



Due:
Week 15 of 16-week semester,
Week 9 of 10-week semester

Student Progress Reports by Agency 5

Student Name (Please Print) Agency

Completed Service Hours to Date

Please use the following scale to rate the students performance for each criteria:

5-Excellent 4-Very Good 3-Average 2-Below Average 1-Poor N/A-Cannot Rate

Attendance:

Times absent
Times tardy

Time utilization:

Ability to set and meet objectives
Adaptability
Completion of assignments
Dependability
Resourcefulness, creativity
Concerns for needs of clients and community

Attitude:

Cooperation
Acceptance of responsibility
Eagerness to learn

Overall evaluation of performance

Comments: (Use back of form if needed.)

Three horizontal lines for writing comments.

Supervisor Name (print)

Signature Date

Supervisor, please provide 1 copy each for student, faculty, Service Learning Office, and agency file. Give student his / her copy and the faculty copy. Fax one copy to the Service Learning Office at 822-2239