

Faculty Professional Development Committee

MINUTES

September 14, 2021

Zoom

2:00-4:00 pm

Attendees: Jeanne Hopkins, David Wright, Katie DiSanto, John Morea, Monica McFerrin, Thomas Geary, Missy Comer, Jenefer Snyder, Renee Hosang -Alleyne, Tiffany Putman; Amanda Goldstein, Anthony Jones

- I. Call to order by Jeanne Hopkins @ 2:08 pm
- II. Approval of Minutes from May 2021 - *IV C* – initiative spelling error - Motion to accept addended minutes- Monica; Second: Tiffany; unanimous vote
- III. Chair’s report- Jeanne Hopkins
 - a. No PAPC meeting and unable to attend Faculty Senate meeting.
- IV. Ongoing Business
 - a. New Faculty Academy (NFA)- Monica McFerrin
 - NF Orientation met August 27th with a presentation by Dr. Woodhouse and Dr. Conston was present. There will be in person meetings that rotate between campuses and available via Zoom. NFA is using the new structure as previously discussed with the Faculty Professional Development Committee (FPDC) and using Harmonize.
 - b. Batten Fellowship for 2022 - David Wright
 - The request for proposals was on August 15th and was inquiring if this was sent out to faculty. The applications are due by October 15th and there has been no advertisement. The suggestion was made to reach out to Dr. Woodhouse for further guidance.
- V. New Business
 - a. 2021-2022 Charges (attachment) – Jeanne Hopkins
 - Charge #1- Discussion on how to support perspective fellows by offering workshops to perspective candidates and continue to communicate with team. The following charge was suggested for replacement: Support the continued revival of Tidewater Community College Batten Fellowship and the Ad Hoc Selection Committee by hosting a workshop to solicit strong applications and ensure a competitive fellowship process and providing guidance for current Batten Fellow to meet fellowship requirements and scheduled timeline goals.
 - Charge #2 – The intention of this charge was to test out new features and get feedback for customization. There was a vote was to remove this charge which was unanimous.
 - Charge #3- The suggestion was to add Faculty Development Day. A replacement was suggested: Organize, promote, and provide support for the LI and Professional Development Day.
 - Charge #4- The question was asked whether this committee functions as an advisory committee. The consensus was that it does serve as an advisory committee especially for the faculty academies. The updated charge was suggested as follows: Act as the Faculty Academy advisory committee.
 - Charge #5- There was discussion about the Strategic Plan, including 5.2, and how to collaborate with other stakeholders across the college. In the PD Canvas Shell, there are tools, articles, videos, etc. that are addressing topics of mental health, self-care, diversity, etc. The suggestion

for this charge was to work with other committees across the college to align with Professional Development.

-Charge #6- No changes were made to this charge.

-Charge #7 – There was discussion on how to assist Dual Enrollment Faculty in accessing and attending PD at the college. One member inquired about how the information is communicated to the Dual Enrollment Faculty and how can the communication be clearer. The suggested updated charge was to analyze access to professional development opportunities for dual enrollment faculty and provide recommendations for improvements if needed.

-Added new charge (now Charge #7): Create an evaluation for Faculty Academy participants;

-Add new charge (now Charge #8) Research and develop a plan for learning committees:

[https://cms.ysu.edu/sites/default/files/documents/Introduction to Faculty Learning Communities by Milt Cox.pdf](https://cms.ysu.edu/sites/default/files/documents/Introduction%20to%20Faculty%20Learning%20Communities%20by%20Milt%20Cox.pdf) (this was shared in the chat)

-Jeanne Hopkins will revise charges based on suggestions of committee and send to Dr. Woodhouse for approval

- b. Learning Institute Planning- (see [Strategic Plan](#)) – Ideas for different themes and topics:
 - i. Themes - Innovation in teaching and advising- to show what the faculty is currently doing that is innovative and creative for student learning along with using elements of the strategic plan
 - ii. Topics- Compassionate pedagogy (Tom Geary presentation <https://youtu.be/kUZy3PhJrwo>); How is faculty being innovative in each of the categories with the Strategic Plan? There are 6 categories identified and each category would include a description. John commented on how the faculty that attend these events are typically the same individuals for every event and was asking how we as a committee could get other people engaged in FD? This was answered by Amanda Golstein using Badger.
- c. Badger- Amanda Goldstein-
 - Badger is a PD tracking solution. Currently, TCC is using a state system and by using Badger instead, this will make it easier for faculty and supervisors to track their PD. Presently rolling out online certifications to this system this Fall and will offer this as a service to track other forms of faculty development. Amanda was seeking feedback for what other things faculty would like to get Badges for attending or completing. She was also bringing this information to the committee to see how else this could be expanded across the college. Badges are set up by the issuer and awarded through email addresses. Monica requested this for NFA. This will be added to Ongoing Business in FPD meetings.

VI. Items from the Floor

VII. Next Meeting October 5, 2021 from 2-4 pm

VIII. Adjournment. Motion to Adjourn- Katie 3:22 pm; Second by Monica; unanimous vote.