**TCC CURRICULUM COMMITTEE Minutes**

**Date:** Thursday, February 16, 2023

**Time:** 2:00pm -5:00pm

**Location:** Virtual Meeting via Zoom

**The meeting was called to order at 2:05 pm. A quorum of the voting members was present.**

January minutes were approved.

**In Attendance**

Jordan Barnes (N), Kim Bovee (N), Rebecca Greene (N), Johnna Harrell (P), Jennifer Hopkins (C), Brittany Horn (B), Carolyn Phillips (N), Tiffanny Putman (B) Tom Siegmund (VAC), Jasmine Silvera (D), Kellie Sorey (D), Thomas Stout (C), Randy Sturgill (C), Ivory Warren (N)

Guests:

Peter Agbakpe, Marcee Andersen, Heather Boone, David Ekker, Laura Fuller, Jared Oliverio, Antonio Passaro, David Ring, Williams Simmons, Linda Williams

**Information Items:**

1. Antonio Passaro reviewed the previously approved ADJ 229 and ADJ 223 proposal from January in case there were any remaining questions from the committee. There were none.
2. Kellie Sorey
   1. Proposed Requirements for Requesting a Transfer VA Major / Pathway: The committee-approved procedures for requesting a Transfer Virginia major has moved to the next level. Dr. Woodhouse agrees with the committee’s recommendation to call these “majors” instead of “pathways.
   2. VCCS General Studies Elective Requirements: Clarifying information will be provided to students as footnotes in the catalog to help them identify requirements for humanities and social science electives.

**Action Items:**

N/A

**Presentations and Proposals:**

1. New ENG courses

David Ruing, Laura Fuller, and Marcee Andersen presented the proposal to add four new courses to comply with VCCS and Transfer Virginia requirements. They are UCGS transfer courses.

* + Motion to recommend for approval ENG 245-British Literature, ENG 246-American Literature, ENG 255-World Literature, and ENG 276-Southern Literature passed unanimously.

1. New course and program modification to Computer Science

Jared Oliverio presented the proposal to modify the Associate of Science: Computer Science (246) curriculum to bring the program into compliance with Transfer Virginia. The new course includes changes to co-requisites and MTH requirements. The program will also be updated to reflect VCCS changes to electives.

* + Motion to recommend for approval CSC 223-Data Structures and Analysis of Algorithms passed unanimously.
  + Motion to recommend for approval all proposed degree modifications passed unanimously.

1. New courses and modification to Business Administration

Linda Williams presented the proposal to add four new courses that will affect the Associate of Science: Business Administration (213) degree. This addition and other changes will bring the program into compliance with Transfer Virginia.

* Motion to recommend for approval BUS 224-Business Statistics, BUS 240-Business Law, BUS 270-Interpersonal Dynamics, and MKT 201-Introduction to Marketing passed unanimously.
* Motion to recommend for approval all proposed degree modifications with a need to revise the HIS elective requirement to be a UCGS-approved course passed unanimously.

1. New courses and modification to Graphic Design

Heather Boone presented the proposal of four new courses and other changes to the Associate of Applied Science: Graphic Design (514) degree to bring the program into compliance with Transfer Virginia.

* Motion to recommend for approval ART 135-Visual Communications, ART 142-Typography II, ART 180-Introduction to Computer Graphics, and ART 267-Integrated Design Techniques passed unanimously.
* Motion to recommend for approval all program changes passed unanimously.
* Motion to recommend the discontinuation of two program specializations, Digital Media and Advertising Design, passed unanimously.

1. New CSC – Wind Turbine Technician and courses

David Ekker presented the proposal for a new Career Studies Certificate – Wind Turbine Technician. He presented four new courses to support this program.

* Motion to recommend for approval ETR 290-Wind Turbine Operations Lab, ETR 291-Wind Turbine Operations, SAF 111-Sea Safety and Survival Procedures, and SAF 222-Working at Heights and Safety Procedures passed unanimously.
* Motion to recommend for approval new certificate passed unanimously.

**Meeting adjourned at 5:25 pm.**

**The next meeting of the Committee will be March 16, 2023, 2:00-5:00, via Zoom.**

**Brittany Horn**