

TCC CURRICULUM COMMITTEE Minutes

Date: Thursday, September 17th 2020

Time: 2:00pm -5:00pm

Location: Virtual Meeting via Zoom

The meeting was called to order at 2:00 pm. A quorum of the voting members was present at the meeting.

The correction and approval of June, 2020 Minutes was tabled until the October, 2020 meeting.

Information Items:

Revisions to the Curriculum Procedures Handbook were presented by Kellie Sorey. The revisions were primarily to language that reflect the Pathway structure and college-wide organizational changes. There were no questions regarding the revisions.

Old Business:

Election of Committee Chair and Secretary:

Tom Siegmund was nominated to serve as Chair for the 2020-2021 Academic Year. The nomination was seconded and approved.

The nomination and election of Secretary / Recorder for 2020-2021 Academic Year was tabled until the October 2020 meeting. It was recommended that the Deans be contacted to help identify potential candidates.

Action Items:

1. Proposed Modification: Paralegal Studies Programs (Plan 260). Cynthia Pedigo and Joe Fairchild presented the Proposals to Modify Paralegal Programs.
 - a. AAS Paralegal Studies: Students currently choose their Humanities and Social Science electives. After revision, future students will be required to take PHI115 and PLS212.
 - b. AAS Paralegal Studies: ITE109 will be replaced by LGL222 (Information Technology for the Paralegal).
 - c. AAS Paralegal Studies: Currently, students select five LGL electives during semesters three and four. Under the proposed plan, students will be required to take four LGL courses to gain a foundation of necessary legal principles: LGL 115 Real Estate Law for Legal Assistants; LGL 218 Criminal Law; LGL 215 Torts and LGL 230 Legal Transactions. This will leave one Legal elective during semester four.
 - d. CSC Paralegal General Practice (Plan 221-260-02) and CSC Litigation Specialist (Plan 221-260-03): ITE109 is being replaced by LGL222 (Information Technology for the Paralegal).
 - e. New Course Proposal: LGL222 (Information Technology for the Paralegal)
- The Proposed Modification: Paralegal Studies Programs (Plan 260) was recommended for approval.
- The New Course Proposal: LGL222 (Information Technology for the Paralegal) was recommended for approval.

2. Proposed Specialization: Associate of Science (A.S.) degree program in Business Administration – Leadership. Kelly Gillerlain and Nancy Prather-Johnson presented the Proposal to Modify AS Business Administration Leadership which included a Proposal for a New Course / AS Business Administration Leadership.
 - a. The specialization is prompted by the Navy Community College initiative as well as the Army’s Sergeant Major Academy. The proposed degree will transfer to ODU’s BS IDS- Leadership Degree and be open to all TCC student.
 - b. 5 courses that currently exist in the AS Business Administration were replaced in creating the specialization. Removed were: MTH261, ACC211, ACC212, BUS280 and 1 Science w/Lab. Added to the Specialization were: BUS204, BUS111, BUS200, BUS227 (new course) and BUS236.
 - c. New Course Proposal: BUS227 (Business Analytics)
- The Proposed Specialization: Associate of Science (A.S.) degree program in Business Administration – Leadership was recommended for approval.
- The New Course Proposal: BUS227 (Business Analytics) was recommended for approval.
3. Proposal to Modify AAS Nursing (Plan 156). Rita Bouchard presented the proposed changes.
 - a. Currently, nursing program applicants are required to take the Virginia Placement Test (VPT) and place into MTH 154. Future students will be required to take MTH 154 as a prerequisite course, which will give them the background necessary to understand and utilize principles of quantitative reasoning to problem solve in issues related to patient care.
 - b. PSY 201 Introduction to Psychology will be removed under the proposed curriculum change. It is currently required in semester 3 of the curriculum. PSY 230 (or PSY 231 or PSY 235) will remain as a prerequisite course.
 - c. PHI 226 (or PHI 220) will be moved from Semester 4 to Semester 3.
- The Proposal to Modify AAS Nursing (Plan 156) was recommended for approval.

Meeting was adjourned at 4:20 pm

The next meeting of the Committee will be October 16, 2020 and will be conducted via Zoom.

Tom Siegmund