

TCC Curriculum Committee Minutes

Date: September 15th, 2016, Thursday

Time: 2:00 PM to 3:15 PM

Location: Chesapeake Campus, Whitehurst Building – Room 2057

Attendance

Present: Jason Ambrose, Eric Beaver, Joseph Fairchild, Alex Harrington, Jack Hollinger, Jeannetta Hollins, Jennifer Hopkins, Reneé Hosang-Alleyne, Maura Lansing, Michael Mitchell, Larry Nobles, Jim Perkinson, Sarah Stevenson, Jeannie Taylor, Nicole Walker, David Warren, and Tom Williams

Absent: Diana Branton, Teresa Dees, Mary Gable, Jennifer Dixon-McKnight, Kelly Gillerlain, Barbara Murray, and Maura Spreen

Ex Officio: Forrest Crock, Rhonda D'Amore, Greg Frank, and Kellie Sorey

- I. **Call to order:** by Jeannie Taylor (2:05)
- II. **Introductions:** conducted by Jeannie Taylor
- III. **Corrections and approval of the minutes from June 2016.**
Motion to accept proposed meeting minutes passed unanimously.
- IV. **PAPC Report**
Monica McFerrin is now chair.
- V. **Membership Review**
There are still two vacant positions; one counselor; one Engineering Technology Training for new members and General Education Core Competencies will be September 29th at 2:00 in the Green Building.
- VI. **Guest Speakers:**
Greg Frank & Casey Clements
CHM 111 – Faculty Requisite Proposal
Motion to recommend approval of the Faculty Requisite Proposals of CHM 111 (College Chemistry I) – Faculty Requisite Proposal as amended. Motion passed unanimously.

Jim Perkinson & Linda Williams

Motion to recommend approval of the Curriculum Change Proposals for revisions of Career Studies Certificates in Small Business Management and Supervisory Management. Motion passed unanimously.

Jim Perkinson & Scott Carlson

ACC 219 – Government and Non-Profit Accounting – New Course Proposal

Motion to recommend approval of the Course Outline for ACC 219 (Government and Non-Profit Accounting) – New Course Proposal. Motion passed unanimously.

VII. Information Items – Kellie Sorey

Prerequisites and Financial Aid

Financial Aid Course Audit (FACA) tool starts on October 31st. With this new tool developmental courses are not included. Students may need to ensure they are in the correct program to get approval.

Policy 2110 – Course Substitutions and Waivers – Proposed Revision

Motion to recommend approval of Policy 2110 – Course Substitutions and Waivers – Proposed Revision.

Motion passed unanimously.

TCC Curriculum Procedures Handbook – Proposed Revision

Lists of the revisions are now noted for easy reference.

VIII. Next meeting: October 20th, 2016 – 2:00 PM – Virginia Beach Campus (Room TBA)

IX. Adjournment (3:15)

Submitted by Maura Lansing