

TCC General Education Committee Meeting Minutes

Date: Friday, February 23, 2018

Time: 2:30pm

Location: Chesapeake Campus, New Academic Building, Room 4318

In attendance:

Brandt, David (QR); Duffy, Debra (SR); Fairchild, Joseph (Dean); Ferguson, Jennifer (AA); Fitzgerald, Heather (Librarians); Goudy, Rhonda (Counseling); Kiracofe, David (IL); Leo, Amanda (IC); Tedrow, Lara (PD); Thiele, Douglas (WC); Wilson, Emily (CT)

Absent: Bryant, Sandra (OC); Hosang-Alleyne, Renee (CC); Ryan, Diane (Dean); Soulsby, Laura (CSU)

Guests in attendance:

Sam Duncan, PHI Faculty

I. Call to order

- David Kiracofe called the meeting to order at 2:37pm.
- Quorum was established.

II. Guest speakers

- None

III. Minutes

- The January minutes were approved with no dissenting votes or abstentions.

IV. Reports

- None

V. Open Business

A. Policy 2105: Role of General Education Committee

- A motion was made and seconded regarding amendments to the language defining the role of the General Education Committee in Academic Policy 2105. Proposed language was as follows:
 - 4.7 -- Role of General Education Committee
 - 4.7.1 --The General Education Committee will consider courses for inclusion as general education and approved transfer elective courses and will perform periodic reviews of these courses to ensure they are continuing to satisfy required core competencies and transfer suitability.
 - 4.7.2 -- The General Education Committee will review and recommend any revisions to policies, plans, or other relevant documents that are germane to the purpose of the General Education Committee.

B. Statement about the General Education Committee

- David Kiracofe mentioned that the General Education Committee should draft a statement to address its purpose and connections to the curriculum, competencies, and assessment.
- Committee members brainstormed ideas for this statement and mentioned that General Education criteria could be added to our Governance website.
 - Verbiage for this statement could be taken from Policy 2105 and state “These are the criteria the General Education Committee uses to consider courses for inclusion as general education or review approved transfer elective courses.”

C. Pathways/Default Curriculums

- The Committee agreed that the role of the General Education Committee in relation to Pathways will be better guided after the default curriculums are determined on May 15th.
- Jennifer Ferguson mentioned that the Committee may want to brand itself the way that the Instruction Committee has. This may be as easy as asking Visual Communications to create a Unit Logo and email template for the Committee. Another idea was to create a fact sheet listing the Committee’s role in Guided Pathways.

D. General Education Assessor Training

- Assessor Training took place on Friday, February 16th from 1-4:30 in Green 507. Laura Soulsby and Heather Fitzgerald facilitated this training.
- Eight faculty members attended this training.

VI. New Business

A. Proposal for PHI 227

- Sam Duncan was present to answer questions about the proposal for PHI 227 to be added as a General Education course.
- A motion was made and seconded regarding a vote on the PHI 227 proposal. The motion did not carry with 0 affirmative votes, 10 negative votes, and 0 abstentions.

VII. Next Meeting(s)

- The next meeting will be on Friday, March 23rd at 2:30pm, Chesapeake Campus, New Academic Building, Room 4318.
- Future meetings are: April 27, May 25

VIII. Adjournment

- The meeting adjourned at 4:43pm.

Submitted by
Heather Fitzgerald