

GOVERNANCE COMMITTEE MID YEAR SUMMARY REPORT, 2014-15

INSTRUCTION COMMITTEE

Chair: Dr. Barbara Blake Gonzalez

In 2014–2015, the Instruction Committee took the following actions to achieve the committee's accepted charges:

- The committee has developed an online General Education Assignment Resource for TCC faculty to support student achievement of the College's General Education Competencies. The General Education Assessment Resource System or *GEARS* resource when completed will feature information and best practices on effective assignment design, examples of TCC faculty-developed assignments that support student achievement of General Education Learning Outcomes and other important educational information including "FAQs" about the College's General Education Assessment Program. This resource will be actively maintained by the Instruction Committee, with support from the Libraries using the LibGuides content management system. The site is currently under development and may be found at: <http://libguides.tcc.edu/gears>
- To gather faculty assignments and other *GEARS* content, the committee met with Associate Vice President of Professional Development, Fred Stemple to develop a training/information session at the 2015 May Learning Institute to engage faculty on this initiative. Committee members are also actively reviewing the TCC General Education Competency Rubrics, evaluating the sample assignments found in the current General Education Assessment Plan, and recommending model course assignments to populate *GEARS*.
- The committee is currently reviewing and recommending revisions to the Process and Timeline for Review of Official Course Outlines. Current committee discussions include promoting a better understanding of course templates available in i-INCURR with specific emphasis on clarifying what sections of an outline may or may not be changed by faculty and the consequences of faculty non-compliance to template standards.
- After a review of the available faculty feedback from the 2014 May Learning Institute on the TCC General Education Competency Rubrics, the committee has found that the data are insufficient and limited in scope. Until *GEARS* is ready for faculty use and the Instruction Committee has been able to engage faculty thorough the May Institute session, the committee is currently reviewing other options for gathering feedback on the rubrics from TCC's Assessment Coaches. These coaches have detailed and practical knowledge of the rubrics and their feedback could prove very valuable in recommending appropriate changes and/or validating usefulness.
- In the fall of 2014, the committee identified several issues with the current by-laws that impeded the productivity of the committee. After detailed discussion, revisions and recommended changes to the Instruction Committee membership were approved. The changes to streamline the committee by-laws by condensing membership domains and redefining a quorum were presented to the P APC and approved in January 2015.