



TIDEWATER COMMUNITY COLLEGE

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Memorandum of Understanding Between TCC College Faculty Senate & TCC Administration

I. Preamble

Tidewater Community College Faculty Senate and Tidewater Community College Administration confirm their commitment to shared governance. Shared governance provides the checks and balances necessary to create the ideal educational institution supporting the over-all mission of Tidewater Community College. The principles of shared governance should permeate the college, reaching every level of decision-making. Whenever possible, those who will be affected by a decision on policy or procedures are entitled to be informed in a timely manner and have opportunities to influence the discussion in a collegial and transparent way. It must be understood by administration, faculty, staff, and students that shared governance relies upon mutual respect and consistent, trustworthy communication that is multidirectional. Such communication is undertaken with the understanding that the time and work of all participants is valuable, and the collegial decisions made will be acted upon as agreed by all voting participants.

II. Purpose

This Memorandum of Understanding details the policies and principles that will guide the communication between all parties of this agreement.

III. Policies and Principles

This memorandum recognizes the following set of principles and policies.

- A. The signatory parties agree that all communication should be multidirectional and will be conducted in a collegial and transparent way.
- B. The basic means of implementing these principles are to be improved information exchange, conflict resolution, and collaboration among the signatory parties.
- C. The signatories agree to meet face to face on a regular basis to discuss current issues of the Faculty and to strengthen the relationship between faculty and administration.
- D. When a motion is passed by the College Faculty Senate, the College Faculty Senate Chair will submit the motion as passed via writing to the Vice President for Academic and Student Affairs, as appropriate.
- E. Within 14 days of receipt, the Vice President for Academic and Student Affairs will provide a written response to the College Faculty Senate Chair that
 - a) Acknowledges receipt of the motion and provides primary contact information of person or persons placed in charge of handling the motion
 - b) If applicable, requests additional information or clarification
 - c) Provides a general strategy and time line for resolution
- F. All requests for information from Administration to the Faculty Senate will be handled in a timely manner. Furthermore, the College Faculty Senate Chair will report to the College Faculty Senate and make public to all faculty the status of motions passed from the senate to administration.


IV. Authority

This Memorandum does not modify or supersede existing policy and procedures.

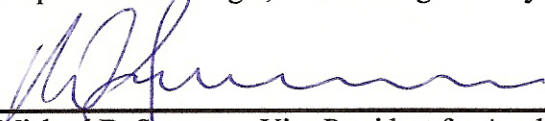
VII. Modifications

This agreement is to remain in effect until modified by the parties in writing; it is negotiable at the option of any one of the parties.

VIII. Signatures



Christopher W. Cartwright, Chair College Faculty Senate 9/17/2007
Date



Dr. Michael D. Summers, Vice President for Academic and Student Affairs 9-17-07
Date