

Faculty Professional Development Committee Meeting Minutes

Date: Tuesday, September 6, 2016

Time: 3:00-5:00pm

Location: Regional Automotive Center Conference Room

Attendance:

In attendance:

Elizabeth Briggs (Chesapeake, Peer Group #2)

David Wright, Chair (Virginia Beach, Peer Group #4)

Joe Joyner (Norfolk, Peer Group #5)

Kim Curry-Lourenco (Portsmouth, Peer Group #6)

Frank Futyma (Virginia Beach, Peer Group #7)

Rhonda Goudy (Chesapeake, Peer Group #9)

Tom Geary (Virginia Beach, Peer Group #10)

Kristen Gregory, Recorder (Chesapeake, Faculty Professional Development Manager)

Fred Stemple, Ex-Officio (AVP Faculty Professional Development)

Amanda Burbage (Guest - Portsmouth, Faculty Professional Development Manager)

Absent:

Bert Fox (Chesapeake, Peer Group #1)

Abe Arispe (RAC, Peer Group #3)

Nancy Prather-Johnson (Portsmouth, Peer Group #8)

Dianne Stanbach (Virginia Beach, Peer Group #11)

Laetitia Stone (Virginia Beach, Peer Group #12)

LaToya Mack (Counselor)

Cheryl Nabati (Virginia Beach, Library)

Deniz Hackner (Norfolk, Adjunct)

Marcee Anderson (Virginia Beach, Dean)

Tom Lee (Guest – Virginia Beach, Faculty Professional Development Coordinator)

I. Call to order

David Wright called the meeting to order at 3:15pm.

II. Minutes

July meeting minutes for Faculty Professional Development Committee joint meeting were approved with minor changes.

III. FPDC Agenda

1. Attendance – there was low attendance at this meeting. The committee discussed whether or not the meeting day should be changed. David will look into the committee by-laws and ask Kristen to send a doodle poll should we look to change the day.
2. Membership – the committee needs new members for Adjunct Representative and Peer Group 3.
3. Faculty Development Day Debrief
 - a) Committee reviewed survey results – fairly solid results (engagement, connections with other faculty, wanted lunch, mixed reviews on speaker)
 - b) David asked committee members what they thought went well, didn't go well, what should be done again or differently
 - a) Venue – Portsmouth – good venue, plenty of room for joint meeting and breakout sessions, campus and leadership were happy to host
 - b) Lunch – faculty wanted lunch to be included, but this was out of our control
 - c) Best part of the day – the opportunity to interact with colleagues
 - d) Suggestion – restructure the day to make it more task oriented, perhaps include a capstone project and/or a clear outcome/product expected at the end of the day. This should be connected to keynote speaker/address
 - e) Suggestion – add connections to other disciplines to help faculty make those connections, offer names/disciplines of people to reach out to, FPD team can help support faculty make connections
 - f) Suggestion – publish the specific outcomes for each session in program
 - g) Suggestion - use an app to advertise/communicate (OPD said no, Jared Oliverio was hired to build apps at VB – could he build one for us? could we write a grant to fund it?)
 - h) Suggestion – greater emphasis on poster presentations (poster or monitor)
 - i) We had a lower number of presentation proposals than in years past. Suggestions - start advertising earlier, link to APPDP (October), work with faculty to plan ahead and project long term, review responses/feedback for sessions, send certificates to presenters in recognition
 - j) Do faculty still want August date? Or back to October? Or a different one? Should we poll faculty again to confirm date?
 - k) Feedback from survey– improvements wanted with hospitality (water, snacks, food, even if for purchase) – could student clubs sell food? Would that be a problem with Aramark?

- l) Student clubs, student ambassadors could be involved –August date doesn't work for them (May and October do)
 - m) Motion –query faculty as to their preference for FDD in August or October. Joe – motion, Liz – second; all in favor - unanimous
4. Knowledge Center (Virginia Learning Center) presentation
- a) Kristen presented a proposal from the FPD team to move all FPD registration from SIS to the Knowledge Center.
 - b) The Knowledge Center is a state-wide system that allows for registration and record keeping of professional development courses. Kristen showed the committee how the Knowledge Center works, how faculty register, how they view their transcript, and the improved ease faculty will have to register.
 - c) Motion to move all FPD registration to the Knowledge Center (Virginia Learning Center) – Liz motion, Joe second, unanimously approved
5. FPDC Charges for 2016-2017
- a) The committee reviewed the list of seven charges for the year.
 - b) There was an open discussion about how to achieve the seven charges without allowing the annual events to use much of the committee's meeting agenda.
 - c) The committee brainstormed about having subcommittees for the events and initiatives. These subcommittees could involve other people across the college. The FPD rep on the subcommittee would report back to the whole committee.
 - d) Subcommittees:
 - a) Adjunct Subcommittee – Frank Futyma & Nancy Prather-Johnson (co-chairs), Amanda Burbage suggested contacting Dave Hodge and Josh Howell
 - b) New Faculty Academy Subcommittee – Kristen, Abe, Fred (Terry Jones is leading the task force comprised of past attendees of NFA)
 - c) BCTE Session Programming
 - d) Guided Pathways Subcommittee – Kim Curry-Lourenco, Liz Briggs
 - e) Guided Pathways
 - a) Resource for the committee to consider and read together- Redesigning America's Community Colleges
 - (1) Ebook version- <http://search.ebscohost.com.ezproxy.vccs.edu:2048/login.aspx?direct=true&db=nlebk&bquery=redesigning+america%26%2339%3bs+community+colleges&type=1&site=ehost-live>

- (2) LibGuide for Guided Pathways resources - <http://libguides.tcc.edu/c.php?g=552231>
- (3) Can check out book from any BCTE
- b) As you read the book:
 - (1) Look for connection between CC and 4-year universities and high schools
 - (2) Look for how the concepts align with Guided Pathways
 - (3) Familiarize ourselves as a committee with philosophy and positive attributes of redesigning/guided pathways that are compelling to faculty and beyond
 - (4) Questions for consideration – military students, exit surveys for students who leave
- 6. 2016-17 FPD Team Campus, Division, Program & Discipline Focus
 - a) Focus is shifting back to discipline-specific faculty needs. FPD team has been meeting with divisions, disciplines, and faculty to identify these needs. A survey for dates has been sent out as well (ends Friday).
- 7. Oct. 18th PD campus event opportunities
 - a) Initial thought – offer sessions on each campus that are discipline specific and meet the needs of faculty. Response so far – interested but difficult with SACS visit to do on that day

IV. Next meeting

TBA – will send a doodle poll to determine if there is a better meeting day than the first Tuesday of the month. David will check with the by-laws to see if it is even possible to change the regular meeting days. Kristen will develop a doodle poll for David to send out.

V. Adjournment

The meeting was adjourned at 5:00 pm.

Submitted by

Kristen Gregory, Recorder