

**Faculty Professional Development Committee &
Learning Institute Subcommittee Joint Meeting Minutes**

Date: Tuesday, February 9, 2016

Time: 3:00pm

Location: District, CR502

Attendance:

In attendance:

Elizabeth Briggs (Chesapeake, Peer Group #2)

Abe Arispe (RAC, Peer Group #3)

David Wright, Chair (Virginia Beach, Peer Group #4)

Joe Joyner (Norfolk, Peer Group #5)

Rita Bouchard (Portsmouth, Peer Group #6)

Patricia Stevens (Virginia Beach, Peer Group #10)

Dianne Stanbach (Virginia Beach, Peer Group #11)

Laetitia Stone (Virginia Beach, Peer Group #12)

Olivia Reinhauer (Portsmouth, Library)

Deniz Hackner (Norfolk, Adjunct)

Kristen Gregory, Recorder (Chesapeake, Faculty Professional Development Manager)

Fred Stemple, Ex-Officio (AVP Faculty Professional Development)

Guests:

Amanda Burbage (Portsmouth, Faculty Professional Development Manager)

Tom Lee (Virginia Beach, Faculty Professional Development Coordinator)

John Morea (Learning Technologies)

Timmy Purkett, Jr. (Learning Technologies)

Lara Tedrow (Faculty, Instruction Committee)

Jennifer Ferguson (Gen. Ed. Assessment)

Absent:

Bert Fox (Chesapeake, Peer Group #1)

Frank Futyma (Virginia Beach, Peer Group #7)

Nancy Prather-Johnson (Portsmouth, Peer Group #8)

Vacant (Peer Group #9)

Vacant (Counselor)

Joe Fairchild (Virginia Beach, Dean)

Donna Henderson (College Events)
Representative (Faculty, Curriculum Committee)
Jeanne Natali (Academic Affairs; Office of Intercultural Learning)
Steve Litherland (Libraries)
Manisha Trivedi (Intercultural Governance)

I. Call to order

David Wright called the meeting to order at 3:06pm

II. Minutes

January meeting minutes for Learning Institute Subcommittee and Faculty Professional Development Committee were approved with minor editing changes.

III. Agenda

A. Learning Institute discussion

1. Keynote

- a) The Wabash Center for Inquiry (WCI) has committed to 2 full days should we want them for both. They can do the keynote, work sessions, and a possible training. Total cost = \$2000.
- b) The committee watched the beginning of a presentation by WCI, including their background, mission and start of presentation on assessment. <https://www.youtube.com/watch?v=91ghvEUODBM>
- c) Fred will continue discussions with WCI to have them tailor the presentation/workshops/trainings to TCC and our specific content. He will find out if they have certain workshops already planned, or if they can tailor it to our needs.

2. Venue

- a) Chesapeake Campus Student Center is not available for either day.
- b) Portsmouth Student Center & Flex Space is not available for either day
- c) Norfolk Campus
 - (1) Roper Center is available Wednesday morning and all day Thursday
 - (2) Norfolk classrooms are available all day both days.
 - (3) There is no place for everyone to all eat together (could use multiple floors of student center and people could congregate in different areas).
- d) Outside venues are too expensive (~\$20K)

3. Logistics Options
 - a) Two day event with one day a general day, and the other day a training day that goes deeper into the content
 - b) Discipline meetings – either at same location or different campuses (depending on connection of requested tasks and LI content) – faculty could do an annual review of outlines, etc. or be tasked with specific items to complete prior to and bring to LI (Flipped concept) – this would elevate the discussion at LI
 - c) Concluding work session with focus groups
4. Learning Outcomes – What are the outcomes we want faculty to walk away with from Learning Institute? Members broke up into groups to brainstorm.
 - a) Faculty will leave with chosen method(s) for how to assess in their classroom
 - b) Faculty will have a clear picture of the role assessment plays in course development and instructional design/delivery
 - c) Faculty will create an action plan for implementation, including follow up with peers for collaboration
 - d) Faculty will understand how to use assessment results to inform curricular/instructional design decisions
 - e) Faculty will have an understanding of what reports are published, how to access the reports, and how to use those results to inform decisions
 - (1) Curriculum Committee is currently working on how to better communicate this information with faculty
 - (2) Perhaps include this information/links with invitation to LI
 - (3) On the Gen Ed website, there is a link to GEARs and reports
 - f) Faculty will leave with ideas for how to raise student engagement and involvement, how appeal to all students, how to encourage and support student input/evaluation and then use those results
 - g) Faculty will understand how to better communicate with millennials and leave with specific methods/formats for how to present to them
 - h) Faculty will lose the cringe factor regarding assessment
 - i) Faculty will understand how to evaluate the results of their assessments and then use those results to inform practice
 - j) Faculty will leave with ideas as to how to conduct curriculum map program/courses
 - k) Faculty will understand how to write a good assessment that aligns with the course/outcomes/instruction
5. Agenda Draft – LI will still include the following:
 - a) Faculty Awards
 - b) Recognition of 10th year of LI
 - c) Entertainment (music, comedy group?)
 - d) Keynote presentation one or both days
 - e) TCC report on results from assessment office

- f) Technology Showcase
 - g) Assignment Showcase representing all competencies
 - h) Curriculum Mapping
 - i) Discipline meetings
6. Technology Showcase
- a) Venue – 5th floor of Student Center?

IV. Next meeting

Tuesday, March 1st at 3pm

V. Adjournment

The meeting was adjourned at 4:48 pm.

Submitted by

Kristen Gregory, Recorder