individuals and families.

Affirmative Action

It is the policy of Tidewater Community College to maintain and promote equal employment and educational opportunity without regard to race, color, sex, age (except where sex or age is a bona fide occupational qualification), religion, handicap, national origin, or other non-merit factors. Inquiries concerning affirmative action policy should be addressed to Tidewater Community College's Human Resources Office, which is located at the District Office, 121 College Place, Norfolk, VA 23510 and by phone at (757) 822-1704.