

## ***INSTRUCTION COMMITTEE***

### ***Meeting Minutes***

December 7, 2018

10:00am in Chesapeake, Whitehurst 2057

**Chair:** Jessica Morales (C)

**Recorder:** Brittany Horn (VB)

#### **In Attendance:**

Angela Bell (Health Professions-B), Michael Blankenship (English-C), Elizabeth Briggs (Communications-C), Jennifer Ferguson (District), Glenn “Bert” Fox (Social Sciences-C), Brittany Horn (Libraries-B), Harlan “Skip” Krepcik (Industrial Technologies-P), Jessica Morales (Natural Sciences-C),

#### **Absent:**

Lisa Carter (Information Systems-B), David “Steve” Delong (Mathematics-B), Corrine Lilyard-Mitchell (Fine Arts-P), Steve Litherland (District), Richard McCammon (Humanities-N), Victoria Proffitt (Mathematics-P) Angela Slaughter (Business Management-P)

#### **I. Roll call**

The meeting was called to order at 10:10. Quorum was established.

#### **II. New Membership**

Michael Blankenship from the Chesapeake Campus was welcomed to the Committee representing English.

#### **III. Approval of Minutes from October Meeting**

A motion was made to approve the November meeting minutes as submitted. The motion was approved with one absention.

#### **IV. Library Support for SDV (Brittany Horn)**

Faculty input was sought regarding the provision of the library instruction for SDV 100 classes. The libraries propose moving introductory library instruction to an online format to focus resources on research-driven classes. The online version, currently a [LibGuide](#), will provide an information basis for all library instruction.

A motion was made to recommend transition of library support for SDV to an online format in Canvas. The motion was approved unanimously.

#### **V. Continued Work on Civic Engagement Rubric**

IC discussed the potential wording for the competencies as they relate to the expectations for TCC students and the ability to assess them in an academic work product. The glossary of terms for this rubric will be of vital importance not only for faculty creating assignments but for the faculty serving as assessors to ensure common understanding and consistent assessment.

#### **VI. Next Meetings**

2018-2019 Academic Meeting Dates & Campus Locations:

January 11 (P), February 1 (VB), March 1 (C) (meeting and retreat), April 5 (N), May 3 (P)

#### **VII. Adjournment**

The meeting adjourned at 12:23pm.