

Faculty Professional Development Committee Meeting Minutes

Date: Tuesday, June 14, 2016

Time: 3:00pm – 5:00pm

Location: Portsmouth, Student Center E126

Attendance:

In attendance:

Bert Fox (Chesapeake, Peer Group #1)

Elizabeth Briggs (Chesapeake, Peer Group #2)

Abe Arispe (RAC, Peer Group #3)

David Wright, Chair (Virginia Beach, Peer Group #4)

Joe Joyner (Norfolk, Peer Group #5)

Kim Curry-Lourenco (Portsmouth, Peer Group #6)

Nancy Prather-Johnson (Portsmouth, Peer Group #8)

Rhonda Goudy (Chesapeake, Peer Group #9)

LaToya Mack (Counselor)

Kristen Gregory, Recorder (Chesapeake, Faculty Professional Development Manager)

Fred Stemple, Ex-Officio (AVP Faculty Professional Development)

Absent:

Frank Futyma (Virginia Beach, Peer Group #7)

Tom Geary (Virginia Beach, Peer Group #10)

Dianne Stanbach (Virginia Beach, Peer Group #11)

Laetitia Stone (Virginia Beach, Peer Group #12)

Cheryl Nabati (Virginia Beach, Library)

Deniz Hackner (Norfolk, Adjunct)

Marcee Anderson (Virginia Beach, Dean)

I. Call to order

David Wright called the meeting to order at 3:10pm

II. Minutes

April 19th meeting minutes for Learning Institute and Faculty Professional Development Committee joint meeting were approved. (Bert – motion, Abe – second)

III. Introductions

A. The committee welcomed several new members for the 2016-2017 academic year.

IV. Agenda

A. Review possible keynote speakers for Faculty Development Day

1. Gardner Campbell – Vice Provost for Learning Innovation and Student Success at VCU and AltLab (not sure if he's still there as he's not on the website anymore) – <http://altlab.vcu.edu/> - Fred has left a message for him, waiting to hear back
2. Todd Zakrajsec - UNC – director of all of NC's TLCs, now works with school of medicine, was keynote for VCCS New Faculty Seminar – TEDx Talk - <https://www.youtube.com/watch?v=tYg3sLcyLB8>
3. Dr. DeMarte's suggestion - Speaker from another institution who is farther along with Guided Pathways – could give a strong tee up for the upcoming year
4. Greg Justice - Teaching is Acting; how to bring acting techniques to teaching so you are engaging your students in nonverbal and verbal ways - <http://www.performingarts.vt.edu/faculty-staff/view/greg-justice>
5. The committee agreed that it was important to have a speaker who was motivational and incorporated solid content useful to faculty into speech
6. Committee members should review the links for each keynote option and provide feedback to Chair David Wright

B. Establish the schedule for Faculty Development Day and begin working out the details.

1. Date: Thursday, August 18, 2016
2. Location: Portsmouth Campus
3. 8:30-9 - Breakfast in common area of first floor of student center
4. 9-10:30 - Key note speaker (multipurpose room) - The full multipurpose room fits up to 500 people, although that would be tight. The back doors open and we could use the common area as overflow. Perhaps we could stream the keynote out to the monitors in the common area.
5. 10:30-12 - Discipline Meeting – credentialing, other topics?
6. 12-1 - Lunch – Aramark box lunches for purchase
7. Entertainment during lunch?
8. 1-4 - Afternoon breakout sessions
 - a) Break up by disciplines and/or peer groups (per building)
 - b) Sessions could be 45 minutes or 90 minutes
 - c) Proposal is published on FPD website and the link has been sent to faculty via FPD newsletter (committee reviewed proposal and had no suggestions for changes)

9. 5-8 - Evening – various fellowship/social activities

- a) Kristen – Basketball game
- b) Nancy – Zumba class

C. FDD Discussion Topics

1. Several people have volunteered to help support the peer group leaders as they prepare for Faculty Development Day. David shared the names with the committee.
2. Conveners & presenters – please check in so we know that there is someone there for the discipline meetings and sessions
3. It would be helpful for the committee to put forth recommendations to Dr. DeMarte for discipline meetings, etc.
 - a) Last year at FDD disciplines were asked to discuss textbook choices and pricing. It would be nice to see a new report to see if improvements were made across the college. However, it is not recommended that we revisit the one-textbook discussion.
 - b) Update on QEP
4. Photoshoot – Tom Feist is willing to hold his headshot photo shoot again (Learning Institute was a success!)
5. As faculty propose sessions, the pdfs of the proposals will be in the FPDC google drive folder
6. Counselors – it is hard for counselors to attend due to student needs/timing

D. Develop strategy for soliciting presenters for the Faculty Development Day

1. The peer group leaders reached out to faculty within their peer group at Learning Institute and afterwards. Fred/David will provide an email list of faculty in each peer group so peer group leaders can send out an individualized invitation
2. Several peer group leaders have faculty who have expressed interest in leading a session
3. David will reach out to those whose proposals were not accepted for Learning Institute and invite them to submit again for FDD.
4. Several disciplines would like to share strategies/lessons that meet the general education competencies – this could be a session (either disciplinary or interdisciplinary)
5. Ideas for topics
 - a) Devising a professional development plan for the year (plan out conferences, pd funding, etc.)
 - b) Conference Sharing/Showcase
 - c) Author Showcase
 - d) Collaboration across discipline
 - e) Grant writing for specific disciplines (Betsy Foushee)
 - f) Health checks – blood pressure checks, destress techniques

- g) Fitness Center – yoga or Zumba session
- h) Ways to engage online students
- i) Personal/audience input devices – ways to use polling tools/devices in the classroom
- j) Exhibit – nursing, VAC, trucking, welding, etc.
- k) Adjunct-specific sessions
- l) Poster sessions – printing could be problematic; perhaps we could use monitors to present

E. Discuss and make recommendations for 2016-17 FPD committee charges. Draft charges are as follows

1. Last year's charges:

- a) Draft plans for the following professional development events:
 - (1) Faculty Development Day (FDD) August 20, 2015
 - (2) VCCS Regional F.D.D. with the VCCS RCTE October 20, 2015
 - (3) 2016 Learning Institute & Technology Showcase May 11-12, 2016
- b) Draft a report of the 2014-15 faculty professional development events, participation, etc. and propose recommendations for its use in planning future events
 - (1) Draft recommendations for semester BCTE session programs
- c) Review practices and procedures for Batten Center for Teaching Excellence (BCTE)
- d) Recommendation for date of FDD 2016

2. Recommendations from the FPD team for next year's charges:

- a) Recommend the propose New Faculty Academy (NFA) and Mentoring Program Ad Hoc Committee be a subcommittee of the Faculty Professional Development Committee (FPDC)
- b) Recommend the proposed Adjunct Academy planning be a charge of a subcommittee of the Faculty Professional Development Committee (FPDC)
- c) Lynda.com subscription renewal

3. The committee discussed the current and recommended charges. The discussion will continue at the next committee meeting.

V. Next meeting

The next meeting will be held Tuesday, July 19th at 2:30-4:30, Portsmouth

VI. Adjournment

The meeting was adjourned at 5:08 pm.

Submitted by

Kristen Gregory, Recorder