

TCC Curriculum Committee Minutes

Date: Thursday, February 14, 2019

Time: 2:00 PM

Location: Chesapeake Campus, Student Center, Big Otter Room

Present: Eric Beaver, Denise Bieszczad, John Gallo, Diane Graham, Shana Haines, Michael Mitchell, Tiffany Putman, Olivia Reinauer, Vickie Rogers, Jenefer Snyder, Linda Williams

Ex officio: Rhonda D'Amore, Becky Greene

Guests: David Ekker, Kenny Grimes, Monica McFerrin, Thomas Stout

- I. Call to order: **2:06 pm**
- II. Corrections and approval of the minutes from January 17, 2019 meeting
Motion to approve January minutes as presented. Motion passed unanimously.
- III. Election for Vice-Chair and Recorder
A call went out to the committee for volunteers for the positions of Vice-Chair and Recorder. No volunteers were identified. Will re-visit this election at the March 21, 2019 meeting.
- IV. Discussion of Committee Charge #2: *Researches and recommends new areas for curriculum development and monitors progress on the Five Year Curriculum Plan.* **The Committee is requesting clarity from the CAO on expectations and responsibility of the committee to carry out the mission. The Committee Chair will extend an invitation to the CAO to address the Committee regarding this charge at the March 21, 2019 meeting.**
- V. Action Items/Guest Speakers
 - Eric Beaver
MEC 140 – Introduction to Mechatronics (VCCS MCF Revision Request)
Motion to recommend approval for the removal of the prerequisite of *Divisional Approval* from the VCCS Master Course File. The faculty are requesting that the prerequisites for this course be applied locally. Motion passed with one abstention.
 - David Ekker/Kenny Grimes
AAS in Electronics Technology (Proposal for AAS Revision)
Certificate in Electronics Engineering Technology (Proposal for Certificate Revision)
Motion to recommend approval for the AAS in Electronics Technology revision request as presented (realignment of courses, MTH 161/162 addition, modified program electives). Motion passed unanimously.

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Motion to recommend approval for the Certificate in Electronics Engineering Technology revision request as presented (MTH 161/162 addition, modified program electives). Motion passed unanimously.

- Thomas Stout

MTH 262 – Applied Calculus II (New Course Proposal)

Motion to recommend approval for the addition of MTH 262 to the TCC Course Catalog as a higher level MTH elective. Motion passed unanimously.

- Jenefer Snyder

AS in Social Sciences (Proposal for AS Revision)

Motion to recommend approval of the revision of the AS in Social Sciences as presented: replace second math requirement with an approved elective. Motion passed with one abstention.

- Monica McFerrin

SDV 198 – Seminar and Project in Liberal Arts (New Course Proposal)
AA in Liberal Arts (Proposal for AA Revision)

Motion to recommend approval for the addition of SDV 198 to the TCC Course Catalog as a required course in the AA in Liberal Arts. Motion passed unanimously.

Motion to recommend approval of the revision of the AA in Liberal Arts as presented: replace second math requirement with an approved elective, replace HLT/PED Elective with SDV 198 which will serve as a capstone course. Motion passed unanimously.

- VI. Action/Information Items - None
- VII. Next meeting March 21, 2019 – Chesapeake Campus Student Center (Big Otter Room)
- VIII. Adjournment 4:33 pm