

Faculty Professional Development Committee

October 1, 2019

Chesapeake Campus (Batten Center)

2 pm

Attendance: David Wright, Rhonda Goudy, Jeanne Hopkins, John Morea, Vy Calhoun, Tom Geary, Tiffanny Putman, Jenefer Snyder

Guest: Monica McFerrin

- I. Call to order at 2:32 pm due to technological difficulties.
- II. Approval of Minutes from September 3, 2019. David makes a motion to accept the 9/3/19. Vy seconded. Unanimously voted to approve.
- III. Chair's report/PAPC Report. Short meeting was held. Presidential candidates were discussed. Forum recordings will be posted online and removed 24 hours later.
- IV. Old Business
 - a. Faculty Academy updates
Met on September 13; most participants were able to come. Unfortunately, some faculty have classes on Friday. About 15 faculty came. Very enthusiastic about what they are doing. Next meeting is October 11th. In October, they will be assigning mentors.
 - b. FDEP prep update
Has kicked off and are on Week 2. Participants are aware- via weekly e-mails- that they may use the materials for what they need or participate in assessments for a certificate of credit at the end. Jeanne spoke to deans and they were excited about this endeavor. Getting great feedback from participants. Seeking feedback from anyone on content.
 - c. Batten Fellow progress
David talked to Mike Summers; release time is responsibility of institution. Endowment is \$651,000. Last time funds were used was 2008. Tom suggested a brown bag lunch where we could provide assistance and support and putting together a workshop. John mentioned that the 30 credit hours of release time needs to be made very clear to Dr. McCray. Tom mentioned involving the Distance Learning and Technology Committee. David noted that we really need to bring a lot of attention to this so people will participate. John questions whether or not the document before discussing with Dr. Summers and Dr. McCray. We need to modify this document; possibly trim down. David asks if we should modify it before talking to administration about funding. Jeanne suggests getting a commitment from administration before putting the work in of modifying the document. UVA has a Batten Fellowship and he wonders if ours wasn't modeled after the UVA one. If so, is it applicable?
 - d. Workshop grants from the Faculty Senate Professional Development Committee
David spoke to Lydia LePorte. She said that there are no funds set aside for workshops. Several were approved last year at \$3,000. Ran out of funds last year. She is happy to discuss with Joe Joyner and David Wright. David suggests that we need to encourage workshops. Jeanne suggests a short, sweet e-mail with a lead such as "did you know that there's money for...?" Jeanne suggested a video. Rhonda suggested polling the faculty as to what they want to see.
 - e. Learning Institute/Faculty Development Day
Learning Institute – David is the only faculty member on the committee. Need more faculty on the committee. Jeanne asked who contact would be if faculty were interested. David is contact: dwright@tcc.edu. David talked to Karen Campbell. Will be January 8-9, 2020. Academic Council recommended assessment and advising. Purpose of the planning committee is to set the format and theme. Hoping to get a half a day for professional development; not administrative.

Jeanne suggested a variety of Canvas training on different levels. Discussion on using Zoom for synchronous learning; students like it, needs to be marketed/in SIS as synchronous, and takes away from transportation issues students may have.

f. Charges for the year: Further thoughts

Charges submitted to Dr. McCray.

g. Evaluation Kit

Need to review the questions to see what needs to be modified. Jeanne suggested more open ended questions; less Likert scale. Monica suggested having a separate survey for face to face and online. This will be in Canvas.

V. New Business/Items from the Floor

VI. Next Meeting November 5

2-4 pm

Location: Portsmouth Batten Center

VII. Adjournment at 3:54 pm. Vy motioned to adjourn; Rhonda seconded. Unanimous vote to adjourn.