

Fundraising Request Form for Student Clubs and Organizations

SPONSORING STUDENT CLUB/ORGANIZATION INFORMATION

Name of Club/Organization: _____

Contact Name: _____ Phone: _____

VCCS E-mail Address: _____

Signature: _____ Date: _____

FUNDRAISER INFORMATION

Date: _____ Time: _____

Location: _____

Has Location Been Approved? Yes No

Description: _____

Price of Ticket/Merchandise: _____

Estimated: Total Proceeds: _____

Club Expenses: _____

Net Proceeds: _____

The sponsoring student club or organization assumes all responsibility and accountability for the project, in compliance with the policies and regulations of the college.

TCC SAC & Personnel Only Below Dotted Line

REQUIRED SIGNATURES

Food Service (if applicable): _____ Date: _____

Bookstore (if applicable): _____ Date: _____

Advisor: _____ Date: _____

Student Activities Coordinator: _____ Date: _____

Student Services Dean: _____ Date: _____

Is an Assumption of the Risk Form required for this event? Yes No