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**From:** Stephen M Cartwright  
**Sent:** Thursday, March 12, 2020 11:32 AM  
**To:** Stephen M Cartwright  
**Subject:** RE: COVID-19 Update College Information

**From:** TCC Information Center Manager  
**Sent:** Thursday, March 12, 2020 8:46 AM  
**To:** [Tc-students-2202@lists.vccs.edu](mailto:Tc-students-2202@lists.vccs.edu)  
**Subject:** COVID-19 Update College Information

Dear TCC Student:

**I write to provide you important updates on the coronavirus disease (COVID-19), TCC's response, and what you can do.**

**In order to limit the number of people on the campuses and lessen the spread of COVID-19, please note these important instructions:**

- 1) Do not return to campus after Spring Break.**
- 2) Classes are canceled on Monday, March 16, and Tuesday, March 17. The college will be open and faculty and staff will be working.**
- 3) Classes will resume on Wednesday, March 18, using remote instruction methods. Online classes will continue as usual.**
- 4) Your instructors will advise you of the specific remote instruction methods they are using. Check your student email frequently for updates.**
- 5) Remote instruction will continue through Wednesday, April 1. If a decision is made to extend remote instruction beyond April 1, you will be notified by Friday, March 27.**
- 6) If you need services (advising, library), use online options or call 757-822-1122 for assistance.**

**Please note that priority registration for summer and fall will begin Monday. You can register for classes online, but do not come in to campus.**

President's Cabinet and the Emergency Management team continue to monitor, plan for, and respond to this outbreak. We are following guidance from the Centers for Disease Control and Prevention (CDC), and we are in contact with the Virginia Department of Health.

We all play a role in slowing the spread of COVID-19. Please observe these guidelines:

- [Know the symptoms of COVID-19.](#) IF YOU ARE SICK, STAY HOME.
- Wash your hands for at least 20 seconds, or rub an alcohol-based hand-sanitizer into your skin for at least 20 seconds.

- Cover your coughs and sneezes with a tissue or your elbow.
- Try to stay at least 6 feet away from others, meaning no hugs or handshakes. Avoid large groups. Gatherings of 50 or more are not permitted at TCC at this time.
- Get a flu shot if you already haven't.

I want to assure you that your health and safety is our topmost priority. As the situation evolves, our [dedicated webpage](#) and FAQs will be updated, and you will receive direct communications from me or other TCC leaders.

Take care and stay healthy.

Sincerely,

Dr. Marcia Conston  
President

This email account is not monitored on a daily basis. If you need immediate assistance, please email [info@tcc.edu](mailto:info@tcc.edu) or call [757-822-1122](tel:757-822-1122) and select option #4.

**Sarah Swager**

Manager  
Information Center  
Tidewater Community College

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(o): 757-822-1122, Option #4

(e): [info@tcc.edu](mailto:info@tcc.edu)



Student Support Center Hours: Monday through Thursday, 8:30 am to 6:30 pm; Fridays, 8:30 am to 5 pm and Saturdays, 9 am to 1 pm