

TCC General Education Committee Meeting Minutes

Date: Friday, December 1, 2017

Time: 2:30pm

Location: Chesapeake Campus, New Academic Building, Room 4318

In attendance:

Brandt, David (QR); Duffy, Debra (SR); Ferguson, Jennifer (AA); Fitzgerald, Heather (Librarians); Kiracofe, David (IL); Leo, Amanda (IC); Tedrow, Lara (PD); Soulsby, Laura (CSU); Thiele, Douglas (WC)

Absent:

Bryant, Sandra (OC); Fairchild, Joseph (Dean); Goudy, Rhonda (Counseling); Hosang-Alleyne, Renee (CC); Lansing, Maura (Adjuncts); Ryan, Diane (Dean); Wilson, Emily (CT)

Guests:

None

I. Call to order

- David Kiracofe called the meeting to order at 2:41pm.
- Quorum was established.

II. Guest speakers

- None

III. Minutes

- The October and November minutes were approved with no dissenting votes or abstentions.

IV. Reports

- None

V. Open Business

A. General Education Update

- Jennifer Ferguson reported that the Civic Engagement reporting template is due to SCHEV by Fall of 2018. The Instruction Committee recommended an ad-hoc committee to address Civic Engagement.

B. Charges-Final Version

- David Kiracofe mentioned that the Committee's 2017-2018 charges were finalized as follows:
 - Review and recommend any revisions to policies, procedures, plans, or other relevant documents that are germane to the purpose of the General Education Task Force; assist in drafting new policy and procedures, if needed.
 - Implement general education course selection procedures.

- As part of advancing Guided Pathways, redefine general education through determining competencies and align them with the general education requirements required by VCCS.
- Develop and implement criteria and a review process to narrow the list of general education choices (e.g., 5 to 7 courses in Humanities, Social Sciences, etc.) to recommended courses as part of Guided Pathways, without unnecessarily removing the general education course selection.

C. BIO 106

- The paperwork for BIO 106 was sent to and received by Dr. DeMarte.

D. HUM 220

- David Kiracofe provided the faculty who submitted the HUM 220 proposal feedback on the Committees decision.

E. Assessor Training

- There will be Assessor training in the Spring. All Committee members who are not already trained assessors are encouraged to attend.

F. General Education Course Selection and Review

- The Committee reviewed the General Education Course Selection and Review document and suggested edits to improve the clarity of the Criteria Indicators.

VI. New Business

A. HUM Electives

- David Kiracofe will draft an email to the Deans to request more information on those Humanities courses that have no data due to the course not being offered in an academic year.

B. Academic Standards Policy 2105/ Instruction and Curriculum Guides Recommendations

- The Committee voted unanimously to approve language changes to reflect the establishment of the General Education Committee.

VII. Next Meeting(s)

- Unless otherwise noted, General Education Committee meetings for the 2017-2018 Academic Year will be held on the fourth Friday of the month from 2:30pm-4:00pm on the Chesapeake Campus, New Academic Building, Room 4318.
 - January 26, February 23, March 23, April 27, May 25

VIII. Adjournment

- The meeting adjourned at 4:29pm.

Submitted by
Heather Fitzgerald