

TCC General Education Committee Meeting Minutes

Date: Thursday, May 17, 2018

Time: 9:00am

Location: Chesapeake Campus, Whitehurst Building, Room 2057

In attendance:

Brandt, David (QR); Bryant, Sandra (OC); Ferguson, Jennifer (AA); Fitzgerald, Heather (Librarians); Goudy, Rhonda (Counseling); Kiracofe, David (IL); Leo, Amanda (IC); Ryan, Diane (Dean); Scheidt, Calvin (Adjuncts); Tedrow, Lara (PD); Thiele, Douglas (WC); Wilson, Emily (CT)

Absent: Duffy, Debra (SR); Fairchild, Joseph (Dean); Hosang-Alleyne, Renee (CC)

Guests in attendance:

None

Meeting Summary:

- The GEC met on May 17th and quorum was established.
- Those in attendance discussed revision of bylaws to incorporate language from TCC's Communication Plan, specifically in reference to duties of the Chair and Recorder. Also considered was Committee representation to align with the implementation of the new general education competencies and Guided Pathways.
- A Chair and Recorder were elected for academic year 2018-2019.
- An end of the year report was completed which highlights Committee work for academic year 2017-2018.

I. Call to order

- David Kiracofe called the meeting to order at 9:05am.
- Quorum was established.

II. Guest speakers

- None

III. Minutes

- The February minutes were approved with no dissenting votes or abstentions.
- Pending the correction of those in attendance, the March minutes were approved with no dissenting votes or abstentions with correction to attendance records.

IV. Reports

- None

V. Open Business

A. SCHEV Conference

- David Kiracofe announced that SCHEV will be sponsoring a day of dialogue on Friday, June 1st at 9am at the William and Mary School of Education.
- Several members of the GEC plan on attending.

VI. New Business

A. Bylaws Revision

- In April, Committee members voted via email to incorporate PAPC's language from TCC's Communication Plan into the GEC's bylaws.
- The Committee agreed to keep representation by competency at the current time, but this will likely need amendment once VCCS competencies (Civic Engagement, Critical Thinking, Communication, Professional Readiness, Scientific Literacy and Quantitative Reasoning) are in place. The Pathways will also be considered regarding amendments to membership.
- Bylaw revisions are planned for the Fall.

B. Election of Officers for 2018-2019

- A motion was made and seconded to elect David Kiracofe as Chair for 2018-2109. The motion carried with a unanimous vote.
- A motion was made and seconded to elect Heather Fitzgerald as Recorder for 2018-2109. The motion carried with a unanimous vote.

C. Meeting Schedule for 2018-2019

- Committee members agreed to have GEC meetings on the second Friday of the month from 12:30-2pm.
- The first meeting will be at Chesapeake, but the Committee will discuss whether meeting locations should rotate by campus.

D. Charges for 2018-2019

- David Kiracofe led a discussion on the proposed charges for the GEC for 2018-2019.
- A motion was made, seconded, and approved by unanimous vote to approve the charges as indicated below:
 - Review and recommend any revisions to policies, procedures, plans, or other relevant documents that are germane to the purpose of the General Education Committee; assist in drafting new policy and procedures, if needed.
 - Develop a (vision) statement concerning general education as applied to the Guided Pathways.
 - Review content in Pathways within Implementation Phase I for alignment with general education competencies.

E. GEC End of Year Report

- David Kiracofe has written the End of Year Report detailing Committee work for Academic Year 2017-2018 and has sent this report to Dr. DeMarte.

VII. Next Meeting(s)

- The next meeting will be on Friday, September 14th from 12:30-2pm, Chesapeake Campus, New Academic Building, Room 4318.
- Future meetings: October 12, November 9, December 14, January 11, February 8, March 8, April 12, and May 10.

VIII. Adjournment

- The meeting adjourned at 10:25am.

Submitted by
Heather Fitzgerald