

Tidewater Community College

Faculty Professional Development Committee

Minutes

June 6, 2017

Present: Joe Joyner, Tom Geary, Jeanne Hopkins, David Wright, Cheryl Nabati, Liz Briggs, Fred Stemple

Guests: Tom Lee, Monica McFerrin

I. Call to order

Tom Geary called the meeting at 3:11.

II. Approval of minutes from last meeting

- A. Dianne motions to accept the May Minutes & FPDC Retreat. Liz seconds. Unanimous vote.

III. Old Business

- A. Review Faculty Development Day proposals (only declined for purpose of feedback)
1. Katie Rogers- lowercase word, “composition”
 2. Sean LaCroix- schedule in a room in which there will be no session afterward (in case session runs over)
 3. Dale Horeth; change - with : in session description
 4. Jessica Smith- change to “interdisciplinary” and add . at the of session description
 5. Josh Howell (Linkedin)- remove double “description”
 6. Catherine Merritt- delete title from session description
 7. Azim Abrizi- multiple grammar issues in session description
 8. Pamela Crawley- Edit note re: tweeting questions at the end of session description
 9. Gordon Whitman- edit to explain what “interleaving” is; ask if he really needs 90 minutes
 10. Jeff CaStillia- students should be possessive
 11. David Wright: add last name! :) Remove “science” from title; remove “repeated from last fall”
 12. Gabriella Toletti; ask if she wants 45 or 90-minute session; remove her name from the session description
 13. Wendy Booe (SDV)- remove “millennium” and replace with “millennials” Add 45 minutes for type;

Minutes recorded by Jeanne Hopkins

14. Liz Briggs- add “Attendees will learn how to evaluate the effectiveness of their current visual aid use in the classroom, and how to create visual aids that are purposeful, engaging, and support student learning. We will discuss characteristics of ineffective visual aids and how to avoid these common pitfalls. We will also use common multimedia software (PowerPoint, Prezi) and other resources, to show the difference student centered visual aids can make in the classroom.”
 15. Joe Joyner- remove comma in title, change to “Treasures” capitalize Mathematics in the Liberal Arts,” change “not long” to “recently” , 45 minute session
 16. Tom & Monica- 45 minutes
 17. Tom & Paul- 45 minutes, add Dianne’s name to this
 18. Nicole Walker- 90-minute session or (2) 45 minute sessions
 19. Mark Frederick- 45 minutes
 20. Cameron Russell- 45 minutes- remove “How To”
 21. Judy Williams- lowercase “math” in session description, 45-minute session; “struggle, **and** big data”
 22. Elisabeth- last name? Should be 45-minute session.
 23. Fred- Edit first sentence: change focus to focusing, remove everything from “all” to “of.”
- B. Discuss Batten Center needs
1. BCTE offer guidance re: Written Communication GEA that will be assessed in the fall

IV. New business

- A. Faculty Academy Facilitator announcements
 1. Monica McFerrin will facilitate New Faculty Academy
 2. Jeanne Hopkins will design and facilitate Adjunct Faculty Academy
- B. First draft of FPD goals
 1. . We made a recommendation for the improvement of the Course Evaluation System. This included how to maximize the benefit to the faculty of the evaluations and minimize the cost.
 2. Faculty Development Day was implemented in the August of 2016. Because of the Guided Pathways focus of the Learning Institute, we were not asked to assist in its planning this year. The committee has begun the process of putting together the Faculty Development Day for August 18. We have received a number of

proposals already and will continue throughout the summer to complete the process. We are hoping to make each year's FDD better than the year before and a major strength for the faculty.

3. The report of the 2016-2017 activities is in progress. It will be presented soon.
4. We discussed recommendations for the improvement of the BCTE programs. We identified several challenges:
5. Transition from walk in technical support to a smarter and more efficient design.
 - a) Develop topics relevant to the faculty
 - b) Find ways to increase participation
6. We drafted an Adjunct Faculty Academy recommendation, along with the New Faculty Academy Task Force, that has now been presented. It includes a recommendation for a pilot study of a semester long activity. The pilot will be set up for a limited number of adjuncts and will include both face to face and online components. We also came up with recommendations for establishing a faculty fellow that will administer the program.
7. We worked with the New Faculty Academy Task Force to make recommendations for the NFA program. Our joint recommendations included continuation of the mentoring program in a formal way for the first year. There was also a joint recommendation concerning the third year project and a proposal to provide new faculty members, who successfully complete the Academy, credit for the purpose of promotion. The Faculty Professional Development Committee will take responsibility of assessing the effectiveness of the NFA and recommending any changes.
8. We are still working on plans to incorporate Guided Pathways into the Learning Institute. One step was to accept the Guided Pathways focus for the Learning Institute this year (David Wright, 2017)

C. Possible charges to share with Dr. DeMarte

1. Homework: Brainstorm new charges for next meeting

D. Changes to Office of Professional Development

1. Addition of Jennifer Brown, Marsha Jurewicz, and Amanda Goldstein

V. Next Meeting

Tuesday, July 11
3:00 PM -5:00 pm

Virginia Beach BCTE- Princess Anne Building A111

VI. Adjournment

Dianne motions to adjourn at 5:10 PM. Elizabeth seconds. Unanimous vote.