



**TIDEWATER
COMMUNITY COLLEGE**

From here, go anywhere.™

**TRUCK DRIVER TRAINING PROGRAM
PORTSMOUTH CAMPUS
TRUCK DRIVING (221.279.02) CLASS A CDL**

In 1978, the trucking industry expressed a need for better-qualified drivers, so the Virginia Highway Users Association assisted Tidewater Community College (TCC) in setting guidelines in order to train students to become professional drivers. The TCC Truck Driver Training Program gives students the opportunity to obtain the skills necessary for a successful, well-paid career in the trucking industry. Upon entering our program, students should have knowledge of standard shift vehicle and clutch operation.

Our program is a 16-week training program. Our Truck Driver Training Program is an intense sixteen weeks of combined classroom instruction (30%) and practical training (70%). This program simulates a working environment within the trucking industry.

THERE IS NO ADMISSION PACKET FOR THIS PROGRAM!

TCC DOES NOT guarantee students with employment upon completion of the program. However, company recruiters will attend the class and provide students with valuable information.

Please read the entire packet. If you need further information or have questions, use the “point of contact” information.

POINT OF CONTACT:

Peggy Manuelito, Administrative Assistant
Truck Driver Training Program
120 Campus Drive
Portsmouth, VA 23701
Phone: (757) 822-2428
or (757) 822 2300
Fax: (757) 822-2926
Email: pmanuelito@tcc.edu

THE BASICS

Students should be able to read and understand the Department of Transportation (DOT) Manual. Although there are no special educational requirements for admission to the program, students must have an understanding of basic mathematics, reading and writing skills. *If a student does not have a high school diploma or a GED, the student is required to take a placement test. For testing information, contact the Assessment Center at (757) 822-2194.*

The course includes DOT rules and regulations, defensive driving, maintenance, hazardous material, backing the tractor/trailer (9 exercises) and over-the-road and city driving. The 270 hours of instruction are broken down to 60 hours of classroom and personal instruction and 210 hours of practical application.

During the Truck Driver Training portion, each student receives three evaluations: a 9-day driving evaluation, a skill range backing mid-term evaluation and a final evaluation.

In order to receive a certificate, a passing grade in the following courses must be complete:

- TRK 101 – DOT Safety Rules and Regulations (2)
- TRK 102 – Preventive Maintenance for Truck Drivers (1 credit)
- TRK 103 – Tractor Trailer Driving (9 credits)
- TRK 110 – Survey of the Trucking Industry (3 credits)
- SDV 106 – Preparation for Employment (1 credit)

TUITION:

Tuition costs, based on 16 semester credits, are as follows (*tuition may increase without notice*):

\$ 2,936.25	(Virginia Residents)
\$ 6,097.85	(Out-of-State Resident)
\$ 3,272.25	(Military Contract Rate)

*If a student is unable to pass any portion of the program, they may return to retake the class. However, upon returning they must **pay** for the class(es) they are retaking and will have to submit a DOT drug test taken within 30 days before classes begin.*

**TUITION MUST BE PAID AT REGISTRATION TO
GUARANTEE SPACE IN THE CLASS!
CLASSES ARE FILLED ON A FIRST-COME, FIRST-SERVED BASIS!**

GETTING STARTED:

- 1) Students must submit a Tidewater Community College Application for Admission which can be done online at www.tcc.edu or at any TCC campus.

*Students are required to submit an official TCC **Application for Admission**. Once the application is submitted, the college will issue a 7-digit "Emplid Number" and an email address (Doe@email.vccs.edu). The Emplid number and email are required for any business with Tidewater Community College.*

2) Payment/ financial aid arrangements should be readily available before student registers!

This course is available to veterans who qualify under the GI Bill of Rights/Post 911. Students who plan to use their VA educational benefits should first contact the Veterans Affairs office at (757)822-2197.

Financial aid is also available to qualifying applicants. The FAFSA application can be found on the TCC website at www.tcc.edu or at any Tidewater Community College campus, call (757) 822-1122. The student must be enrolled in an eligible curriculum (221.279.02 Trucking Program, this is a 16-credit course) for financial aid purposes. Be sure to list Tidewater Community College as a school choice on your FAFSA form. TCC code is 003712. Please check and use your TCC email to keep track of your financial aid. See a financial aid advisor if you have questions.

FINANCIAL AID IS THE RESPONSIBILITY OF THE STUDENT!!!

3) **PLEASE COMPLETE STEPS 1 AND 2 BEFORE REGISTERING FOR THE TRUCKING PROGRAM!** To register, bring your student ID# and a form of payment to the Portsmouth Campus, 120 Campus Dr. The Trucking office is located in Building C, Room 117C. The Portsmouth Campus is the only TCC campus that offers the Truck Driver Training Program. Keep in mind that you CANNOT register for the Trucking Program online!

ONCE THE STUDENT HAS REGISTERED FOR THE PROGRAM, THEY WILL HAVE TO SUBMIT THE FOLLOWING PAPERWORK! PAPERWORK IS AN OUT-OF-POCKET EXPENSE FOR THE STUDENT. FINANCIAL AID, GRANTS, LOANS DO NOT PAY FOR THESE DOCUMENTS!

- * **A DMV report showing at least seven years of driving history**
The college reserves the right to reject any applicant whose driving record is judged unacceptable. May not have a negative 5 (-5, -6, -7, etc.) or less driving points.
- * **Virginia Driver's License (a copy)**
No restrictions, suspensions, revocations and NO out of-state licenses. *If there are any discrepancies regarding your driver's license, the student will be immediately withdrawn from the program!*
- * **A Department of Transportation (DOT) substance abuse screening (drug test) is required in accordance with the Federal Regulation 382.103**
A Department of Transportation substance abuse screening (drug test) should be taken within 30 days before classes begin.

Tidewater Community College Truck Driver Training Program drug testing requires a one-time negative results only! If the result comes in "**negative dilute/diluted specimen**" or "**positive**," the student will be deleted from the program. However, student may come back to the program at the next class session with a negative result.

If you are unclear about Tidewater Community College's policy regarding drug and alcohol, please refer to the Student Handbook 2013-14, which can be found at www.tcc.edu.

* **A Department of Transportation (DOT) Medical Examination Report (physical examination), Form MCSA-5875 and a Medical Examiner's Certificate, Form MCSA-5876**

Most physicals are good for two years. However, any health conditions stated on your physical form could shorten the expiration date. Please note that some extreme medical conditions could affect your admission into the program and could be drawback for hiring.

The following information provided is to assist students in locating a testing facility.

TCC would like students to choose one of these facilities to provide quick and accurate results so they begin class on time.

Bon Secours OccuMed
2613 Taylor Road, Suite 101
Chesapeake, VA 23321
(757) 465-4000
Open: 8 am to 4:40 pm, M - F
Appointment only!

Sentara Obici Occupational Medicine
(Belleharbour location)
3920-A Bridge Road, #100
Suffolk, VA 23435
(757) 983-0080
Open: 8 am - 5 pm, M - F

TaylorMade Diagnostics
801 Poindexter Street, Suite 218
Chesapeake, VA 23324
(757) 494-1688
8 am - 5 pm, M - F

Patient Choice Ghent
930 E. West 21st Street
Norfolk, VA 23517
(757) 622-8358

Now Care I
6632 Indian River Road
Virginia Beach, VA 23464
(757) 424-4300
Open: 8 am to 8 pm, M - F
9 am to 3 pm, Sat. & Sun.
Walk-in - No appt. needed

Labs To Go
5792 Northampton Blvd.
Virginia Beach, VA 23455
(757) 363-8888
7 am - 7 pm, M - F

You are NOT required to use these facilities but choose a testing facility that is accordance with the Department of Transportation procedures and are on the National Registry of Certified Medical Examiners.

If any circumstances cause this paperwork to be delayed, the student will not be allowed to start class. If a problem is discovered after the class has begun, the student will be withdrawn immediately. If the withdrawal occurs after the second day of class, only a partial refund will be forthcoming.

All required paperwork (including drug test results) must be submitted **TWO WEEKS** prior to the start of class. Failure to comply will result in forfeiture of your space in the class. It is the student's responsibility to contact the trucking office at 822-2428 to report any problems encountered while obtaining the required documents.

DO NOT OBTAIN ANY OF THE PAPERWORK UNTIL YOU HAVE REGISTERED AND ARE ON THE CLASS ROSTER! TIDEWATER COMMUNITY COLLEGE WILL NOT REIMBURSE YOU FOR ANY OUT-OF-POCKET EXPENSES! THE TRUCKING OFFICE WILL PROVIDE STUDENTS WITH ALL THE INFORMATION THAT IS REQUIRED AT THE TIME OF REGISTRATION.

BOOKS AND SUPPLIES:

The cost of the Tractor Trailer Driver Handbook/Workbook, Driver=s Daily Log, Hazardous Materials, Federal Motor Carrier Safety Regulations and a DOT safety vest, yellow/orange (with gray reflecting strip). Total cost of textbooks and vest is \$82.58. Textbooks and safety vests are available on the Portsmouth Campus at the distribution bookstore from 9:00 a.m. – 2:00 p.m., Monday through Thursday. If students have any questions regarding the safety vest, please contact the Trucking office at 822-2428. Students can purchase books and safety vest at Barnes & Noble in the MacArthur Mall (Norfolk) or the Portsmouth Bookstore. Students are responsible for purchasing the textbooks and vests before the first day of class. Used books may also be available. Students are also required to bring highlighters, pen, pencil and notebook paper to the first day of class.

TRUCKING FACTS

There are as many as 200,000 job openings nationwide for long haul truckers, according to David Heller, director of safety and policy for the Truckload Carriers Association.

The Bureau of Labor Statistics estimates that employment for truck drivers will increase by 9 percent between 2008 and 2018, which is as fast as the average for all occupations.

Employment opportunities for truck drivers largely depend on the state of the economy, so drivers will find better prospects with industries that are generally recession-proof, such as grocery stores. There will be steep competition for job openings that offer the highest wages and most flexible schedules.

The outlook for the trucking industry is excellent. There is a shortage of drivers in general and long distance drivers in particular.