

## TCC CURRICULUM COMMITTEE Minutes

**Date:** Thursday, September 16, 2021

**Time:** 2:00pm -5:00pm

**Location:** Virtual Meeting via Zoom

The meeting was called to order at 2:00 pm. A quorum of the voting members was present at the meeting.

1. June 2021 minutes were approved unanimously with corrections.

### In Attendance

Kevin Brady (C), Diana Branton (B), Joseph Fairchild (B), Brittany Horn (B), David Howell (RAC), Michael Mitchell (C), Tiffany Putman (B), Tom Siegmund, Chair (VAC), Jasmine Silvera (N), Kellie Sorey (N), Ivory Warren (N), Linda S. Williams (C)

### Information Items:

1. Tiffany Putnam informed the committee about the status of advisor and counselor vacancies and how changes to hiring practices may result in changes to the membership of governance committees. Discussions are occurring at many levels to resolve this issue. The committee recognizes the value of having student services representation on this committee.
2. Kellie Sorey
  - a. Changes to the Curriculum Procedures Handbook were made to align practices with rules instituted by accrediting bodies.
    - i. SACSCOC rules now require their approval for substantive changes.
    - ii. SCHEV has new procedures for developing transfer credentials. Guidance from VCCS is forthcoming.
  - b. Transfer Virginia's goals to create consistency of learning outcomes for transfer programs is resulting in changes to over 100 courses.
    - i. At TCC, ECO 150 will replace ECO 150. During the transition, the courses will be set up as equivalent for advising purposes. Programs affected by this change are Cyber Security, Management (Maritime), Accounting, General Studies (Teach Prep), IT (Programming, Web Development, Network Infrastructure, GIS, Database Specializations.)
  - c. The Passport program is increasing the number of courses approved for the 16 Passport credits.
  - d. The Uniform Certificate of General Studies (UCGS) will replace the Certificate in General Education in Summer 2022 to ensure students can transfer as many credits as possible.
3. 2021-2022 Charges
  - a. Collaborate with faculty and the Instruction Committee to: Adjust one or more general education competencies, such as Professional Readiness or Civic Engagement, (and) to support student learning of varied perspectives of domestic and international diversity, equity, inclusion and social justice.
  - b. Develop and implement opportunities to educate faculty on the utility of portfolio credit and options for incorporation in curricula.
  - c. From the perspective of the Curriculum Committee's purpose and role in shared governance, make recommendations for changes to the committee's 2021-22 bylaws (including name, purpose, mission, and membership) to align with the college's efforts around Guided Pathways.

### Action Items:

1. Subcommittees were assessed and membership updated. All committees are expected to begin work and report progress at the October meeting.
  - a. PLA Committee – Tom and Ivory
  - b. Bylaws Committee – Tom and Lindsay
  - c. DEI Committee – Brittany
2. Discussion of Charges
  - a. 2020-2021 – Tom reviewed last year's charges.
  - b. 2021-2022 – The committee discussed the new proposed charges and laid the groundwork for this year's work.
3. Membership Roster – The committee reviewed the membership roster.
4. PAPC Roster – Tom presented the current roster as an informational item.
5. Year End Report – Tom shared the year-end report.

### Presentations and Proposals:

1. None

Meeting was adjourned at 3:20 pm.

The next meeting of the Committee will be October 21, 2021 and will be conducted via Zoom.

Brittany Horn