



TIDEWATER COMMUNITY COLLEGE
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STUDENT SUCCESS COMMITTEE MEETING

Minutes

Chesapeake Campus-Whitehurst Building

June 9, 2006

Members Present: Pat Allison, Kadisia Archer, James Boyd, Sheldon Davis, Roger Fuller, Sally Harrell (Guest), Tyjaun Lee, Danielle McLemore, Vickie Matthews, Jordan O'Neil, Haroleen D. Ray, Theresa Ruffing, Jessica Watson, Dorothea Wiggins

Call to Order

Haroleen Ray called the meeting to order at 9:00am.

Approval of Minutes

The minutes from the May 5, 2006 meeting were reviewed and corrections were made. They were approved as corrected.

Updates Discussed

- 2006-07 Membership: Updates and corrections were made to the Student Success Committee handout. Kadisia Archer will update the handout.
- Format for Minutes: Haroleen Ray reported there appears to be no standards for recording the minutes for governance committees; therefore, she will provide the format for the committee.
- Quality Enhancement Plan (QEP): Haroleen Ray reported she will contact Dr. Summers to attend our next meeting to make a presentation.
- Achieve the Dream Project: Haroleen Ray reported she will contact Phyllis Gowdy to attend our next meeting to make a presentation.
- Learning Assistance Resources Project: Sally Harrell will present an overview today of the Learning Assistance Resources Project to the committee.

Learning Assistance Project

An overview of the Learning Assistance Resources was presented to the committee by Sally Harrell. She outlined the Title III initiatives as far as student success was concerned and discussed the learning assistance we have currently through tutoring services and the math and writing labs. She discussed the June 22, 2006 planning meeting focusing on developing a collaborative plan for training for all learning assistance types and the need to get faculty involved. Sally Harrell noted that supplemental instruction is in

approximately 42 sections of upper level developmental courses across the 4 campuses. She made the recommendation that the Student Success Committee serve as the College wide Advisory Committee to improve Learning Assistance across the college.

Purpose of Committee

Haroleen Ray discussed the Purpose of the Student Success Committee and presented a written statement. The committee discussed the proposal of becoming the Advisory Committee for Learning Assistance and we agreed. Haroleen Ray will contact Sally Harrell to coordinate our attendance at the June 22, 2006 Learning Assistance planning meeting and to inform her of the committee's decision to serve as Advisory Committee to the Learning Assistance Program.

Follow-Up

Follow-up for the next meeting include:

1. Investigate the status of the requirement of SDV course to be mandatory within the first year of enrollment.
2. Meet with Dr. Summers on QEP at the next meeting (if possible).
3. Meet with Phyllis Gowdy on Achieving the Dream at the next meeting (if possible).

The meeting was adjourned at 11:30am. The next meeting is scheduled for July 7, 2006, 9AM at the Norfolk Campus (location to be announced).

Submitted by: Theresa Ruffing, Acting Secretary