

## 2013 Instruction Committee Mid-term Report

### 1. Election of new Chair and Recorder:

Cameron Russell – Chair

Bethany Wright – Recorder

### 2. Advanced Standing Policy and Procedures document went to Dr. DeMarte for review/approval

This was a charge from last year's committee that has been completed as of September, 2013. Thank you Tom Siegmund, Kelly Sorey, Kim Bovee for assistance, guidance and collaboration.

### 3. Instruction Committee Bylaws:

a. Changed “student learning” to “assessment of student learning.” Under II, Purpose: “The instruction committee will recommend policy and procedures related to broad academic initiatives to improve instruction and student learning.” This is a change needed to update our commitment to assessing general education outcomes for the college. This responsibility falls under our committee, and this change must be reflected in its Purpose statement.

b. Changed “LRC representatives” to “Library representatives.”,

c. Changed “CTE” to “Libraries.”

d. Changed “Vice President for Academic and Student Affairs” to “Vice President for Academic Affairs.”

e. Changed “Associate Vice Presidents for Transfer” to “Associate Vice Presidents for Strategic Learning Initiatives.”

### 4. Currently working on General Education Assessment Plan analysis after the first year of assessments of general education outcomes.

The IC has created a sub-committee for General Education Assessment, and assessment coaches will be a part of this committee.

### 5. Closing the loop

a. Discussion of the assessment results at the Discipline Meetings scheduled for January 9, 2014. Dr. DeMarte would like the Disciplines to discuss:

1. What do we want from discipline meetings?
2. How to improve student learning.
3. How to improve the process.,
4. Appropriate assignments, and how to report the results.

The committee will use the discussions and recommendations from the discipline meetings for guidance.

b. The committee should frame the standard for developing procedures. We need to decide where the information will be housed. Blackboard and i-NCURR were suggested.

6. Major editing of General Education Assessment Plan 2012-2013

The committee worked page by page to continue its editing of the GE Assessment Plan. It is a work in progress that will be finalized by May 2014. Thank you to all members in helping craft a worthy document.