

**TIDEWATER COMMUNITY COLLEGE
CLASSIFIED ASSOCIATION
December 1, 2000**

Members Present

Lisa Barnes
Shirley Brown
Anita Dial
Sheryl Dominici
Drenna Edwards
Bettie Fix
Mary Ann Hoffman
Arvie Larsen
Myra Maiorana
Mike O'Tool
Donna Small
Russell Smith
Janet Syndenstricker

Members Absent

Mike Bosch
Lynda Jackson
Patty Martin
Carol McCuiston
Monica Terry – at another meeting
Betty Watson

Meeting called to order by Drenna Edwards at 1:35 p.m.

CAMPUS REPORTS

District Portsmouth/Norfolk Offices

- Karen Eason and Carole Winn are out due to illness.
- New employees:
 - Ada Cooper is replacing Doretta Gilliam in Purchasing

Chesapeake

- The interview process has started for the Chesapeake Business Manager.
- The recruitment process has started for the Chesapeake Associated Dean of Learning Resources.
- The Chesapeake Campus Assembly has two vacant seats.
- The Chesapeake Campus Holiday party will be held on December 15.

Norfolk

- Retirements and Resignations:
 - Gene Crume has announced his resignation
 - Ron Creech has announced his resignation
 - Angela Ferebee has announced her resignation
 - John Massey has announced his retirement
 - Pat Redmon has announced her retirement
- The Norfolk Campus has an Angel Tree with 75 angels.
- The Norfolk Campus is having a door decorating contest.
- The Norfolk Campus is having a Norfolk Campus faculty and staff luncheon from noon to 2:00 pm on December 19.
- New Hires, promotions, etc.:
 - Don Lamareux was hired as a full time electrician
 - CJ Johnson transferred from Portsmouth to Norfolk
 - Lois Etheridge is now a full time employee
 - Diane Byrd is now a full time employee
 - DeMonta Jackson is a new part-time employee
 - Walter Barnes is a new part-time employee
 - Alvin Robinson is a new part-time employee

Portsmouth

- A Classified Breakfast will be held on December 15.
- The Portsmouth Campus has an Angel Tree with 100 angels.
- The Portsmouth Campus has adopted a family from the HER Shelter for the holidays.
- The Portsmouth Campus purchased holiday items for residents of Maryview.
- The Portsmouth Campus is also having a door decorating contest.

Virginia Beach

- The Classified Association asked the Beach Campus for permission to hold a garage sale on campus to raise funds for scholarships, the project was not approved.
- TCC sponsored families for the Thanksgiving Holiday and is sponsoring families for the upcoming Holiday. Contact Christina Jordan if you wish to make donations.
- John Clements is doing as well as can be expected.

GOVERNANCE COMMITTEE REPORTS

Workforce Development

- The Committee has not met yet this academic year.

Student Success

- The Committee met on the web to discuss closed meetings.

Internal Relations

- The committee met via the web.
- Cynthia Horen is the Chair.
- The Recognition and Awards process was discussed.
- The next meeting will also be held on the web, in December.

Curriculum/Instruction

- No Report

International Education

- No Report

President's Advisory and Planning Council

- During the November 21 meeting, new members were welcomed to the committee.
- Roberta Bernardini was elected Chair of the committee.
- Judy McMillan was elected Secretary of the committee.
- The strategic plan went to the Board for approval.
- The President will reconvene the round table meetings in February of 2001.
- The next meeting is scheduled for December 8, 2000.

Teaching with Learning and Technology

- No report

COLLEGE BOARD MEETING

- The Board approved the strategic plan.
- The possible Portsmouth Campus relocation was discussed
The final report of the market survey is due to the President by December 15.
Phase II of the project will focus on programmatic design with 11 focus groups
- A legislative agenda was sent to the Chancellor – the agenda included
Additional equipment for the Advanced Technology Building
Additional \$300,000 for the preplanning study for the possible relocation of the Portsmouth Campus
Funding for a new academic building on the Virginia Beach Campus

College need for more full time faculty

OLD BUSINESS

Classified Proposal to PAPC

- Drenna presented a draft of a proposal to the committee for approval. The committee reviewed the draft proposal and made suggestions. Drenna will make corrections and forward to the PAPC. The PAPC will then present a combined proposal from the faculty and classified constituent groups.

Professional Courtesy Campaign

- It was decided that the association can wear buttons with “Yes”, “No”, and “Thank You” on them. The buttons will serve as reminders of the courtesy we can and should use with each other.
- Drenna asked Sheryl to make some sample buttons for approval.

NEW BUSINESS

Spring Professional Development Day

- Drenna has a conflict with the currently scheduled date of March 9, 2000. The Association will look into rescheduling to March 5, 6, or 7th.
- It was agreed that we could have lunch at the James Madison.
- Discussed possible topics for the event
 - diversity
 - working with difficult people
 - differences between the adult learner and the traditional learner
 - sexual harassment
 - guest speaker – Renee Cobb: Oh yes, you can! Leadership Skills
 - boosting morale within the college and departments

Meeting adjourned at 2:45 p.m.

Next Meeting: Friday, January 19, 2001 – 1:30 p.m. at the Norfolk Campus, Room 2502 of the Martin Bldg. That is on the 5th floor behind the receptionist.