

# Tidewater Community College

## Faculty Professional Development Committee

### Minutes

July 11, 2017

Present: Fred Stemple, Cheryl Nabati, Alice Hoey, Tiffany Puttnam, Libby Watts, Marci Anderson, Liz Briggs

Guests: Kim Austin, Heather Brown, Marsha Jurewicz, Amanda Goldstein, Monica McFerrin

#### **I. Call to order**

Fred Stemple called the meeting at 3:08

#### **II. Approval of minutes from last meeting**

- A. Amanda motions to accept the June Minutes with minor edits & Cheryl seconds. Vote postponed in absence of quorum.

#### **III. Old Business**

- A. Faculty Development Day proposals have come in since the deadline, but all have been related to the day and should only need minor edits.
- B. The proposed charges are under review of Dr. DeMarte, however they are still negotiable because the charges cannot be approved until after the Administrators Work Session.
  - 1. Fred shared the intention of the New Faculty Academy and Adjunct Academy to be designed for two purposes which are to serve the specific populations but also be easily adaptable to other audiences.
  - 2. In response to a question about the impact of transitioning to 100% online student course evaluations, Fred shared the student response rate is higher than the national average of student response rates.
  - 3. In discussion of badges/certifications related to professional development training:
    - a) There is perceived value but not for the sake of just “getting it”; it must be related to something larger... it must “count for something”.
    - b) There was a question as to whether or not the VLC could track external PD, such as conference participation. At this time, that is not available in the VLC because it is a statewide credentialing system which does not allow for individual user entry of items.
    - c) The collection of hours as a threshold for meeting award/recognition criteria seemed a universal mechanism to keep

counts fair across discipline but also allow faculty to explore many facets of learning, not just those offered through the VLC/TCC FPD, or in their own discipline conference.

- d) It was recommended that the FPDC collaborate with the Promotions Committee to unify the intention, message, application and process for reward/promotion related to professional development activities.
  - e) The conversation ended with 3 possible outcomes - waiting for committee input:
    - (1) Put badging/certification on hold to allow other committees/processes to work through and then we respond
    - (2) Use advising as a pilot to see how badging might work (purpose, requirements, messaging, VLC process, etc.)
    - (3) Use the 17-18 year to explore options with the likely outcome to recommend practices and implement a process.
4. In discussion of Faculty Academies:
- a) Seeking volunteers to beta test Adjunct Academy in the fall semester.
  - b) New Faculty Academy timing of first year needs to be more intentional (for instance, Syllabi were discussed in March - so two semesters were past before new faculty could comply), and the second year of the academy requires adjustment because the students have a variety of needs (some have completed TOP, Pathways, etc., and others have not).

#### **IV. New business**

##### **A. Faculty Development Day agenda draft**

1. The event will take place on August 18th at the Virginia Beach campus, with check-in occurring in the student center. There are highlights of the event that are important to the institution, including the relationship of the school to Barnes and Noble.
2. The committee recommended a question and answer period in order to clarify concerns and questions from the faculty.
3. There was a question about the need or importance of the Cluster meeting preceding the Discipline meeting. The response was that there are some general explanations and questions (such as standardized class start times across the college) that need to go out college-wide and that messages get muddled or responses get missed when the number of speakers is multiplied by relying on discipline leads. Monica invited all committee members to provide feedback on how better to use the Cluster/Discipline Lead time during the Faculty Development Day.

4. There is a clear concern from the committee about the messaging around the academic restructuring and how it will affect the execution and discussions at Faculty Development Day.

**B. Subcommittee of the Academies**

1. Monica is working to align New Faculty Academy content with a “just in time” approach so that new faculty are given information just before it is necessary. For instance, a pre-semester syllabus bootcamp or orientation.
2. Jeanne is working on Adjunct Academy. She will share an update at the August 1st meeting.

**V. Next Meeting**

Tuesday, August 1  
3:00 PM -5:00 pm  
Chesapeake BCTE, CAB 4309

**VI. Adjournment**

The meeting was adjourned at 4:50pm without a motion because there is no quorum.

Minutes recorded by Amanda Burbage