



TIDEWATER COMMUNITY COLLEGE
From here, go anywhere.™

Student Employment Services Office
Tidewater Community College - Virginia Beach Campus
Kempsville Building, Room D-105
1700 College Crescent
Virginia Beach, VA 23453
Office Number (757) 822-7228
Fax Number (757) 822-7232

Job Referral Application

In order to utilize the "Job Referral Service" you must be a current student or graduate from TCC and have a 2.0 GPA. You must submit the Job Referral Application, a current resume and transcript (unofficial transcripts are accepted) to the office. Upon the employer's request, your resume will be submitted to the prospective resume and/or employment opportunities may be mailed to you.

Date of Application _____ Current Student TCC Graduate

EMPLID _____

Phone Number _____ Cell Phone Number _____

Name _____ E-mail Address _____
Address _____

(City)

(State)

(Zip)

TCC Curriculum _____ GPA _____ Expected Hourly Wage _____

Work Preference: Part-time Full-time Days Evenings Weekends

Types of work in which you are interested, only 2 choices (be specific):

1. _____ Prefix _____
2. _____ Prefix _____

In what city do you prefer to work? _____

Special skills/technical knowledge/degree/certificate/license _____

Typing/Keyboard Speed _____ Do you have your own transportation? _____ Resume Transcript

PREVIOUS WORK EXPERIENCE

Job Title	Employer	Address	Salary	Employment Dates

I give the Student Employment Services Office at Tidewater Community College permission to release my Unofficial Transcript (which among other personal information includes courses taken and grades received) and any other information relating to college grades, attendance and course registration to and potential employers, including the federal government, once I have been hired. I also give the office permission to submit my resume to a prospective employer.

(Signature)

(Date)