

Community Partners: Agency Descriptions

Academic Center at Foundation Stone

611 6th Street, Portsmouth, VA 23704

Community partner: Minnie Whitehead.....tcwhitm@tcc.edu393-1488

FAX # 398-8152

The Academic Center is an outreach center in downtown Portsmouth at Foundation Stone, a national model of public housing for family self-sufficiency operated under the auspices of Portsmouth Redevelopment Housing Authority (PRHA). In conjunction with PRHA, the Academic Center supports participants' efforts to seek and complete education and training: counseling (individual/family), workshops, support groups, academic tracking and tutoring are among the services provided.

Services needed by agency: *Tutoring adults in Math, English and Reading.*

Hours: Prefers that the Service-Learning students work on weekdays, however, beginning Saturday, August 24, 2002, tutoring will be offered twice a month on the second and fourth Saturday from 10:30 a.m. - 12:30 p.m.

Brighton Elementary

1101 Jefferson Street, Portsmouth, VA 23704

Coordinator: Bruce Williams393-5418

Fax #.....393-5133

Success for All is a program that helps elementary students...

Services needed by agency: *tutoring in reading and math for elementary age children.* This site expects consistency and regular visits.

Hours: after 11:00 a.m.

Catholic Charities..... www.cc.hr.org

Main office: 4855 Princess Anne Road, Virginia Beach, VA 23462-4446

Margaret M. Robertson, Executive Director 467-7707

Fax #.....495-3206

Volunteer Coordinator: Mary Catherine Dzedziak490-4931

E-mail cchrhelp@aol.com

Fax #..... 490-7747

Community Partner: Kathy Dialkdial@cchr.org533-5217

FAX#.....533-9562

Provide assistance for the elderly. HELP, Grandparent Caregiver Resource Program, Volunteer Caring Outreach Program, Grandparents as Parents (GAP), and Guardianship Programs

Services needed by agency: *Minor home repair, auto repair, home visits, and nursing home visits (in pairs); in GAP program as parents or to develop presentations for grandparents or grandchildren; clerical and statistical assistance; co-facilitate a support group; reading to elderly; recording histories, assist with special community events, bilingual students,(Spanish). **Three references required for volunteers.***

Community Partners: Agency Descriptions, continued (2)

Department of Behavioral Healthcare Services

400 Crawford Street, Suite 400, Portsmouth, VA 23704-3844

.....<http://www.portsmouth.va.us/behaviorhealthcareservices/main.htm>

Community Partner: Elaine Breathwaite393-8618 ex. 321

Lankford Blair.....lankford49@cs.com393-8618

Kathy Moore.....moorek@ci.portsmouth.va.us393-8618

FAX #.....393-5226

Services needed by agency: *Secretarial help at eight sites (including filing, computer skills, answering phones); special one-day projects; training for resume writing and dressing for success; other placements requiring significant training (e.g., for nursing students) such as nutrition training, food preparation training, help with basic hygiene; grant research support, project development support, market analysis/community research, administrative support for homeless programs, community outreach. No background checks for secretarial help or one-day programs. Long-term placement with police background checks and drug screening required 6 weeks prior to start.*

Hours: By appointment

Empowerment 2010

Workforce Development: Kim Staley626-0815

FAX #622-3703

Small Business: James Taylor626-3711

FAX #626-3950

Community Outreach: Kendall Boyd399-2660

1701 High Street, Portsmouth

FAX #399-8871

Hours: will work around the student's schedule

Services needed by agency: *filing, computer skills, basic clerical skills, answer the phone*

Food Bank of Southeastern Virginia and Kids Café

P. O. Box 1940, 800 Tidewater Drive, Norfolk, VA 23504 <http://www.foodbankseva.org>

Community Partner: Donna Kelly...dkelly@secondharvest.org627-6599 x211

Cell phone:681-2207

Barbara Mann (for in-house work)bmann@secondharvest.org ...627-6599 x 221

FAX #.....627-8588

Hours: <http://www.foodbankseva.org> lists upcoming activities, schedules, etc.

Services needed by agency: *inventorying, stocking, bookkeeping, monthly bagging and distributing food; holiday, contact for pantries and soup kitchens. A high need for help (lots of tutors for Kids Café) here. Students may sign up for **Foodbank (stocking, etc.)** directly without having to meet any special requirements; they often have weekend/night events that help with student schedules.*

Community Partners: Agency Descriptions, continued (3)

*A national program founded by America's Second Harvest to solve a nation-wide problem of child hunger, **Kids Cafe** is a place where children can come and receive a free, nutritious evening meal in a safe and supportive environment*

Community Partner: Debbie Sinclair...dsinclair@secondharvest.org....627-6599x216
FAX #.....627-8588
http://www.foodbankseva.org/kids_cafe.htm

To clarify how Kids Café is structured:

The Kids Café is a special program that coordinates sites in several cities to **both** feed children in the afternoons and provide homework help (tutoring).

Volunteers Are Needed For: *Food preparation and clean-up, Serving line - monitor temperatures and restock food, Dining room - interact with kids, assist smaller kids, keep order, clean and reset, Mentoring children - help with homework, teach life skills. This is primarily a TUTORING site.*

The **Kids Café itself is the food service (food card, background check)**; when signing up, students should **list Kids Café plus site** (ex: Kids Café-Zion Baptist).

Students who want to tutor (tutor training, background check) should list the individual program site, not Kids Cafe: Boys & Girls Clubs, Zion Baptist Church, Brighton Rock AME Zion, Bettie F. Williams public school, Oakmont, etc.

Kids Cafe Sites:

These sites **do not** require the fee for police check:

Brighton Rock AME Zion Church

1300 Centre Avenue, Portsmouth Virginia, 23704

Community Partner: Reverence Clifford D. Barnett, Senior.....brocamez@aol.com

Site Supervisor: Debbie Thomas393-0570

FAX #.....393-0075

Services needed by agency: *Mentoring, job preparation including skills and training, tutoring at various levels, information center support and service directory.*

Hours: Monday – Thursday 4:00pm- 5:30pm (*they start several hours earlier—call to get accurate info*) (summer hours may vary)

Friendship Village/ Neighborhood Networks

1252 Carver Ave., Virginia Beach, VA 23451

Program Coordinator: LaMont

Timmons.....428-9325

FAX #

Hours: 3:00 p.m. – 5:30 p.m.

Services needed by agency: *Tutoring for SOL's and homework for all age students*

Community Partners: Agency Descriptions, continued (4)

Oakmont Community Development Corp. - Bank Street Church

7010-M Auburn Ave. Norfolk, VA 23513

Program Coordinator: Marc Thornton.....oakmontcdc@acninc.net.....857-5513

FAX #857-5537

Hours: Monday 2:00pm – 7:00pm, Tuesday 2:00pm – 8:00pm,

Wednesday 2:00pm – 7:00pm, Thursday 2:00pm –7:00pm, Friday 3:30 –7:00pm

(Summer hours may vary)

Other services needed by agency: *Tutors (all subjects): Monday, Wednesday, and Thursday 2:00-5:00 pm; Computer Literacy Instructors (Windows 2000 XP, Microsoft Word): Afternoon or evening classes, two hours per class for six weeks; Computer Literacy Aides: various afternoon or evening classes; Part-time Resource Center Assistants (computer literacy preferred): Monday-Friday 9:00 am to 1:00 pm and Monday-Friday 1:00-5:00pm; Kitchen Aides (Food Handlers license preferred): Monday, Wednesday and Friday 2:30-4:3- pm, Thursday 2:30-5:00 pm, every other Tuesday 5:00-7:300 pm; Male and Female Mentors: Tuesday evenings 6:00-8:00 pm, available for occasional Saturday and overnight field trips, willing to establish personal, everyday relationship with assigned mentee.*

Zion Baptist Church

527 Green Street Portsmouth, VA 23701

Community Partner: Rev. Michael Little..... 397-1671

FAX #

Hours: Monday – Friday 3:30pm – 6:00pm (summer hours may vary)

B&G Club Kids Café sites have a \$15 non-refundable police background check:

<http://www.bgca.org/>

<http://www.boysandgirlsclubsofshr.org/>

Boys and Girls Clubs of South Hampton Roads - Diggs Town Unit

1401 Melon Street, Norfolk, VA 23523

Unit Director: Alvania Eason.....441-1975

FAX #.....B&G Clubs Main office ...855-4811

Hours: Monday--Friday 3:30pm –8:00pm (summer hours may vary)

Boys and Girls Clubs of South Hampton Roads - Roberts Village Unit

2766 Monrovia Drive Norfolk, VA 23504

Unit Director: Tyren Fraizer.....640-8407

FAX #.....B&G Clubs Main office ...855-4811

Hours: Monday--Friday 3:30pm –8:00pm (summer hours may vary)

Community Partners: Agency Descriptions, continued (5)

Boys and Girls Clubs of South Hampton Roads - Calvert Square Unit

975 Bagnall, Road Norfolk, VA 23504

Unit Director, Penney King-Vaughn.....(front desk) 622-7823.....622-2610

FAX #.....625-7084

Hours: Monday – Friday 3:30pm –8:00pm (summer hours may vary)

Boys and Girls Clubs of South Hampton Roads – Bettie F. Williams Elementary School

892 Newtown Road, Virginia Beach, VA 23462

Unit Director: Anitra Pregiato.....473-5033 ext. 130

FAX #.....B&G Clubs Main office ...855-4811

Hours: Monday – Friday 3:30pm –8:00pm (summer hours may vary)

Boys and Girls Club of South Hampton Roads – Colonial Unit

Stuart Early Childhood Center, 446 Virginia Ave, Norfolk, VA

Unit Director: April Boger..... 622-0193

FAX #.....B&G Clubs Main office ...855-4811

Hours: Monday – Friday 3:30 – 8:00 (summer hours may vary)

Boys and Girls Club of South Hampton Roads – W. W. Houston Unit

3401 Azalea Garden Road, Norfolk, VA (anticipated opening: Fall 2002)

Unit Director: 855-8908

FAX #.....B&G Clubs Main office ...855-4811

Hours: Monday – Friday 3:30 – 8:00 (summer hours may vary)

Boys and Girls Club – John F. Kennedy Middle School

2325 E. Washington Street, Suffolk, VA

Unit Director: Dennis Barnes934-0349

FAX #.....B&G Clubs Main office ...855-4811

Hours: Monday – Friday 3:30 – 8:00 (summer hours may vary)

(Continued listings for non-Kids Café sites)

Full Circle AIDS Hospice Support

344 West Bute Street, Norfolk, VA 23510www.fullcircleaids.com

Volunteer Coordinator: Loretta Killen (in office Monday and Tuesday).....622-2989

Cell phone235-4899

Fax #.....622-2990

Services needed by agency: Working with people living with AIDS in medical crisis.

Possibly in last 6 months of life; including reading to patients.

Hours: By appointment

Community Partners: Agency Descriptions, continued (6)

Gateway House

4230 Portsmouth Blvd, Portsmouth, VA

Community Partner: Anna Falkenberry340-6465

Resident Manager: Claire Snell465-8002

FAX #.....465-8002

Services needed by agency: *Assisting with office help, computer skills to help design brochures; donation pick-ups.*

Hours: By appointment

Greenwood Senior Living

205 Bedford Court, Suite 10, Portsmouth, VA 23701

Community Partner: Janet Rogers.....465-9007

FAX # 465-4929

Services needed by agency: *Reading to elderly, recording histories*

Hours: By appointment

H.E.R. Shelter

P.O. Box 2187, Portsmouth, VA 23702

Community Partner: Debbie Eddings.....485-1445

FAX # 485-0883

Provides a safe shelter for female victims of physical abuse. Due to the nature of the services provided by the H.E.R. Shelter, only female service providers will be provided information regarding location; high confidentiality is required.

Services needed by agency: *Assist in developing community awareness campaigns; assist with community outreach events; design and facilitate workshops regarding health or financial issues; assist in scheduling field trips, as well as accompanying children on field trips (transportation for the children is provided by the agency); assist as necessary with children's art therapy support group (scheduled for Tuesdays at 6-8 pm). **Only accepts 5 students per semester, background check must be completed prior to any service opportunity.***

Hours: By appointment

Maryview Hospital

3636 High Street, Portsmouth, VA 23707

Volunteer Coordinator: Marsha Walton398-2314

FAX #399-2758

Services needed by agency: *Varied, based on skill.*

Hours: By appointment

Community Partners: Agency Descriptions, continued (7)

NOAH

305 High St., Portsmouth, VA 23704www.thenoahgroup.org
Community Partner: Gladys Medder.....gmedder@prha.org399-0813
FAX #391-0171

To support the welfare-to-work initiative, provides community development and outreach, employment referral and job placement, childcare, etc.

Services needed by agency: *counseling for employment, resume writing assistance, interview practice, academic counseling (what's it like to go to college?), TCC application procedures & help with forms, staffing outreach tables, flyer distribution, clothing donations.*

Hours: By appointment

Norfolk Botanical Gardens

6700 Azalea Garden Road, Norfolk, VA 23518.....www.norfolkbotanicalgardens.org
Volunteer Services: Julie Ortiz-Verdaguer...julieo23456@yahoo.com441-5830 ex. 327
FAX #.....441-5828

Services needed by agency: *Clerical, landscaping, gardening, all areas of administration, work with children and adult programs.*

Hours: Monday- Friday 9-3, Saturday 9-12

Norfolk Community Services Board

Norfolk, VA

Homeless Project Volunteer Site: Sandy Johnson.....441-5300
Homeless Services Representative: Sarah Fuller664-7699
FAX #.....

Services needed by agency: *Advocacy work*

Notes: this is a high travel placement; students should work in pairs.

Hours: TBA

Norfolk Public Library

Tannes Creek Road, Norfolk, VA

Homework Center at Barron F. Black Library441-5806
Community Partner: Melissa Malcom 664-7323 ex. 43702
FAX #

Services needed by agency: *TBA*

Hours: TBA

Community Partners: Agency Descriptions, continued (8)

OASIS Social Ministries of Portsmouth and Chesapeake

1020 High Street, Portsmouth Virginia 23704 oasisva@earthlink.net

Community Partner: Evelyn Screeney.....397-6060

FAX #397-9377

Helps needy individuals and families in the city of Portsmouth and certain areas of Chesapeake with clothing, household goods, and food from the pantry. OASIS also serves breakfast and lunch during the week in the soup kitchen.

Services needed by agency: *Assistance with meal service (set up, serving, and breakdown), education (especially basic life skills); assistance with thrift store responsibilities (sorting clothes, assisting customers with needs, etc.); administrative help for record keeping (data base management, word processing, filing, etc.); special projects such as newsletter, gift baskets and other seasonal one-day projects. Also: tutoring and mentoring one-to-one and in small groups in the dining hall during the afternoon; informational interviewing, medical histories, diagnostic screening, tracking health needs and medicine intake (nursing students).*

Hours: By appointment

Portsmouth Area Resources Coalition, Inc. (PARC)

PO. Box 1183, Portsmouth Virginia 23705 parc_inc@whro.net

Community Partner: Annie White-Guertin.....393-7848

Donna Campbell.....dmcparc@whro.net

FAX #.....397-2975

Serves Portsmouth with Chesapeake, office assistance in meeting basic human and provides opportunities for self-sufficiency.

Services needed by agency: *clerical assistance (very limited). See next listing for more PARC choices.*

Hours: By appointment

PARC Shelter

1900 Columbus Ave, Portsmouth, VA 23704 parc_inc@whro.net

Community Partner: Bill Cunningham...playsoccertowin@netscape.net.....393-4246

FAX #393-2022

Provides 30-day emergency relief shelter for homeless families.

Services needed by agency: *Assist with structured activities such as workshops on nutrition, time management, basic job training skills (application and interview procedures), life-skills mentoring, and adult craft time; health screening; tutors for all levels, and read to young children; food distribution, GED mentors/tutors, news letters, brochures, marketing/PR assistance, data entry in, coordination of pick-ups (but no pick-ups), emergency office and HMIS system, etc. Students might also assist residents to apply for social service benefits. **Only accepts 3 to 8 students per semester.***

Hours: By appointment

Community Partners: Agency Descriptions, continued (9)

Portsmouth Christian Outreach Ministries (PCOM)

910 7th Street, Portsmouth Virginia 23704pcom@livenet.net

Community Partner: Reverend Clarence Harrison397-4570

FAX#.....397-3585

Dedicated to helping individuals move from dependency to independence, while recognizing human dignity. PCOM also provides transitional housing for single males.

Services needed by agency: *clerical assistance/drafting policies and procedures; tutoring and mentoring; help with computers/literacy; job skills such as horticulture and auto repair, collecting donated goods.*

Hours: By appointment

Portsmouth Community Health Center

664 Lincoln St., Portsmouth, VA 23704.....393-6363

Community Partner: Cynthia Creede.....ccreede@portshealth.org397-0042

FAX #393-1336

Provides health care to low-income individuals in the Portsmouth community.

Services needed by agency: *Clerical and clinic assistance.*

Hours: By appointment

Portsmouth Health Department

Portsmouth, VA

Community Partner: Gwendolyn Childs..gchilds@vdh.state.va.us ..393-8585 ex. 8555

Nursing Coordinator: Lemlem Tsegaw.....393-8585 ex. 8619

FAX #.....

Services needed by agency: *Research and statistics*

Hours: By appointment

Portsmouth Public Library Main Branch

601 Court St., Portsmouth VA 23705.....www.portsmouth.va.us/ppl/ppl.html

Community Partner: Carolyn Hughescarolhug@msn.com 393-8501

Director of Libraries: Sue Burton393-8501

FAX #393-5107

Provides a virtual day shelter for homeless individuals.

Services needed by agency: *Assist Library staff by handling sing-in sheets for patrons using Gates Foundation computers; assist patrons with opening programs, printing, and simple operating questions using your knowledge and printed guides available at the library; assist staff with developing computer use guides.*

Hours: Any between 10:00 a.m. – 9:00 p.m. Monday-Thursday and 10 a.m. –5:00 p.m. Friday-Saturday

Community Partners: Agency Descriptions, continued (10)

Portsmouth Volunteers for the Homeless, Inc. (PVH)

P.O. Box 364, Portsmouth Virginia 23704PVHInc@aol.com
Community Partner: Sharon Scott.....399-0200
Cell Phone:409-2581
Bunmi Agbaji (cell) 409-4371
FAX #(call first to transfer to fax).....399-0200

Provides emergency shelter to single people (as opposed to families) in an effort to move them to independence with the aid of other Portsmouth organizations.

Services needed by agency: *Volunteers for overnight, computers and database entry, analysis, intake assessment, database for collaboration with other agencies.*

*Field trips to the shelter (November to April) to mentor in the evening (between dinner and lights-out); help prepare, serve, and clean up evening meal; observe overnight; help with morning cleanup and departure. **MUST SIGN RISK FORM IN ADVANCE; TCC FACULTY MUST BE PRESENT DURING ENTIRE VISIT.***

Accepts 3 to 6 students per overnight.

Hours: By appointment

Response-Sexual Assault Support Services

5215 Coley Avenue, Norfolk, VA 23508

FAX #.....623-0646

Kristin Pine 623-2115

Support Services622-4300

Provides free counseling to victims of sexual assault and their loved ones; provide support groups; provide companion services during evidence collection immediately after the assault; provide prevention education throughout the community. **Requires 30 hours of training for volunteers.**

Services needed by agency: *Answer hotline, companion services, and help with prevention education.*

Hours: By appointment

St. Josephs AME Zion Church

1540 Atlantic Ave, Chesapeake, VA 23324

Community Partner: Ms. Eddie Lee.....545-1984

FAX #545-2088

Provides tutoring and after school care.

Services needed by agency: *tutoring and childcare.*

Hours: 4:00 p.m. –5:30 p.m.

Community Partners: Agency Descriptions, continued (11)

Second Chances

Norfolk, VA

Community Partner: Alphonso Albert.....aaa4leaf@aol.com664-4282

FAX #664-4281

Portsmouth, VA

Dianna Chappell-Lewis397-6682

Services needed by agency: *working with recently released prisoners*

Hours: By appointment

South Hampton Roads HABITAT for HUMANITY, Inc.

109 E. Main Street, Suite 401, Norfolk, Virginia 23510

..... www.habitatforhumanity-shr.org

Community Partner: Dennis Hobbs.....dhobbs1383@home.com 625-1281

FAX #625-4724

Services needed by agency: *Home building*

Hours: Based on project need

Tidewater AIDS Crisis Taskforce (TACT)

9229 Granby Street, Norfolk, VA 23510 www.tact-online.com

Community Partner: Jim Spivey.....jimspivey@tact-online.com

Volunteer Coordinator: Loretta Killen (in office Thursday and Friday)583-1317

Cell phonelorettaanne@juno.com235-4899

FAX #.....583-2749

Services needed by agency: *Assisting in Education Department to support outreach workers, represent agency at community events, clerical duties in office and preparing USDA bags for the meals program, assist with lawn care.*

Hours: TBA

Virginia Beach Police Department

2509 Princess Anne Road, Virginia Beach, VA 23459

Volunteer Coordinator: Barbara Eisenberg427-4970

Fax #427-4345

Services needed by agency: *Clerical*

Note: Ride along with police officers is available for Don Haley's classes only.

Waiver required for all ride alongs.

Hours: By appointment