

LEARNING RESOURCES CENTERS

Each campus houses a library and media resources in a Learning Resources Center (LRC). A separate slide and print library is located at the Visual Arts Center.

Resources

The Learning Resources Centers contain research materials in both print and electronic format to support the courses, curricula, and mission of the college. Library materials include books, newspapers, magazines, journals and an extensive collection of indexes, abstracts and full text databases. Media resources include videotapes, audiotapes, films, CD-ROMs, computer files, and other audiovisual materials. In addition, faculty members may place materials on reserve in the Library or Media Resources for their students. The Learning Resources Centers maintain a web site that provides access to the LRC catalog, the electronic research resources, and to many of the services the LRC provides.

Library staff members are available to help you take full advantage of the available resources.

Use

Students must have a valid Tidewater Community College (TCC) identification card in order to check out library materials for home use or to access materials in restricted library locations. Residents of the community must obtain a TCC Community Patron library card for limited borrowing privileges. Community patrons may obtain a TCC library card at any Circulation Desk by showing a valid photo I.D. and proof of a current local address.

The normal loan period for library print materials is four weeks. The normal loan period for audiovisual materials is one week. Materials that have been placed on reserve, however, may have a shorter loan period. Items may be renewed once in person, by telephone, or through “My Account” in the online library catalog as long as they are not overdue or requested by someone else.

Borrowers are personally responsible for the safety, proper use, and timely return of the library materials that they have checked out. If materials are not returned within 14 days of the due date, the college will inform the borrower of the replacement charge for the unreturned materials and will block all library borrowing privileges. The replacement charge for materials is based on the average academic book pricing as listed in the Bowker Annual of Library and Book Trade Information.

After 45 days from the original return due date, a financial obligation for replacement of the unreturned materials is established and return of the material will not result in refund of any payment or cancellation of the existing debt.

Web Site

www.tcc.edu/lrc/

CHAPTER 4

Academic Services

Locations and Hours of Operation

Library hours of operation are adjusted periodically. Check the LRC website for current hours of operation: <http://www.tcc.edu/lrc/services/about.htm>.

Chesapeake, George B. Pass Building, Room 196

Harry B. Gilbert Library 757-822-5160

Library Circulation and Media Resources 757-822-5160

Norfolk, Martin Building

Library Circulation and Media Resources 757-822-1100

Library Reference 757-822-1101

Audio-Visual Equipment 757-822-1121

Portsmouth, Building A, Room A240

Library Circulation and Media Resources 757-822-2130

Virginia Beach, Bayside Building

Library Circulation and Media Resources 757-822-7151

Library Reference 757-822-7152

Audio-Visual Equipment 757-822-7159

Visual Arts Center, Portsmouth

Slide and Print Library 757-822-1885

LEARNING ASSISTANCE

Each campus provides various kinds of academic assistance. One-on-one tutoring, math and computer labs, and other forms of individual and group assistance may be available.

Free tutoring is available in the Teaching and Learning Center in Room 196 of the Pass Building on the Chesapeake Campus. Please call 757-822-5157 or see www.tctutor@tcc.edu for additional information.

At the Portsmouth Campus, the tutoring program is located in the Learning Assistance Center, Building A, Room A110. Call 757-822-2539 for further information.

At the Norfolk Campus, the tutoring center is located in the Roper Building, Room 4103. Call 757-822-1101 for additional information.

At the Virginia Beach Campus, the tutoring center is located in Room B-217 of the Bayside Building. The Center's telephone number is 757-822-7338.

Tutoring services are also available from the Open Door Project in Room 1103 of the Andrews Science Building on the Norfolk Campus (call 757-822-1218) or in Room A110 in A Building on the Portsmouth Campus (call 757-822-2211).

Math Labs are available in the Bayside Building (2nd Floor) of the Virginia Beach Campus (call 757-822-7176), in Room A110 of Building A on the Portsmouth Campus (call 757-822-2349), and in Room 3205 of the Walker Building on the Norfolk Campus.

Open Computer Labs are available in Room 4101 of the Roper Building on the Norfolk Campus (call 757-822-1430), in Room 2046 of the Whitehurst Building on the Chesapeake Campus (call 757-822-5060), and on the 2nd floor of the Bayside Building on the Virginia Beach Campus (call 757-822-7344).

Students should check with their campus Counseling Center or Dean of Student Services office to learn what additional services are available on each campus.

Writing Centers, Grammar Hotline, and Online Writing Assistance

Students can find free help for writing, from short questions about commas and comma splices to a comprehensive review of research papers in progress, in the Writing Centers. The centers are staffed by faculty members and offer resources and expert tutoring in grammar and composition for students, faculty, and staff. Periodic small-group workshops review fundamentals like verb agreement and punctuation.

The Centers are located on the Chesapeake Campus in Room 196 of the Pass Building; on the Norfolk Campus on the 2nd floor library in the Martin Building; on the Portsmouth Campus in Room A110 of the A Building (call 757-822-2397); and on the Virginia Beach Campus in the Bayside Building, Room B-205 (call 757-822-7170).

The Grammar Hotline, operated from the Virginia Beach Campus, offers phone-in help from home or work at 757-822-7170. Information about the Virginia Beach Campus Writing Center is available on the Internet at www.tcc.edu and students can submit questions and receive answers by e-mail at www.tcc.edu/writcent/. Staff members of the Writing Center also offer online assistance to students writing for any course at the college. While they do not write, edit, or revise student work, they will suggest strategies for improvement. For additional information about these services, students should visit <http://www.tcc.edu/students/resources/writcent/>.