

**Tidewater Community College
Student Success Committee Meeting
Minutes for February 4, 2005**

Present: Valarie Evans, Cynthia Hunter, Dorothy Little, Randy Shannon, Pat Alison, Alicia Saringer, Jeremiah Perry, Gerald Ortiz and Angela Mason.

Guests: Welcome and Entry Services Management Team (Larry Saffiotti, Michelle Barnes, Rebecca Greene) and Sally Harrell.

The meeting convened at 10:00 am on the Norfolk Campus.

The ad hoc committee for the honor council and codes did not meet since the last meeting, so their report was tabled until the next meeting.

The Welcome and Entry Services group discussed the possibility of having a college-wide open house and what it would to implement. The group thought that the college should attempt the college-wide idea within this academic year, but understood that the concept needed to be more thoroughly developed. An ad hoc committee was selected to plan the event to include the costs, location and a date, then report back to the Student Success Committee.

Members of the ad hoc group are:

Dorothy Little
Rebecca Green
Cynthia Hunter
Michelle Barnes
Larry Saffiotti
Sally Harrell

The Success Committee set as a deadline for their report as the end of February. This report would then be sent to the chair of this committee for distribution to the members of the committee.

Sally Harrell and Valarie Evans provided an overview of their yearlong study of the Learning Assistance Labs on all four campuses. Their report included information on how tutors are hired, trained and paid and any gaps there might be in the kinds of services, supervision, training and funding that exist on the different campuses.

The Student Success Committee endorsed the idea recommended from the study that the Learning Assistance labs should be better coordinated and that hiring, wages and funding should be equalized across the campuses. Further, the idea of having a triage system of managing student needs in these labs would be the best way to ensure that needs were met. The college should pursue a comprehensive, cohesive and systematic product for student success.

The next issue discussed by the committee was the idea of recommending mandatory advising for students in developmental courses. The reasons for implementing this concept are as follows:

- There are not enough counselors/ academic advisors to see all the students who attend Tidewater.
- A team approach is needed to ensure student success
- Resources are maximized in monitoring student success

Action:

Chair of the committee will send this recommendation to the VP of Academic and Student Affairs for his disposition.

Meeting adjourned.