



TIDEWATER COMMUNITY COLLEGE
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STUDENT SUCCESS COMMITTEE MEETING

Minutes

Norfolk Campus-Martin Building

May 5, 2006

Members Present: Tyjaun Lee, Haroleen Ray, Pat Allison, Kadisia Archer, Nancy Verdirame, Dorothea Wiggins, James Boyd, Beverly Hills, David Naaman Woods, Chris Pauly, Theresa Ruffing, Sheldon Davis, Cynthia Welch, Cynthia Hunter, Ahnivah Williams, Silvina Doncel and Randy Shannon

2006-07 Membership

The members and the entities they represent were announced.

LRC- Roger Fuller

Chesapeake Faculty- David Naaman Woods

Ex Officio- Pat Allison

Student Services Classified- Chris Pauly

Student Services Administrator- Theresa Ruffing

Norfolk Faculty- Silvina Doncel

Student Activities Coordinator- Kadisia Archer

TCC Federation- James Boyd

Ex Officio- Dr. Tyjaun Lee

Portsmouth Faculty- Nancy Verdirame

Dean of Students- Haroleen Ray

Student Government Norfolk- Sheldon Davis

Student Government Portsmouth- Dorothea Wiggins and Gail Modkins

Student Government Chesapeake- Vickie Mathews

Student Government VA Beach- Jessica Watson and Heather Fullmer

Student Development Portsmouth- Randy Shannon

Approval of Minutes

Minutes from the March 3, 2006 meeting were approved as printed.

PAPA Update.

Cynthia Hunter provided the following PAPA update:

The tasks of the Student Success Committee were presented to the PAPC. There is interest in collaborating with the committee regarding the Honor Code. Dr Quintin Bullock recommended that the committee work with one of the other standing committees on the QEP endeavor. Linda Perez has received the official report from the committee. It was noted that Sue Koopman will post the minutes of each committee on the web. The committee acknowledged the importance of publishing the minutes and year-end reports on the college's web site.

Review of Duties and Responsibilities

The committee reviewed the duties of the Chair and Secretary. In addition, an overview of the committee's goals and a brief history of the Student Success Committee were discussed. Cynthia Hunter will provide information for the committee in regard to the SDV (QEP) task and the Honor Code. The committee was advised that charges presented to the committee were actually recommendations. The committee can accept or reject any or all the charges. As a point of order, it was noted that the committee does not report to the Vice President for Academic and Student Affairs but rather the committee reports through the Vice President to the President.

Election of Officers for 2006-07

The committee elected Haroleen Ray as the Committee Chair and Randy Shannon as the Secretary. Tyjaun Lee and Kadisia Archer will complete the membership chart and ensure that it is posted on the website.

2005-06 Annual Report

The Student Success Committee 2005-2006 Annual Report was reviewed. The following suggestions were considered:

- Phyllis Gowdy, Achieve the Dream Coordinator, requested that she meet with the committee to present the grant's initiatives. Dean Ray will invite Ms. Gowdy to attend the June meeting.
- Dean Ray will ask Dr. Summers to provide a QEP overview at the June meeting.
- Dean Ray will ask Sally Harrell to provide an overview of the Learning Assistance Project at the June meeting.
- Dr. Bullock recommended that the committee pursue mandatory enrollment in the SDV classes during the first 15 hours of enrollment. Dr. Lee will provide a copy of the report to Dean Ray.
- Kimberly Bovee, Faculty Senate Representative to PAPC, indicated that a committee from the faculty senate is interested in collaborating with the Student Success Committee in implementing an Honor Code.
- The committee members will review the status of the Student Success Committee's initiatives and assess where to proceed. Members will bring additional issues for consideration to the next meeting.

Format for Minutes

A question was raised concerning the official format for the minutes. Dean Ray will look into this matter and advise the committee.

The next meeting will be held on Friday, June 9, 2006 beginning at 9:00 A.M. at the Chesapeake Campus.

The meeting was adjourned at 3:45 P.M.

Jointly Submitted by Kadisia Archer and Randy Shannon