

## TCC Curriculum Committee Minutes

**Date: Thursday February 18, 2016**

**Time: 2:30 PM**

**Location: Norfolk Campus Student Center, Room 5509 ABC**

### **Attendance**

**Present:** Forrest Crock, Susan Dozier, Greg Frank, Larry Nobles, Maura Lansing, Calvin Scheidt, Cheryl, Nabati, David Warren, Maura Spreen, Linda Williams, Jeannie Taylor, Teresa Dees, Jeanetta Hollins, Kimberly Curry-Lourenco

**Ex Officio:** Kellie Sorey, Rhonda D'Amore, Thomas Stout

**Absent:** Jennifer Hopkins, Jack Hollinger, Diana Branton, Robert House, David Kiracofe, Jim Perkinson, Tiffani Wright, Jessica Gorber, Kevin Brady

#### **I. Call to order 2:30**

#### **II. Corrections and approval of the minutes from January 21<sup>st</sup>, 2016.**

Motion to accept proposed meeting minutes passed unanimously.

#### **III. PAPC Report**

Nothing to report.

#### **IV. Guest Speakers:**

##### **Beno Rubin**

- Revision for C.S.C. in Collision Repair Technology; Non-Structural – Curriculum Change Proposal
- Revision for C.S.C. in Collision Repair Technology; Refinishing – Curriculum Change Proposal
- AUB 115 Damage Repair Estimating – Official Course Outline and Faculty Requisite Proposal
- AUB 197 Cooperative Education in Collision Repair Technology – Official Course Outline
- AUB 1XX Basic Non-Structural Repair – Official Course Outline, Faculty Requisite Proposal, and VCC 103/104 New Course Proposal
- AUB 2XX Advanced Non-Structural Repair – Official Course Outline, Faculty Requisite Proposal, and VCCS 103/104 New Course Proposal
- AUB1XX Basic Refinishing - Official Course Outline, Faculty Requisite Proposal, and VCCS 103/104 New Course Proposal
- AUB 2XX Advanced Refinishing - Official Course Outline, Faculty Requisite Proposal, and VCCS 103/104 New Course Proposal

Motion was made to recommend approval of the Revision for C.S.C. in Collision Repair Technology; Non-Structural – Curriculum Change Proposal.

Motion was made to recommend approval of the Revision for C.S.C. in Collision Repair Technology; Refinishing – Curriculum Change Proposal.

Motion was made to recommend approval of the AUB 115 Damage Repair Estimating – Official Course Outline and Faculty Requisite Proposal.

Motion was made to recommend approval of the AUB 197 Cooperative Education in Collision Repair Technology – Official Course Outline.

Motion was made to recommend approval of the AUB 1XX Basic Non-Structural Repair – Official Course Outline, Faculty Requisite Proposal, and VCC 103/104 New Course Proposal.

Motion was made to recommend approval of the AUB 2XX Advanced Non-Structural Repair – Official Course Outline, Faculty Requisite Proposal, and VCCS 103/104 New Course Proposal.

Motion was made to recommend approval of the AUB1XX Basic Refinishing - Official Course Outline, Faculty Requisite Proposal, and VCCS 103/104 New Course Proposal.

Motion was made to recommend approval of the AUB 2XX Advanced Refinishing - Official Course Outline, Faculty Requisite Proposal, and VCCS 103/104 New Course Proposal.

Motions passed unanimously.

#### **Batanya Gipson & Ane Pearman for Diane Ryan & Mark Frederick**

- A.S. General Studies Specialization; Professional Communication – New Curriculum Proposal
- CST 227 Business and Professional Communication – Official Course Outline
- CST 290 Coordinated Internship in Professional Communication – Official Course Outline

Motion was made to request the A.S. General Studies Specialization; Professional Communication – New Curriculum Proposal, CST 227 Business and Professional Communication – Official Course Outline, and CST 290 Coordinated Internship in Professional Communication – Official Course Outline all be resubmitted to the committee with revisions. Motion passed unanimously.

#### **V. Action Items**

- Curriculum Handbook Revisions (Kellie Sorey)  
Motion was made to recommend approval for Curriculum Handbook Revisions. Motion passed unanimously.
- Policy 2102 Course Substitutions and Waivers & Proposed Course Substitution and Waiver Form (Kellie Sorey and Joe Fairchild)

Motion was made to recommend approval of Policy 2102 Course Substitutions and Waivers & Proposed Course Substitution and Waiver Form. Motion passed unanimously.

**VI. Next meeting: March 17<sup>th</sup>, 2016 – Location TBD**

**VII. Adjournment: 4:18 PM**

Submitted by Susan Dozier