

Tidewater Community College, founded in 1968, is one of twenty-three two-year colleges that make up the Virginia Community College System (VCCS). Serving the cities of Chesapeake, Norfolk, Portsmouth, Suffolk, and Virginia Beach, the college offers a comprehensive range of programs designed to meet the educational and training needs of its service area. Programs of study lead to the associate degree or certificate; they include the first two years of university parallel instruction and over 60 occupational/technical programs. The college also offers both credit and non-credit continuing education and special training programs.

Tidewater Community College has grown from a single location to four campuses, administrative offices, a regional visual arts center, an historical theater, and an advanced technology center. Classes are also offered at off-campus locations.

The Portsmouth Campus originally opened in 1968 on land in northern Suffolk donated by Fred W. Beazley and the Beazley Foundation. In 2009, the campus relocated to the Victory Village area of Portsmouth, and consists of four buildings housing academic programs, administrative offices, student services, and facilities.

The Virginia Beach Campus was established in temporary quarters on Camp Pendleton, a state military reservation, in 1971. A permanent campus was constructed on land donated by the City of Virginia Beach at the geographical center of the city and opened in the fall of 1974. The campus now consists of five academic buildings, a Learning Resources Center, a building housing administrative and student services, all named for the boroughs of Virginia Beach, and a new Advanced Technology Center.

The Chesapeake Campus was established in 1973 when the City of Chesapeake purchased the former Chesapeake College. The campus is located between the rapidly growing communities of Great Bridge and Deep Creek. The George B. Pass Building houses academic programs, administration, laboratories, student services, and the Learning Resources Center. The Marian P. Whitehurst Technology Center houses academic programs, administration, laboratories, and a conference center.

The Visual Arts Center, TCC at Olde Towne Portsmouth, opened in the spring of 1995 as the site of the college's art programs. As a regional center for the arts, the center contains the Belle B. Goodman Gallery, as well as classroom and studio facilities.

The Norfolk Campus opened January 1997 as a part of the city's redevelopment effort. The Martin Building, donated by the heirs of Alvah H. Martin, houses the campus Learning Resources Center, classrooms, faculty and administrative offices, and training and conference facilities. The Mason C. Andrews Science Building houses the Aida R. Michaels Student Services area, laboratories, classrooms, and faculty offices. The Stanley C. Walker Technologies Building houses computer laboratories, classrooms, and faculty offices. The TCC Jeanne and George Roper Center for Performing Arts houses a theater that seats over 600, classrooms, and computer laboratories.

TCC's central offices are located in the Joseph N. Green, Jr. District Administration Building at 121 College Place, Norfolk. The facility houses the Office of the President and the offices of Academic and Student Affairs, Administrative Services, Development and the TCC Educational Foundation, Financial

Services, Information Systems, and Institutional Effectiveness. Within those offices are the college's central administrative staff in the functional areas of accounting & payroll, educational technology, emergency preparedness, facilities, financial aid, grants & sponsored programs, government & external relations, human resources, instructional resources, international programs, purchasing, safety & security, student activities, student records, and the Women's Center. TCC's Workforce Development offices are located on the fifth floor of the Martin Building on the Norfolk Campus.

TIDEWATER COMMUNITY COLLEGE MISSION STATEMENT

Tidewater Community College provides collegiate education and training to adults of all ages and backgrounds, helping them achieve their individual goals and contribute as citizens and workers to the vitality of an increasingly global community.

Commitments That Inform the Mission:

- *Open access* to high-quality, affordable education to prepare students for transfer to a four-year baccalaureate institution, as well as for entry or advancement in the workforce.
- *Cultural diversity* as a critically important strength for students to meet the changing needs of a pluralistic, democratic society.
- *Lifelong learning* to heighten the awareness of students to multiple paths for achievement while helping them pursue the choices most conducive to their individual needs.
- *Partnerships and proactive responsiveness* to develop cutting-edge programs that meet the changing needs of students and industry, while contributing to the economic, civic and cultural vitality of the region, the Commonwealth, the nation, and the international community.
- *A comprehensive range of programs and services* recognized for excellence by leaders of business, industry, and government, and by educators in K-12 education and four-year colleges and universities.

TIDEWATER COMMUNITY COLLEGE EDUCATIONAL FOUNDATION, INC.

The Tidewater Community College Educational Foundation exists to accept contributions and gifts that will be used for the support of the college, its programs, and its students. The foundation is incorporated in the Commonwealth of Virginia and is approved by the Internal Revenue Service as a nonprofit, tax-exempt charitable organization.

Gifts and contributions to the foundation are tax deductible for the donor and can be made in the form of money, negotiable securities, equipment, facilities, supplies, real estate, or buildings. Donors can name the foundation in estate planning and as a beneficiary to insurance policies, or memorial funds can be established through the foundation on behalf of individuals and families.

STUDENT SUPPORT SERVICES

Quick Reference Guide

Tidewater Community College offers a variety of college-wide support services available for students to help them succeed academically. Below is a list of these services along with a brief description. For additional information, please contact the specific office using the contact information provided at the end of this section.

1. **Admissions/Welcome and Entry Services** provides assistance to students who are seeking admission to Tidewater Community College. The office staff also advises students who are interested in admission to the Dual Enrollment program and/or under the Exceptions to the General Policy. At the Chesapeake Campus, this office determines eligibility for in-state tuition and assists with domicile determinations and reclassifications.
2. The **Career and Transfer Resource Center** provides students with transfer information about Virginia's 4-year institutions, such as applications, transfer guides, and catalogs. The career information provided includes labor market information, books on different careers and majors, career inventories, and many computer-based career programs.
3. The **Central Records Office/Office of the College Registrar** performs transfer evaluations, processes approved course substitution and waiver requests, reviews applications for graduation, and processes official transcript requests.
4. The **Counseling/Student Development Services** offices offer a variety of services for students, including academic advising, transfer planning, and career assessment testing and interpretation. Academic advising helps students determine appropriate curriculum and course selection. Individual counseling is also available to help students work through personal and academic concerns, including test anxiety, test-taking skills and time management. Career Assessment Testing is available to help students explore personal interests and talents, clarify career values, and explore and gather occupational information.
5. **Disability Services** provides a number of services for students with physical, sensory, and/or learning disabilities, or chronic health problems. Services include, but are not limited to, academic advising, testing accommodations, and coordination of note takers and interpreters.
6. **Early Alert** is a program that consists of student-centered, intervention activities that focus on students who may be having academic and/or personal difficulties. The program provides feedback from instructors and counselors to help students investigate and implement student support services and other recommended actions that will help them succeed.
7. **Enrollment Services/Records** provides a number of services. Staff members are available to assist students with course registration, course withdrawal, unofficial transcript requests, and updating an admissions application. This office is also responsible for the processing of student data change requests and grade changes, Tech Prep Articulation credit, campus of record transfers, student verifications and

certifications, and cross registration grades. At the Virginia Beach, Norfolk, and Portsmouth campuses, this office determines eligibility for in-state tuition and assists with domicile determinations and reclassifications.

8. **Financial Aid/Financial Support Services** provides assistance and information to students regarding the Free Application for Federal Student Aid (FAFSA), types of financial aid available, loans, and scholarships. Staff members are available to help students with the coordination of financial aid received.

9. **ID Card Office** provides college ID Cards to students within 24 to 48 hours of their registration. Students can visit any ID Card Office to have their picture taken and their card printed. All students must present a photo ID to receive a TCC Student ID Card.

10. **Information Center** provides general information to students about college programs, events, procedures, and policies, and also provides assistance with SIS online features and touchtone registration. Students may call 757-822-1122 to contact the Information Center.

11. **International Programs and Student Services** provides immigration and admission assistance for nonimmigrant students. Services for all TCC students are available at the Virginia Beach Campus.

12. **Learning Assistance Services** are offered at all campuses and include tutoring, writing labs, and math labs. At the Portsmouth Campus, these services are contained within one office. At the other three main campuses, these services are offered but are housed in separate offices. Regardless of location, free assistance is offered to students in a variety of academic areas, from math, English and writing to biology and Spanish. In addition, students at each of the campuses may participate in study skills workshops, supplemental instruction offerings, distance tutoring, and computer-based tutoring services.

For example, students needing assistance in mathematics can expect help that covers a wide domain—from basic arithmetic to calculus and differential equations. Computer tutorials, solution manuals, and integrated mathematical software programs are available for student use.

Students experiencing writing difficulties may seek free help in grammar and/or may receive a comprehensive review of a research paper required for a course. All tutors are trained and are prepared to help students succeed through one-to-one, peer, and group tutoring. Staff members of the Writing Center also offer online assistance to students writing for any course at the college. While they do not write, edit, or revise student work, staff members will suggest strategies for improvement. For additional information about these services, as well as TCC's Grammar Hotline, students should visit <http://www.tcc.edu/students/resources/writcent/>.

13. The **Learning Resource Center (Library)** is an excellent resource available to help students with their academic work. Library staff members are always willing to assist students as they seek information for projects, papers and other assignments. Library resources include books, printed journals, videos, and a wealth of online resources including databases and the *Ask a Librarian* service, which includes a live chat feature.

14. The **Open Door Project** is a federally funded Student Support Services/TRIO program that provides supportive academic and personal services to eligible students at the Norfolk and Portsmouth campuses. The staff assists participants in improving their academic performance, staying in college, graduating from TCC, and transferring to four-year institutions.

15. The **Student Activities Office** offers a number of campus programs and activities for students. There are a wide range of activities to choose from, including social, cultural, educational, intramural and recreational team sports, and community and service-related events. All activities/events are free of charge or are offered at a reduced student rate.

16. **Student Employment Services and Cooperative Education/Internship Programs** offer employment referral services designed to assist students and graduates in finding employment. Job listings are received from various employers and posted online to the TCC/HireNet.net website. The Cooperative Education/Internship program enables any qualified TCC student to earn college credit for work related to their career goals. Other services provided include assistance with resume writing and interviewing skills. Please see <http://www.tcc.edu/students/career/ses/coop.htm> for campus contact information.

17. The **Testing Center** offers comprehensive testing, including placement testing, computer competency testing, online proctored testing, and testing with special accommodations, as well as other specialized testing.

18. The **Office of Veterans Affairs** (VA) assists students in applying for VA educational benefits, in certifying eligibility, and in maintaining accurate enrollment and student status records. Students utilizing VA benefits are expected to be in regular contact with the Office of Veterans Affairs.

19. The **Women's Center** serves as a resource on women's issues and works to help women achieve their academic and personal goals. Among the services are educational programming, counseling, weekly support groups, crisis intervention and referral, and help in obtaining financial assistance.

20. **Military Programs** provides Base Representatives at the various military bases in Hampton Roads—Naval Station Norfolk, Naval Air Station Oceana, Naval Air Station Oceana Dam Neck Annex, Naval Medical Center Portsmouth, Joint Expeditionary Base—Little Creek and Fort Story, and Naval Support Activity Norfolk Northwest Annex to assist active duty military personnel, their dependents and civil service employees with counseling, enrollment, registration and placement testing. Base Representatives work directly with the appropriate Navy College Office or Educational Services Officers to assist military students with their professional educational goals.