

## Tidewater Community College Payment Plan – Important Dates

	Fall 2018
<b>Payment plan available</b>	<b>Jul 5 - Aug 23</b>
First date payment plan is available	Jul 5
Last date to create a 20% down payment contract	Jul 10
Last date to request adjustment before first installment payment is processed	Jul 11
<b>First payment date*</b>	<b>Jul 16</b>
Tuition due date	Jul 23
Last date to enter into a 40% down payment contract	Aug 10
Last date to request decrease before second installment payment is processed	Aug 11
<b>Second payment date*</b>	<b>Aug 16</b>
Last date payment plan is available for establishing new contracts (50% down payment contract)	Aug 23
Last date to increase agreement balance** <b>(within college business hours)**</b>	Aug 24
Last date to terminate agreement <b>** (within college business hours)**</b>	Aug 30
Guarantee agreement date -Termination notices sent by TMS on or before this date	Aug 31
Last date to request decrease before third installment payment is processed	Sep 11
<b>Third payment date*</b>	<b>Sep 16</b>
Refunds processed for agreements cancelled prior to the Guarantee date	Sep 20
Last date to request decrease before fourth installment payment is processed	Oct 11
<b>Fourth payment date*</b>	<b>Oct 16</b>
Last date to decrease balance	Oct 23
Refunds processed for payment plan	Nov 29

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**\*Payments are always processed on the 16<sup>th</sup> of each month unless it is a holiday or weekend. In these cases, payments are processed on the next business day.**

**\*\*Requests made on the last day to increase or terminate must be made within college business hours to be approved.**

**Note: Changes to enrollment will not automatically change payment plan contract amounts. Any adjustments to a payment plan must be made by logging into the TMS payment plan via the payment plan portal, <https://tcc.afford.com/>.**

**TMS will notify the school and the school will either approve or deny the adjustments based on the student's enrollment shown in SIS.**

**Adjustments must be completed before the adjustment deadline as indicated on the payment plan calendar above.**

**After the last day to increase payment plan contract amounts, the student is responsible for paying the college directly for any additional classes or those classes will be dropped.**