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## SACCR EXECUTIVE BOARD MEMBERS

2005 - 2006

### **PRESIDENT**

Dr. Debbie Goodman  
Southwest Georgia Technical  
College  
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### **TREASURER**

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### **PAST - PRESIDENT**

Ms. Kathryn Hornsby  
Georgia Dept. of Technical  
and Adult Education  
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### **PRESIDENT-ELECT and PROGRAM CHAIR**

Dr. Thomas Cleary  
Manatee Community College  
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### **SECRETARY**

Mrs. Deborah Josey Burks  
South Georgia Technical  
College  
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**APPOINTED BOARD MEMBERS  
2005 – 2006**

**Dr. Ned B. Lovell – Executive  
Director (Retired)**

Mississippi State University  
P.O. Drawer LV  
Mississippi State, MS 39762  
Phone: (662) 325-0215  
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**Mr. Ted Washington - Local  
Arrangements Chair**

Nashville State Community College  
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**Dr. Edith Carter – Newsletter Editor**

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**Ms. Lisa Kleiman – Webmaster**

Tidewater Community College  
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Norfolk, VA 23509  
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**Dr. Annabelle Lewis –  
Communications Chair**

Augusta Technical College  
3200 Augusta Tech Drive  
Augusta, GA 30906  
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**Mr. Randy Dean – Database Chair**

Georgia Dept. of Technical and Adult  
Education  
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Atlanta, GA 30345  
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Fax: (404) 679- 1661  
E-mail: [rdean@dtae.org](mailto:rdean@dtae.org)

**MEMBERS AT LARGE**

**Dr. Larry Lemaris Day**

Mississippi State Board for Community  
and Junior Colleges  
3825 Ridgewood Road  
Jackson, MS 39211  
Phone: (601) 432-6518  
Fax: (601) 432-6363  
E-mail: [theday@sbcjc.cc.ms.us](mailto:theday@sbcjc.cc.ms.us)

**Dr. Sue Minchew (Membership)**

Mississippi State University  
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Mississippi State, MS 39762  
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## MEETING LOCATIONS, THEMES & SPEAKERS

- 1971 Atlanta (Organizational Meeting)
- 1972 Atlanta (First Annual Meeting)
- 1973 Atlanta (Southeastern Research Conference)
- 1974 Atlanta “The Role of the Community College Researcher”
- 1975 July 21-23, Center for Continuing Education, Appalachian State University, Boone, NC “The Effect of Changing Populations on Community Colleges”- Keynote Speaker: Art Cohen, Assistant Professor in Higher Education at UCLA and Editor of New Directions for Community Colleges and Director of ERIC Clearinghouse for Junior Colleges.
- 1976 July 19-21, Host International Hotel, Tampa, FL “Institutional Planning and Practical IR Studies in Support of Planning”- Keynote Speaker: Dorothy Knoell, Higher Education Specialist I and Project Director for the Study of Persistence and Performance in California Community Colleges.
- 1977 July 18-20, Braniff Place Hotel, New Orleans, LA “The Role of the Institutional Research Specialist in Community College Planning and Management.” Keynote Speaker: Joseph Fordyce, Former Chancellor of the St. Louis Community College District, Past-President of the American Association of Community and Junior Colleges and Community College Consultant for the College Entrance Examination Board.
- 1978 July 17-19, Cascades Meeting Center, Williamsburg, VA, John Bers, Program Chairman “Managing the Community College in an Era of Scarcity: The Role of the Institutional Researcher”-Keynote Speaker: S.V. Martorana, Research Associate in the Center for the Study of Higher Education at Pennsylvania State University.
- 1979 July 16-18, Mills Hyatt House Hotel, Charleston, SC, Stuart Bounds, Program Chairman “The Impact of the Student Consumer Movement on Institutional Research in the Community College”- Keynote Speaker: Harold L. Hodgkinson, Executive Director of the Professional Institute of American Management Association, Washington, DC.
- 1980 July 21-23, Hilton Palacio Del Rio Hotel, San Antonio, TX, Thomas G. Owings, Program Chairman “Management Issues in the 80’s and the Role of Institutional Research” -Keynote Speaker: Richard C. Richardson, Professor and Chairman of the Department of Higher and Adult Education at Arizona State University.

Dir. of Assessment, Research and Planning  
Midlands Technical College

### TENNESSEE

Ms. Jane McGuire  
VP of IE/IR Planning and Assessment  
Volunteer State Community College

### TEXAS

Ms. Shelly Power  
Dir. of IR/Planning and Effectiveness  
Northwest Vista College

### VIRGINIA

Mr. Bruce Bartek  
Coordinator of IR & External Reporting  
J. Sargeant Reynolds Community College

### WEST VIRGINIA

Ms. Autumn Johnson  
Research Assistant  
Office of Research and Technology  
West Virginia Policy Commission

**Virginia Community College System**

Dr. David Gill, Assistant VC for IE Policy

\*Dr. Donna Jovanovich, Dir. of Institutional Effectiveness

\*Dr. Chandra Shrestha, Director of Research

\*Mr. Garry Taylor, Systems Analyst

**WEST VIRGINIA**

**West Virginia Council for Community and Technical College Education**

\*Ms. June Walker, Planning and Accountability Coordinator

**West Virginia Higher Education Policy Commission**

\*Ms. Autumn Johnson, Research Assistant III

\*Indicates first conference

**2006 SACCR State Coordinators**

**ALABAMA**

Dr. Harriott Calhoun

Dir. Institutional Research and Information Services

Jefferson State Community College

**ARKANSAS**

Mr. Robert Hutchinson

Coordinator of Off-campus ASU Programs

Arkansas State University

**FLORIDA**

Dr. Thomas Cleary

Vice President, Planning and Institutional Effectiveness

Manatee Community College

**GEORGIA**

Ms. Nancy Beaver

Director of IE/IR

Chattahoochee Technical College State Coordinators continued..

**KENTUCKY**

Dr. Dexter Alexander

Associate Professor and IE Dir.

Somerset Community College

**LOUISIANA**

Dr. Barbara Poole - 2006

Dir. IR and Assessment

Bossier Parish Community College

Ms. Jennifer L. Daly - 2007

Director of Institutional Research

Louisiana Community and Technical College System

**MARYLAND**

Ms. Barbara Ash

Research Director

Maryland Association of Community Colleges

**MISSISSIPPI**

Ms. Mitzy Johnson

Associate Vice President of Planning and Research

Northeast MS Community College

**NORTH CAROLINA**

Dr. Susan Scaggs

Dean, Caswell County Campus

Piedmont Community College

**OKLAHOMA**

Dr. Rosemary Hayes

Dir. Consortium for Student

Retention Data Exchange

The University of Oklahoma

**SOUTH CAROLINA**

Ms. Dorcas Kitchings

1981 July 20-22, Las Palmas Inn, Orlando, FL. Alan Krech, Program Chairman “Politics and Research: Making Our Efforts Count” - Keynote Speaker: Robert Gell, President, Cecil Community College, North East, Maryland.

1982 July 26-28, Holiday Inn - Briley Park, Nashville, TN, Thomas Delaino, Program Chairman “Institutional Research and the Educational Quality Issue” - Keynote Speaker: Gustavo Mellander, President, Passaic County Community College, Paterson, NJ.

1983 August 1-3, Holiday Inn Downtown, Myrtle Beach, SC, Charles Houston, Program Chairman “Community Colleges in the Information Society” - Keynote Speaker: W. Robert Sullins, Division Director for Administrative Services, Virginia Polytechnic Institute and State University.

1984 July 23-25, Holiday Inn Bay Beach, Pensacola, FL, Brian Daly, Program Chairman “Strengthening Institutional Research” - Keynote Speaker: Jon Hesseldenz, Coordinator of Administrative Systems, University of Kentucky.

1985 August 5-7, Radisson Francis Marion Hotel, Charleston, SC, Darrell Clowes, Program Chairman “The Emerging Mission of the Community College and the Role of Research” - Keynote Speaker: Cameron Fincher, Regents Professor and Director of the Institute for Higher Education, University of Georgia.

1986 August 4-6, The Floridian of Orlando, Orlando, FL, James Henderson, Program Chairman “Demands for Educational Accountability and the Implications for Institutional Research” - Keynote Speaker: Frank Luth, Director of Student Assessment Center, James Madison University.

1987 August 3-5, The Great Smokies Hilton, Asheville, NC, Carol Hollins, Program Chairman “Assessing Institutional Effectiveness in the Two-year College” - Keynote Speaker: Charles McIntyre, Director of Research and Analytical Studies, California Community College System.

1988 August 1-3, The Beach Cove, North Myrtle Beach, SC - Linda Mast and Charles Houston, Program Chairmen “Planning Institutional Effectiveness and the Self-Study: A Practitioner’s Conference” - Keynote Speaker: Kay McClenney, President MC<sup>2</sup> Educational Services.

1989 August 7-9, Calloway Gardens, Pine Mountain, GA, Earl Kocher, Program Chairman “Institutional Effectiveness: Assessing Teaching and Learning Outcomes” - Keynote Speaker: Gary Hanson, Coordinator of Research in Admissions, University of Texas.

- 1990 July 30-August 1, Beach Cove, North Myrtle Beach, SC, Berman Johnson, Program Chairman “The Emerging Presence of Research and Planning” - Keynote Speaker: Gilbert Culvas, Professor of Educational Studies, University of Miami.
- 1991 August 5-7, Stone Mountain, GA, 20<sup>th</sup> Anniversary, Foster Fowler, Program Chairman “Mainstreaming Institutional Research and Planning” - Keynote Speaker: David Carter, Associate Executive Director - SACS.
- 1992 August 3-5, Delta Orlando Resort, Orlando, Florida, Foster Fowler, President and Program Chair “Catalyst for Change - Expanding Our Influence” - Keynote Speaker: Edward Boone, North Carolina State University.
- 1993 August 2-4, The Omni Royal Orleans in the French Quarter, New Orleans, LA, James Howell, Program Chair. “Institutional Effectiveness: Exploring Diversity” - Keynote Speaker: James A. Caillier, Interim President of Nunez Community College, St. Bernard Parish, LA.
- 1994 August 1-3, Savannah Hyatt, Savannah, GA, Patricia Windham, Program Chair “Traditional and Emerging Roles for Planners and Researchers: Working with Internal and External Constituencies” Keynote Speaker: Rosemary Guillette-Karam, North Carolina State University.
- 1995 August 6-9, Great Smokies Holiday Inn Sunspree Resort Asheville, NC. Max Reichard, Program Chair “What is Education? Accountability, Institutional Effectiveness and Accreditation Revisited” - Keynote Speaker: James Palmer, Illinois State University
- 1996 August 4-7, Marriott Bay Point Resort, Panama City, FL Bud Levin, Program Chair “Twenty-five Years of Research and Assessment: Where We’ve Been and Where We’re Going” - Keynote Speaker: Arthur Cohen, University of California at Los Angeles.
- 1997 August 3-6, Royal Orleans, New Orleans, LA Phyllis Myers, Program Chair “Institutional Research: Making Dollars With Sense” - Keynote Speaker: James Hudgins, President of Midlands Technical College
- 1998 August 2-5, Callaway Gardens, Pine Mountains, GA Randell Johnson, Program Chair “Measuring Learning: Improving Higher Education” - Keynote Speaker: Thomas Corts, President of Samford University
- 1999 August 1-4, Sheraton Waterside, Norfolk, VA Ronald Head, Program Chair “The Impact of Technology on Teaching, Learning, and Research” - Keynote Speaker: James Morrison, Professor of Higher Education at the University of North Carolina and Editor of On the Horizon

\*Dr. Jason Pugh, Assistant to the Executive Director  
**Northeast Mississippi Community College**  
 Ms. Mitzy Johnson, Associate Vice President of Planning and Research  
**Northwest Mississippi Community College**  
 Dr. Gwen Aldridge, Dir. of Institutional Planning & Research  
**Pearl River Community College**  
 \*Dr. Janice Poole, Dir. of Extended Education  
**Phi Theta Kappa International Honor Society**  
 Dr. Nancy Rieves, Dir. of Institutional Advancement  
**State Board of Community & Junior Colleges**  
 Dr. Larry Day, Associate Executive Dir. of Accountability and Technology

**NORTH CAROLINA**  
**Piedmont Community College**  
 Dr. Susan Scaggs, Dean Caswell County Campus

**SOUTH CAROLINA**  
**Orangeburg-Calhoun Technical College**  
 \*Mr. Cleveland Wilson, Jr., IE Coordinator

**TENNESSEE**  
**Dyersburg State Community College**  
 Dr. Buck Tarpley, VP of Institutional Advancement  
**Motlow State Community College**  
 Ms. Carol Holt, Dir. of IE, Research and Planning

**Nashville State Community College**  
 Dr. Ellen J. Weed, VP Academic Affairs  
**Nashville State Technical Community College**  
 \*Ms. Jennifer Wolkonowski, IR Analyst/Dir. Dev. Studies  
 \*Mr. Ted Washington, Associate VP for Planning & Assessment  
**Roane State Community College**  
 \*Ms. Karen Brunner, Asst. VP for IE/IR  
 \*Dr. Kristi Roberson-Scott, Dir of IE/IR  
**Volunteer State Community College**  
 Ms. Jane McGuire, VP IE/IRP & Assessment

**TEXAS**  
**Angelina College**  
 \*Mr. Bill Berry, Counselor and Institutional Research  
**El Centro College**  
 \*Mr. Rick Leyva, Coordinator of Institutional Research  
**Northwest Vista College**  
 \*Ms. Aimee Moreau Kypeos, Sr. Statistical Research Specialist  
 \*Ms. Maxine Cuellar, Sr. Applications Analyst-Programmer

**VIRGINIA**  
**J.S. Reynolds Community College**  
 Mr. Bruce Bartek, Coordinator of IR & External Reporting  
**Lord Fairfax Community College**  
 Ms. Lisa Lofton, Dir. of Institutional Research and IE  
**Radford University**  
 Dr. Edie Carter, Assistant Professor

**KENTUCKY**

**Bluegrass Community and Technical College**

\*Dr. Rena Murphy, Dir. of Institutional Research

\*Ms. Sue N. Garland, Associate Dean of Academic Affairs

**Big Sandy Community and Technical College**

Ms. Patricia Goodman, Coordinator of IR

**Bowling Green Technical College**

\*Ms. Alice Benham, Division Chair

\*Ms. Kathy Pedigo, Coordinator of IE

\*Ms. Patti Sumner, Division Chair and Professor

**Elizabethtown Community and Technical College**

\*Dr. Dale Buckles, Dean of Student Affairs

\*Mr. Jack Dilbeck, Associate Dean of IE

\*Ms. Sue French, Dean of Instructional & Professional Development

\*Dr. Linda Thomas-Glover, Provost/CAO

**KCTCS**

\*Ms. Erin Wright, Coordinator of IR

**Owensboro Community and Technical College**

\*Mr. Kevin Beardmore, Dean of Institutional Effectiveness

\*Mr. Chad M. Gesser, Coordinator for IR

**West Kentucky Community and Technical College**

\*Dr. Karen B. Boyd, Coordinator of Institutional Research

**LOUISIANA**

**Fletcher Technical Community College**

\*Ms. Gayle Killian, Dir. of Institutional Research

**MISSISSIPPI**

**Copiah-Lincoln Community College**

\*Dr. Cathy Ellett, Dir. of Institutional. Planning and Research

**Holmes Community College**

Ms. Lindy McCain, VP/Development & Planning

**Itawamba Community College**

\*Dr. Charles Barnett, Tech Prep Coordinator

Dr. Sara Johnson, Vice President of Instructional Services

Dr. Judy Woods, Dir. of Institutional Research & IE

**Jones County Junior College**

\*Mr. John Carter, Dir. of Administrative Services

Dr. Donna Scoggin, Director of Nursing

**Mississippi State University**

Dr. Molly Clark, Coordinator, Mid South Community College Fellowship

Dr. Sue Minchew, Associate Dean of Education

Dr. Stephanie King, Assistant Professor

Dr. Ned Lovell, Senior Fellow-Mid South

**Mississippi State Board for Community & Junior Colleges**

2000 August 6-9, Whispering Woods Hotel, Olive Branch, MS Jill Triplett, Program Chair “Institutional Research for the Next Millenium: New Latitudes and New Attitudes” - Keynote Speaker: David R. Pierce, President and CEO of the American Association of Community Colleges

2001 August 5 - 8, Trade Winds Island Grand Beach Resort, St. Petersburg Beach, FL. Michael Quanty, Program Chair “Research That Matters: Setting an Agenda for The 21<sup>st</sup> Century” - KeynoteSpeaker: Dr. Robert G. Templin, Jr., The Morris Institute

2002 August 4-7, Majestic Hotel, Hot Springs, Arkansas. Ned Lovell, Program Chair. “Assessment, Accreditation, and Accountability: Personal and Organizational Service”- Keynote Speaker: Dr. Marshall Smith, President John Tyler Community College

2003 July 27 – 30, Trade Winds Island Grand Beach Resort, St. Petersburg Beach, FL. Jonnie Blair, Program Chair. “Creating a Culture of Institutional Effectiveness” – Keynote Speakers: Dr. Helen Soule, Senior Advisor for Technology for the Office of Postsecondary Education at the United States Department of Education and Dr. Marsh Krotseng, Past President AIR

2004 August 1 – 4, Renaissance PineIsle, Lake Lanier Islands, GA. Kathryn Hornsby, Program Chair. “Transforming Institutional Culture: There Is No ‘I’ in Team” – Keynote Speaker: Dr. Randy L. Swing, Co-Director and Senior Scholar for the Policy Center on the First Year of College

2005 August 7 – 10, Trade Winds Island Grand Beach Resort, St. Pete Beach, FL. Dr. Debbie Goodman, Program Chair. “The ABC’s of Educational Research: Accreditation Benchmarking, Case Studies” - Keynote Speaker: Dr. Kay McClenney, Director, Community College Survey of Student Engagement (CCSSE), University of Texas at Austin.

2006 July 23 – 26, DoubleTree Hotel, Nashville, TN. Dr. Thomas Cleary, Program Chair. “Tune-In Institutional Quality and Tune-Up Institutional Effectiveness at Two-Year Colleges” – Keynote Speakers: Dr. Belle Wheelan, President, Southern Association of Colleges and Schools: Commission on Colleges, Atlanta, GA.

\* Titles for keynote speakers reflect their positions at the time of the conference. Several have since moved or changed titles.

## OUTSTANDING PAPER AWARD WINNERS

Winners of this award present their papers at the national meeting of the American Educational Research Association (AERA), at the Distinguished Paper Session for the Special Interest Group, State and Regional Educational Research Associations.

- 1986 Berman Johnson, DeKalb Technical Institute, "Instructor Perceptions of DeKalb Tech Library Needs"
- 1987 Berman Johnson, DeKalb Technical Institute, "The DeKalb Tech Model for Long Range Planning"
- 1988 Brian Daly and Marlana Mitchell, Kentucky Council on Higher Education, "Statewide Community College Retention"
- 1989 Darrel Clowes and Cheng Xing, Virginia Polytechnic Institute and State University, "Institutional Effectiveness: A Look at Graduation Rates"
- 1990 Ronald W. Shearon and Irene Brownlee, North Carolina State University, "The Impact of Research Strategies on Planning in Community Colleges"
- 1991 James Howell, Palm Beach Community College, "Evaluating Courses Offered in Abbreviated Time Periods."
- 1992 Randell Johnson, Gwinnett Technical Institute, "A Validity Generalization Study of the Multiple Assessment and Program Services Test (MAPS)."
- 1993 AERA Award - Bud Levin, Blue Ridge Community College, "Social Change and the Future of the Community College."
- AIR - (1<sup>st</sup> year of the award)  
Harriott Calhoun, Jefferson State Community College, "Increasing Effectiveness by Integrating, Planning, and Evaluation."
- 1994 AERA - Vicki Riley, Blue Ridge Community College, "A Study of Financial Constraints in the Virginia Community College System: Strategies for Retrenchment."
- AIR - Ronald Head, Piedmont Community College, "SPRE Reviews of Community Colleges: Collecting Data and Meeting Standards."
- 1995 AERA – Sylvia Kay Fisher, Bureau of Labor Statistics, Washington, DC, "Student Evaluations of Community College Goals and Services."

\*Ms. Nina Lovel, Webmaster & Data Management Coordinator  
Dr. Teresa Resch, VP of Instruction  
**DeKalb Technical College**  
Ms. Sue Chandler, Dir. of IE  
Mr. Terry McCamish, Asst. Dir. of IE  
**East Central Technical College**  
\*Dr. Bonnie Kelly, VP of Institutional Support  
**First Platinum Group, Inc.**  
Dr. Randell G. Johnson, President/CEO  
**Flint River Technical College**  
Mr. Stephen Brown, Director of Information Services  
Ms. Jeanette Griffith, Coordinator of IE  
\*Mr. Jim Wheelless, VP of Instructional Services  
**GA Department of Technical & Adult Education**  
Ms. Kathryn Hornsby, Dir. Accountability & IE  
Ms. Barbara Landay, Senior Research Analyst  
**Gwinnett Technical College**  
\*Ms. Julie Post, Director of Institutional Effectiveness  
**Heart of Georgia Technical College**  
\*Dr. Katie Davis, Dir. of Institutional Effectiveness  
**Lanier Technical College**  
Dr. Marjorie Kuezi-Nke, Director of IE  
**Middle Georgia Technical College**  
\*Ms. Carol Kuhn, Dir. of Institutional Effectiveness  
**Moultrie Technical College**  
\*Ms. Mary Beth Watson, Dir. of Institutional Effectiveness  
**North Georgia Technical College**

\*Mr. Dan King, Dir. of Instructional Services  
Ms. Vicki Nichols, VP of Institutional Effectiveness  
\*Dr. Jim Watkins, VP of Tech and Institutional Support Services  
\*Ms. Gail Watkins, IE Coordinator  
**Okefenokee Technical College**  
Ms. Carol Shugart, IE Director  
**Savannah Technical College**  
Ms. Anita Kirkpatrick, IE Coordinator  
**South Georgia Technical College**  
Mrs. Deborah Josey Burks, Director of IE/IR  
**Southeastern Technical College**  
\*Ms. Charla Nail, Vice President for IE  
\*Ms. Eide Nesmith, Institutional Research Coordinator  
**Southern Regional Education Board (SREB)**  
Dr. Joe Marks, Dir. Education Data Services  
**Southwest Georgia Technical College**  
Dr. Debbie Goodman, VP of IE  
Mr. Don Kurtz, Coordinator of Institutional Research  
**Swainsboro Technical College**  
Ms. Gail Ware, VP of Institutional Effectiveness  
**West Central Technical College**  
Mr. Jeff Crimm, Dir. of Institutional Effectiveness

## SACCR 2006 Conference Attendees List by State

(This listing includes registrants received as of 7/19/06)

### ALABAMA

#### **Alabama Department of Postsecondary Education**

\*Barbara Anne Spears, Director of Academic Programs

#### **Faulkner State Community College**

\*Linda Lunsford, Director of Institutional Effectiveness

#### **Bevill State Community College**

\*Sherie Fleming, Dir. Office of Planning, Research and IE

### ARKANSAS

#### **Arkansas State University**

Robert Hutchison, Coordinator of ASU Degree Center

### CALIFORNIA

#### **Scantron Corporation**

\*Glen Evans, Senior Account Executive

### FLORIDA

#### **AIR**

Amy Smyth, National Marketing Manager

#### **Broward Community College**

\*Pauline Anderson, Senior Informational Analyst

\*Wendy Clink, Director, Enterprise Business Intelligence

Ted Wright, Special Assistant to the President

#### **Chipola College**

Gail Hartzog, Associate Dean of Development and Planning

#### **Florida Keys Community College**

Erika MacWilliams, Director of IE and IR

#### **Hillsborough Community College**

\*Alisa M. Zujovic, Research Analyst

#### **Manatee Community College**

Dr. Thomas Cleary, VP, Planning & Effectiveness

Su-hua Men, Director of Institutional Research

#### **Miami Dade College**

\*Joanne Bashford, Associate Provost

### GEORGIA

#### **Altamaha Technical College**

\*Mr. Walt Pinder, Director of Instruction

Mr. Lonnie Roberts, Asst. VP of I.E. and Library Services

\*Dr. Ron Shafer, Instructor

#### **Appalachian Technical College**

\*Dr. Trina Boteler, Dir. of Institutional Effectiveness

#### **Athens Technical College**

Dr. Sheila C. Weldon, Vice President for I.E.

#### **Augusta Technical College**

Dr. Annabelle M. Lewis, Dir. Institutional Planning & Effectiveness

#### **Chattahoochee Technical College**

Ms. Nancy Beaver, Director of IE/IR

Dr. Ron Dulaney, VP for Student Services

Dr. Dawn Z. Hodges, Dir. of Instruction, School of Related Arts and Sciences

Dr. Dawn Z. Hodges, Dir. of Instruction, School of Related Arts and Sciences

#### **Columbus Technical College**

\*Dr. William Sellers, Dir. of Research and IE

#### **Coosa Valley Technical College**

Mrs. Diane Blair, Dir. of Institutional Effectiveness

AIR – Phyllis Myers and Don Ammons, Trident Technical College, “Fueling the Institutional Effectiveness Process with GAS: Goal Attainment, Scaling.”

1996 AERA – Michael Quanty and Richard Dixon, Thomas Nelson Community College “The Course-Based Model of Transfer Success: An Action Oriented Research Paradigm.”

AIR – John Quinley and Phyllis Barber, Central Piedmont Community College, “National Workforce Development Study.”

1997 AERA – Michael Quanty and Terry Jackson, Thomas Nelson Community College, “A Comparative Analysis of COMPASS and the Degrees of Reading Power and Placement Instruments.”

AIR – Randell Hickman and John Quinley, Central Piedmont Community College. “A Synthesis of Selected Local, State, and National Studies in Workforce Education and Training.”

1998 AERA – Sinan Olkun, Arizona State University. “An Assessment of School to Work Transition in Vocational Technical High School.”

AIR – Sara Brame Skinner, Forsyth Technical College. “Conceptual Instruction in Developmental Algebra and Its Effect on Student Achievement and Affect.”

1999 AERA – Mary L. Alexander, Mississippi State University. “Academic and Social Involvement of Black and White Students at Three Rural Mississippi Community Colleges.”

AIR – Patricia Windham, Florida State Board of Community Colleges. An Investigation of the Highest Degree Held by Community College Students.”

2000 AERA – Sylvia Fisher, Bureau of Labor Statistics. “Using A Theoretical Model of Response Burden to Identify Sources of Burden in Surveys.”

AIR – Patricia Windham, Florida State Board of Community Colleges. “The Role of Institutional Research in the New Millennium.”

2001 AERA - Patricia Windham, Florida State Board of Community Colleges. “Transfer: An Integral Function of the Florida Community College System.”

AIR - Mary Lu Andreu, Chipola Junior College. “Selecting Appropriate Variables to Document Retention Efforts: A Challenge for Community College Institutional Researchers.”

2002 AERA– Sue S. Minchew, Mississippi State University. “An Effective Technique for Teaching Remedial Freshman Composition.”

AIR– Laura J. Berry, North Arkansas College. “Bridging the Gap: North Arkansas College and Area High Schools Collaborate to Information Student Success in College.”

2004 AERA – David Mullins, East Mississippi Community College. “Student Outcomes: A Temporal Analysis of the Effects of Academic Scheduling”.

AIR – Susan Scaggs, Piedmont Community College. “The Retention of Black Male Students at Mississippi Public Community and Junior Colleges: Identifying Best Practices in Rural Mississippi Community Colleges”.

2005 AERA - Dr. Teresa Resch, Coosa Valley Technical College, Rome, Georgia; Attrition, Completion, and Graduation Rates in Georgia Technical Colleges Before and After the Initiation of the Hope Grant.”

AIR – Dr. Nancy Rieves, Arkansas State University, Arkansas. “An Analysis of Public Two-Year College Foundation Fund-Raising Activities.”

2006 AERA – Janice Poole, Director of Extended Education, Pearl River Community College; “Persistence of Black Commitment in Rural Community Colleges.”

AIR – No papers were selected

## 2005 SACCR Members by State

**Alabama (2)**  
Harriott Calhoun  
Roderick McSwain

**Florida (37)**  
Imani Asukile  
Nick Bekas  
Jennifer Campbell  
Antoinette Caraway  
Mr. Jaime Castro  
Thomas Cleary  
Jerry Dyer  
David Edmonds  
Kathy Gamble  
Pat Gordin  
Dr. Lynn Grinnell  
Richard Holcomb  
Jeff Hollway  
Emily Hooker  
Feng Hou  
Warren Laux  
Donna Lawless  
Frank Levey  
Erika MacWilliams  
Su-hua Men  
Francisco (Paco) Mendez  
Deb Montalvo  
Jeff Nowak  
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Angela Picard  
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## EDITH CARTER SERVICE AWARD

The first **Edith Carter Service Award** was presented at the 1998 SACCR conference at Callaway Gardens to Dr. Edith Carter of Radford University honoring her for outstanding service to the organization.. Edith Carter has made highly valued contributions to the organization and has brought longevity to the executive board. Edie was one of the founding members of SACCR and has continued to advise the board for over three decades. In addition to her regular papers and presentations, Edie has conducted workshops, sat on panels, and has served as vice-chair of the organization. She was the first newsletter editor and continues to serve in that capacity. In an advisory capacity, Edie encourages and assists new board members.

**Purpose of the award:** The award is in recognition of those individuals who have demonstrated exemplary service and have actively supported the goals of the Southeastern Association for Community College Research. The award is restricted to members or former members who have exhibited professional leadership and outstanding service to SACCR.

**Eligibility criteria:** A nominee for the Outstanding Service Award must have been a member of SACCR for at least five years who is not a member of the current Executive Board. In addition, the nominee must meet the following criteria:  
(1) Served as an officer of the association as specified in the Constitution and By-Laws.  
(2) Served as a State Coordinator or in an appointed position on the Executive Board.  
(3) Conducted workshops and or presented papers at the annual meeting.  
(4) Demonstrated exemplary service in a significant way that has advanced the goals of SACCR.  
(5) Attended and actively participated in five or more annual meetings.

The **Edith Carter Service Award** comes with a lifetime membership in SACCR. Recipients of the Edith Carter Service Award:

- 1998: **Dr. Edith Carter**, Vice-Chair 1976, Newsletter 1976-P; Member 23+; Edited Newsletter 30+, Served as State Coordinator for Virginia
- 2003: **Dr. Jim Howell**, President 1994; Maintained financial solvency following faltering treasurer, Served as auditor, Received Outstanding Paper Award in 1991, Served as State Coordinator for Florida  
**Dr. Patricia Windham**, President 1995, Secretary 2003; Provided continuous leadership and conference support, Demonstrated scholarship, Received Outstanding Paper Awards in 1999, 2000, and 2001, Served as State Coordinator for Florida
- 2004: **Dr. Ned Lovell**, President 2004; Served as Program Chair 2003 and 2004 (in Blair's absence), Helped develop SACCR membership in Mississippi, Served as State Coordinator for Mississippi
- 2005: **Dr. Randell G. Johnson**, President, 1998-1999

## A HISTORY OF SACCR

SACCR began as one of three regional organizations of AERA's Special Interest Groups for Community College Research. Fred Snyder, Research Director for Virginia Community Colleges, coordinated the activities for the regional groups through AERA for three years. The organizational meeting for the Southeastern group was held in Atlanta in January 1971.

The constitution was the same as the one used by the Community College Special Interest Group for Community College Research of AERA. A new constitution and by-laws for the organization were provisionally approved at the business meeting in Williamsburg in 1978. The organization was called by many names until 1981 when the name was officially changed to the Southeastern Association of Community College Researchers (SACCR). Some of the names used in the past were:

1. American Educational Research Association/Special Interest Group Southeast Region of Community/Junior College Researchers (AERA/SIG-SRCJCR);
2. American Educational Research Association/Special Interest Group Southern Association of Community College Researchers (AERA/SIG-SACCR);
3. American Educational Research Association/Community College Special Interest Group Southeast Region (AERA/CCSIG-SR);
4. Southeastern Region Community College Research Group (SRCCRG);
5. Southeastern Association of Community College Researchers (SACCR);
6. Southeastern Region Community College Research Special Interest Group (SRCCR/SIG).

The first annual conference was held in Atlanta in 1972. The 1973 and 1974 conferences were also held in Atlanta. Although it was originally intended that the conference would always meet in Atlanta, it was later decided that the conference should be held in various parts of the South in order to achieve greater conference participation. In 1975, the fourth conference was moved to the Center for Continuing Education at Appalachian State University, Boone, North Carolina. The site for the fifth annual conference was the Host International Hotel, Tampa, Florida. In 1977, the sixth annual conference was held in New Orleans at the Braniff Place Hotel. The Cascades Meeting Center in Williamsburg, Virginia, was the scene for the seventh annual conference.

In 1978 all of the regional AERA special interest groups became independent with the creation of AERA's division J – Post Secondary Education. With the exception of SACCR all those have now disbanded.

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The annual SACCR meeting was held for the first time west of the Mississippi in 1980 in San Antonio, Texas. Texas hospitality, dinner on the riverboat and Dr. Richardson's participation in the entire conference made this an outstanding meeting.

The Association became more formally organized in 1981 with the adoption of a new constitution. The constitution provided that the designation of the presiding officer be changed from Chair to President beginning with the 1981-82 officers. It also established a progressive sequence in the office of the President. The President should serve a three year term: first as President-Elect and Program Chair, then as President and finally as Past President, to provide continuity for the organization.

The 1981 conference was held in Orlando. Prior to this time keynote speakers had been nationally recognized writers and researchers in the field of community college education. It was decided at this time that there should be a greater focus on administrative needs within the institution and that community college presidents should become active participants in the program both as keynote speakers and as session chairmen. The conference site moved north to Nashville, Tennessee, in 1982, where members had an opportunity to participate in another outstanding program and spend family time at Opryland.

A constant thread running through each of the annual meetings has been the loyalty, comradeship, and congeniality of the membership. Program Chairs have been successful in planning well-balanced programs to include professionally stimulating presentations, discussion groups, and family fun activities.

Sun, surf, sand, and professional development were the key elements for one of SACCR's best attended conferences, in Myrtle Beach, South Carolina in 1983. The Holiday Inn on Pensacola Beach, Florida, was the scene of the 1984 conference. Special group sessions on microcomputers and lunch by pool and ocean were conference highlights.

In 1985 the conference returned to a previous meeting site, Charleston, South Carolina. A highlight of the 1985 conference was a re-assessment of the goals and future direction of the association by the Past Presidents of SACCR.

The 1986 Conference returned to the 1981 meeting site - Orlando, Florida. Highlights of the conference included a well-organized program with excellent papers, workshops and panel discussions. A new feature was the Awards Breakfast, at which the SACCR Outstanding Paper Award was presented to Berman Johnson.

As a member of AERA's Special Interest Group, State and Regional Educational Research Associations, SACCR has an opportunity to present an

outstanding paper at the annual meeting of AERA. Beginning with the 1986 award, all SACCR Outstanding Paper Award winners have presented their papers at AERA.

The Association has continued to evolve as a recognized organization for research and planning. During the period between 1987 and 1990 several elected officers resigned after accepting new positions outside the organization's scope of membership, consequently, other officers accepted additional responsibilities and continued to move the organization forward.

In 1987, the Executive Board initiated mid-year board meetings to provide the planning time needed for the increasing demands of an expanded conference structure. To further expand membership opportunities, the Association added the option of instructional membership in 1989.

A special feature of the annual conference has been to provide free training workshops to those who register for the conference. A conference Awards Luncheon has been held in recent years to recognize those who have made significant contributions to the organization. The membership has continued to reinforce the desire to hold the annual conference at resort locations that feature a family environment. Callaway Gardens (GA), Myrtle Beach (SC), and Stone Mountain (GA) were locations for the 1989, 1990, and 1991 conferences, respectively, with the 20th Anniversary of SACCR being celebrated in 1991.

In 1992 and 1993 the conference returned to previous meeting locations: Orlando (1981 site) and New Orleans (1977 site). In 1993, for the first time, SACCR had an opportunity to select an outstanding paper for presentation at the Association for Institutional Research, in addition to the paper for AERA. Since that time two papers have been selected each year for presentation at these meetings.

In 1995 the Association returned to Asheville, North Carolina in the Great Smokey Mountains. Members continued to exercise their skill of attending all the meeting sessions as well as pursuing the many amenities of the location, and in Asheville there were many: the Grove Park Inn, the Biltmore Estate and Biltmore Village, just to name a few.

The 1994 and 1996 meetings were held in locations new to the organization— Savannah, Georgia and Bay Point Resort in Panama City, Florida. Members enjoyed the shops along the river in Savannah as well as a trolley tour of the city. Bountiful meals were enjoyed at Ms. Wilkes' boarding house. The 25<sup>th</sup> Anniversary of the Association was celebrated with a dinner cruise of the bay aboard the Lady Anderson. Arthur Cohen, the first keynote speaker for the organization, returned to present the keynote for the 25<sup>th</sup> Anniversary. At the anniversary meeting the constitution was revised to add two Members-at-Large to the Executive Board and to give all members an opportunity to vote on officers by

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having the election through a mail ballot. Prior to this time the election was held at the annual business meeting and only those people attending the conference had the opportunity to vote for officers.

The 1997 and 1998 conferences again returned to previous sites – New Orleans (1977 and 1993) and Callaway Gardens (1989). In addition to the conference, there was much to do. In New Orleans, the aquarium, night life in the French Quarter, decisions on restaurants, swamp cruises, cooking schools, and dinner and dancing at the Mulates, a Cajun restaurant on the river, were just a few of the many opportunities for members to enjoy the city. At Callaway it was hiking, golfing, bicycling, the beach, the butterfly house, and the Florida State Flying High Circus. A special feature of the 1997 and 1998 conferences was the Annual SACCR Raffle on the last day of the conference. Those attending the meeting were encouraged to bring memorabilia from their institutions to share with colleagues.

At the 1998 annual conference in Callaway Gardens, GA, the SACCR Executive Board presented its first “Edith Carter’s Service Award” to Dr. Edith Carter of Radford University to recognize her for over a quarter century services and leadership. Along with this award, Dr. Carter also received a life-time SACCR membership.

The 1999 annual conference, which was held at the Sheraton Waterside Hotel in Norfolk, Virginia, marked the first time that SACCR received corporate sponsorship. SCT Corporation provided partial financial support for the keynote address by Dr. James Morrison, Professor of Education at the University of North Carolina in Chapel Hill. Dr. Morrison also led a half-day workshop on “Teaching, Learning, and Research in 21<sup>st</sup> Century Community Colleges.” One of the entertainment highlights of the conference was a dinner cruise in the Norfolk harbor aboard the American Rover, a magnificent 135-foot topsail schooner.

Elvis visited the 2000 annual conference at Whispering Woods Hotel & Conference Center in Olive Branch, MS. At least, the man entertaining at the Sunday evening reception looked and sounded a lot like Elvis! Retiring AACC President David Pierce gave an overview of community college history and mission, as well as the outlook for the new millennium. Two former governors, William F. Winter of Mississippi and Robert Scott of North Carolina, also addressed the members.

The conference in 2001 celebrated the 30<sup>th</sup> Anniversary of SACCR. The Trade Winds Island Grand Beach Resort in St. Petersburg was a lovely setting for this celebration. The conference provided many opportunities to reflect on the past and look to our future. Dr. Robert G. Templin, Jr., Morris Institute, delivered the keynote address and Drs. Stuart Bounds and Frank Friedman, former SACCR members and now community college presidents, provided an enlightening panel discussion.

Hot Springs Arkansas was the site for the 2002 annual conference. Ned Lowell planned an excellent conference program and Debra West arranged all the great activities.

The SACCR Organization returned to the The Trade Winds Island Grand Beach Resort in St. Petersburg, Florida for its 2003 annual conference. Jonnie Blair and Kathryn Hornsby arranged an excellent program of speakers including keynote speakers Dr. Helen Soule of the United States Department of Education and Dr. Marsha Krotseng, Past President AIR. Jan Schwartz provided wonderful activities for the group in her service as local arrangements chair. The conference was enlightening and enjoyable for all attendees.

The 2004 annual conference was held at the beautiful Renaissance PineIsle Resort at Lake Lanier, GA. An entertainment highlight of the conference enjoyed by all who participated was a wine tasting event at the Chateau Elan. Dr. Randy Swing provided the keynote address and Dr. Ann Chard from SACS presented in a general session and led a workshop on the new Principles of Accreditation. Program chair Kathryn Hornsby and her colleagues hosted an excellent meeting including good accommodations, great food and a wonderful program.

The 2005 34<sup>th</sup> Annual SACCR Conference held at beautiful St. Pete Beach, Florida, posted an attendance record of 123 people. The theme, “The ABCs of Educational Research: Accreditation, Benchmarking, Case Studies...” was artfully carried out by over 50 pre-conference, general session, and concurrent session presenters and facilitators. Attendees were able to learn about accreditation and local, state, and national issues affecting research, planning, and activities of two-year postsecondary institutions.

In 2006 SACCR celebrated its 35<sup>th</sup> birthday at the fabulous DoubleTree Hotel in Music City USA, Nashville, TN. Fantastic weather greeted over 120 attendees participating in the “*Tune-In Institutional Quality, Tune-Up Institutional Effectiveness at Two-Year Colleges*” summer conference. President Elect, Dr. Thomas Cleary introduced the Keynote Speaker, Dr. Belle Wheelen, and her presentation *Be Flat or Be Sharp – Staying in Tune with Planning, Assessment and Accreditation*. Music stars were sighted, mysteries solved and speakers presented at more than 40 concurrent, general, roundtable and keynote sessions.

Historically, the programs for these conferences have been well planned and have provided many opportunities for professional growth and development. Over the years the elected Program Chairs have continued to further the tradition of developing quality programs. The meetings provide ample opportunity for membership participation, along with invited speakers who excel in their field to provide perspectives on current community college issues. SACCR is the only regional organization devoted explicitly to community college issues. “This is the best conference I’ve attended” is a comment heard year after year from new and

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returning members.

The organization continues to grow as a regional community college association through the loyalty and support of the members, a good communication process, and the work of the officers who give generously of their time to the association.

## OFFICERS OF THE ASSOCIATION

1971-73

John Nickens - Chair

1980-81

Thomas Owings - Chair  
Alan Krech - Chair-Elect  
Thomas Delaino - Secy/Treas

1973-74

Fred Snyder - Chair

1974-75

Fred Snyder - Chair  
Elmo Roesler - Vice-Chair  
Lee Ellen Brigman - Secy/Treas

1981-82\*

Alan Krech - President  
Thomas Delaino - President-Elect  
Charles Houston - Secy/Tres

1975-76

Elmo Roesler - Chair  
Edith Carter - Vice-Chair  
William H. Jackson - Secy/Treas

1982-83

Thomas Delaino - President  
Charles Houston - President-Elect  
Jane Faulman - Secy/Treas

1976-77

Elmo Roesler - Chair  
John Bers - Vice-Chair  
William H. Jackson - Secy/Treas

1983-84

Charles Houston - President  
Brian Daly - President-Elect  
Jane Faulman - Secy/Treas

1977-78

Joseph Rossmeier - Chair  
John Bers - Vice-Chair  
William H. Jackson - Secy/Treas

1984-85

Brian Daly - President  
Darrel Clowes - President-Elect  
Earl Kocher - Secy/Treas

1978-79

John Bers - Chair  
Stuart Bounds - Vice-Chair  
Mildred Whatley - Secy/Treas

1985-86

Darrel Clowes - President  
James A. Henderson - President-Elect  
Earl Kocher - Secy/Treas

1979-80

Stuart Bounds - Chair  
Thomas G. Owings - Chair-Elect  
Mildred Suttle - Secy/Treas

1986-87  
James Henderson, Jr. - President  
Carol Hollins - President-Elect  
Leroy Delionbach - Secy/Treas

1987-88  
Carol Hollins - President  
Linda Mast - President-Elect(resigned 3-1-88)  
Leroy Delionbach - Secy/Treas

1988-89  
Carol Hollins - President  
Earl Kocher - President-Elect  
Beverly Daly - Secy/Treas

1989-90  
Earl Kocher - President (resigned 12-1-89)  
Berman Johnson - Pres/Program Chair  
Harriott Calhoun - Secretary\*\*  
Beverly Daly - Treasurer

1990-91  
Berman Johnson - President  
Foster Fowler - President-Elect  
Harriott Calhoun - Secretary  
Dorcas Adams - Treasurer

1991-92  
Foster Fowler - Pres/Program Chairman  
Ronald Shearon - President-Elect (Resigned 12-91)  
Linda Cauley - Secretary  
Dorcas Adams - Treasurer

1992-93  
Foster Fowler - President  
James Howell - President-Elect  
Linda Cauley - Secretary  
Teko Pelumi - Treasurer

1993-94  
James Howell - President  
Patricia Windham - President-Elect  
Phyllis Myers - Secretary  
John Quinley - Treasurer

1994-95  
Patricia Windham - President  
Max Reichard - President-Elect  
Phyllis Myers - Secretary  
John Quinley - Treasurer

1995-96  
Max Reichard - President  
Bud Levin - President-Elect  
Terry Alexander – Secretary (Deceased 12-95)  
Phyllis Myers - Secretary  
Ronald Head – Treasurer

1996-97  
Bernard (Bud) Levin - President  
Phyllis Myers - President-Elect  
Hong Yu Chen - Secretary  
Ronald Head - Treasurer

1997-98  
Phyllis Myers - President  
Randell Johnson - President-Elect  
Hong Yu Chen – Secretary  
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2001 - 2002  
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2002-2003  
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2004-2005  
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Debbie Goodman - President-Elect  
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Members-at Large:

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Sue Minchew (Membership)

2005 - 2006  
Dr. Debbie Goodman - President  
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Sue Minchew (Membership)  
Dr. Larry Lemoris Day (Program & Outstanding Paper Award)

\* A constitutional change provided that the designation of the Presiding Officer be changed from Chair to President, beginning with the 1981-82 officers.

\*\* The 1989 constitutional change made the office of Secretary/ Treasurer two separate positions.

**CONSTITUTION of the SOUTHEASTERN ASSOCIATION for  
COMMUNITY COLLEGE RESEARCH**

**PREAMBLE**

The Southeastern Association for Community College Research provides an avenue for its members to express themselves on matters of current and mutual concern and to advise other groups on matters related to research and planning in community-based, post-secondary institutions.

**Article I - NAME**

This organization shall be known as the Southeastern Association for Community College Research, hereafter called the Association.

**Article II - PURPOSE**

The Association is organized and shall be operated exclusively for charitable and educational purposes and shall not engage in any activity which is not permitted by an organization exempt from taxation under Section 501 (a) and described in Section (501) © (3) of the Internal Revenue Code. No part of its net earnings shall inure to the benefit of any private individual except that reasonable compensation may be paid for services actually rendered. No substantial part of its activities shall be for carrying on propaganda, or otherwise attempting to influence legislation, and it shall not participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office.

Pursuant to these purposes, the Association is to provide a regional forum for planning, coordinating, or conducting activities which promote community-based, post-secondary institutions. The Association will serve as a means to identify information and research needs and promote the use of research results on regional, state, and local levels.

The Association will seek to fulfill its purpose by meeting the following goals:

1. To identify and articulate issues at the local, state, and regional level affecting research and planning at community-based, post-secondary institutions.
2. To promote training in and concern for research and planning as an integral part of community-based, post-secondary institutions.
3. To facilitate communication and exchange of information among Association members and other interest groups on current trends and practices in research and planning.
4. To promote training and professional development of those involved in research and planning.

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5. To coordinate its activities with related interest groups and associations to maximize resources.
6. To promote cooperation and communication among various other agencies, organizations, and associations on matters of mutual concern in research and planning.

### Article III - MEMBERSHIP

Membership in the Association shall be open to, but not limited to, those involved in or interested in research and planning for community-based, post-secondary institutions in the southeastern region of the United States and the territory of Puerto Rico and to those who meet such additional qualifications as may be prescribed in the by-laws of the Association.

### Article IV - FINANCES

All members shall pay dues as are approved by the Executive Board of the Association. The fiscal year will be July 1 through June 30. Following the close of the fiscal year, the records of the Association shall be subject to audit, as prescribed in the by-laws of the Association.

Upon dissolution of the Association, the Executive Officers shall, after paying or making provision for payment of all of the liabilities of the Association, dispose of all of the assets of the Association exclusively for the purpose of the Association. The recipient organization(s) shall operate for educational purposes and qualify as an exempt organization(s) as determined by the Internal Revenue Code of 1954 or future United States Internal Revenue Law.

### Article V - OFFICERS

The Officers of the Association shall be a President, a President-Elect, an Immediate Past-President, a Secretary, and a Treasurer.

### Article VI - EXECUTIVE BOARD

**Section 1.** The governing body of the Association shall be the Executive Board.

**Section 2.** The Executive Board shall have the authority to make policies for the Association which are consistent with the constitution and by-laws.

**Section 3.** The Executive Board shall consist of the President, President-Elect, Immediate Past-President, Secretary, Treasurer, two At-Large Members, Newsletter Editor, and Local Arrangements Chair.

## Article VII - ELECTIONS

**Section 1.** The President-elect shall be elected annually by the membership of the Association and will serve as President-Elect, one year as President, and one year as Past-President. The Secretary, Treasurer, and the At-Large Members shall each be elected to terms of two years. Exception: In the election of 1996, the Secretary and one of the At-Large Members shall be elected to terms of one year.

**Section 2.** In the event of a vacancy in the office of the President, the President-Elect shall become President and serve the unexpired term. If there are vacancies both in the office of President and President-Elect, the Secretary shall become President and serve the unexpired term. If there is a vacancy in all three offices, the Immediate Past President shall appoint one member of the Association to serve as President for the unexpired term.

## Article VIII - ADOPTION & REVISION of the CONSTITUTION & BY-LAWS

**Section 1.** On recommendation of the Executive Board, this Constitution may be amended by a majority of the respondents to a mail ballot of the Association membership or by a majority of Association members who attend the annual business meeting of the Association. Written notice of any proposed amendments to the Constitution shall be sent to all current members of the Association at least 30 days prior to the mailing of the ballots or to the annual business meeting.

**Section 2.** On recommendation of the Executive Board, the by-laws may be amended by a majority of the respondents to a mail ballot of the Association membership or by a majority of Association members who attend the annual business meeting of the Association. Written notice of any proposed amendments to the by-laws shall be sent to all members of the Association at least 30 days prior to the mailing of the ballots or to the annual business meeting.

**Section 3.** This Constitution shall become effective upon ratification by the members, as herein defined, who attend the annual business meeting when this Constitution is presented and who have made dues/payment for the current year membership before this time.

## Article IX RULES of PROCEDURE

The Executive Board and the Association shall be governed by Robert's Rules of Order Revised except in instances when it would be in conflict with the by-laws for special rules of the Association.

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## BY-LAWS of the SOUTHEASTERN ASSOCIATION for COMMUNITY COLLEGE RESEARCH

### I. Membership

#### Section 1. Members

Membership in the Association shall be open to, but not limited to, those individuals involved in or interested in research and planning for the community-based, post-secondary institutions in the southeastern region of the United States and the territory of Puerto Rico. The southeastern region of the United States includes the states of Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia, and the District of Columbia. All members have the right to vote in Association affairs.

#### Section 1. A. Student Members

Student members shall meet the same criteria as members in Section 1. Student members shall not be able to hold an Association office or have voting privileges.

#### Section 1. B. Emeritus Members

Emeritus members shall meet the same criteria as members in Section 1. Emeritus members shall not be able to hold an Association office or have voting privileges.

#### Section 2. Organizational Memberships

Institutions, system offices, or agencies that are actively involved and/or interested in research shall be allowed to name up to three individual representatives to the Association who shall be eligible to vote on Association business and hold an elected office.

#### Section 3. Application for Membership

Applications for membership shall be made to the Secretary. Final approval for membership in the Association shall rest with the Executive Board. There shall be no membership discrimination based upon age, race, sex, or ethnic or national origin. Membership is individual and not transferable.

#### Section 4. Membership Year

The membership year shall consist of the period from August 1 through July 31.

#### Section 5. Membership Fee

The membership fee shall be determined by the Executive Board of the Association. All non-members attending the annual conference shall be charged the conference fee plus membership fee.

## II. Organizational Structure

### Section 1. Officers

The officers of the Association shall include the President, President-elect, Immediate Past-President, Secretary, Treasurer, two At-Large Members, Newsletter Editor, and the Local Arrangements Chair. The elected officers and two appointed members constitute the Executive Board of the Association. The officers shall perform the duties of their offices as stated in Section 2 (below) and as may be further defined by the Executive Board.

### Section 2. Duties of the Officers

#### A. The President shall:

1. Preside at meetings of the Executive Board and the annual conference.
2. Represent the Association in all matters.
3. Call meetings of the Executive Board.
4. Authorize expenditures and payment of Association funds.
5. Appoint members to committees, as necessary, and act as an ex-officio member of each committee.

#### B. The President-Elect shall:

1. Serve as Program Chair.
2. Perform the duties of the President during his/her absence or disability.
3. Perform duties assigned by the President.
4. Assume the presiding at the annual election of officers.

#### C. The Immediate Past-President shall:

1. Assist in the orderly transition of the change of officers.
2. Serve as chair of the nominating committee to select candidates to run for officer positions.
3. Serve as chair of any committee or task force charged to review and/or propose amendments to the constitution and/or by-laws.
4. Advise the President and other Executive Board members of the Association policies and procedures, as necessary.
5. Perform duties assigned by the President.

#### D. The Secretary shall:

1. Record the minutes of the meetings of the Association and of the Executive Board.
2. Maintain a current Association membership roster and provide it to the membership annually.
3. Disseminate Association information to the membership.
4. Act in the absence or temporary disability of the President-Elect.

#### E. The Treasurer shall:

1. Collect and maintain dues.
2. Safeguard and disburse any other Association funds as necessary.

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3. Prepare financial statements as required by the Executive Board.
4. Prepare an annual budget and submit it to the Executive Board at the winter board meeting. This budget is to be for the fiscal year and shall be approved, with modifications as necessary, by the Executive Board.
5. Close the Association's fiscal books by April 30 of each year, and start new fiscal books May 1 of each year. The new fiscal books shall be maintained by the Treasurer until the end of the annual conference. The fiscal books with all Association's monies and receipts shall be given to the new Treasurer at the end of the annual conference. All membership and conference receipts of paid fees/dues and receipts for payment of all bills will be maintained until audited at the annual conference or as directed by the Executive Board.
6. Secure plaques and other awards as determined by the Executive Board.

### **F. The At-Large Member for Program and Outstanding Paper Awards** (elected during odd-number years) shall:

1. Serve as associate program chair.
2. Coordinate annual conference round table presentations.
3. Serve as chairman of the Outstanding Paper Awards Committee.

### **G. The At-Large Member for Membership** (elected during even-numbered years) shall:

1. Serve as membership coordinator and secure state coordinators.
2. Serve as liaison between the Executive Board and the state coordinators.
3. Facilitate membership recruitment and retention.

### **H. Newsletter Editor, Webmaster, Local Arrangements Chair** and other appointed positions as needed shall:

1. Perform duties required by their specific positions and as assigned by the President and other Executive Officers.

### **I. The Executive Board shall:**

1. Set annual goals for activities and programs of the Association.
2. Plan for the annual meeting of the Association.
3. Review and digest proposals from other agencies having any effect on research and planning and prepare proposals to those agencies as needed.
4. Provide an annual assessment of progress towards goals and assess Association membership needs.

## **Section 3. Governance**

Governance of the Association shall be the responsibility of the Executive Board which shall include the Association President, President-Elect, Immediate Past-President, Secretary, Treasurer, two At-Large Members and two appointed members.

The Executive Board shall be empowered to act for the Association in the period between the annual meetings of the Association, provided that such policies are consonant with the constitution and by-laws of the Association, with directives of the Association membership at large, and with the constitution and by-laws of the Association.

#### **Section 4. Staff Appointments**

The Executive Board shall appoint a Newsletter editor and Local Arrangements Chair within 30 days after the annual business meeting. Terms of office for these two positions shall be one year.

#### **Section 5. Committees**

The Executive Board may authorize the creation or discontinuance of committees, task forces, or similar groups responsible for broad areas of Association activities under the guidance and direction of the Executive Board. The Executive Board shall establish the tenure of members of such committees. The Association President shall appoint the members of committees and other such groups.

### **III Nominations and Elections**

#### **Section 1. Nominations**

The President of the Association shall appoint a nominating committee of at least three persons. One shall be the Immediate Past-President, who shall serve as committee chair. This committee shall prepare a slate of nominees, representative of the membership. Prior to being placed on the ballot, each nominee shall be informed of the duties of the office for which they are being nominated and shall agree to perform said duties to the best of their ability. All nominees must hold membership in the Association.

#### **Section 2. Elections**

Officers shall be elected by a mail vote of the Association membership six weeks prior to the annual meeting. The persons elected shall be notified at least two weeks prior to the annual conference. During the annual conference, they will meet with the out-going officer in order to ensure a smooth transition. Officers shall take office immediately following the annual business meeting and shall serve until their successors are designated in accordance with the provisions of the constitution and by-laws.

### **IV. Fiscal Policy**

The Executive Board shall adopt a budget for each fiscal year and provide for an audit of the books. On approval of the Executive Board, the Association may accept gifts and grants. It may enter into contracts with appropriate persons or agencies to pursue research and perform services consistent with the purpose of the Association.

### **V. Meetings**

#### **Section 1. Time of Meetings**

The Association shall hold a regular business meeting once a year at the time of the annual conference of the Association. The Executive Board shall notify all active members of this meeting at least one month in advance. The Executive Board shall give two weeks notice of any special meeting of the membership, and the Executive Board itself should meet at least yearly.

#### **Section 2. Procedures**

A majority of all officers constituting the Executive Board shall constitute a quorum for the transaction of business. When an Executive Board member is unable to attend a meeting he/she may designate in writing another board member to vote proxy. Such a proxy is honored for the determination of a quorum. When a vote of the Executive Board is required between meetings of the Board, the Secretary is directed to secure the vote of each member.

#### **Section 3. Conference**

The Executive Board shall determine whether or not an annual conference will be held and will determine the location. Recommendation for the conference location can be made by Association members.

The conference will provide the membership and guests a platform to present professional papers, workshops, panel discussions, etc. that are relevant to Article II, Purpose of the Association.

(Adopted at the 1980 Annual Business Meeting - Revisions approved Summer 1983, Summer 1994 and Summer 1996.)

NOTE: The Policy & Procedures Manual is available on the SACCR web site.