

INSTRUCTION COMMITTEE

Meeting Minutes

January 25, 2019

10:00am in Portsmouth, E-124

Chair: Jessica Morales (C)

Recorder: Brittany Horn (VB)

In Attendance:

Angela Bell (Health Professions-B), Michael Blankenship (English-C), Elizabeth Briggs (Communications-C), Debra Dart (Public Services – P), Jennifer Ferguson (District), Brittany Horn (Libraries-B), Harlan “Skip” Krepcik (Industrial Technologies-P), Corrine Lilyard-Mitchell (Fine Arts-P), Steve Litherland (District), Richard “Chris” McCammon (Humanities – N), Jessica Morales (Natural Sciences-C)

Absent:

Lisa Carter (Information Systems-B), David “Steve” Delong (Mathematics-B), Glenn “Bert” Fox (Social Sciences-C), Victoria Proffitt (Mathematics-P), Angela Slaughter (Business Management-P)

I. Roll call

The meeting was called to order at 10:06. Quorum was established.

II. New Membership

Debra Dart from the Portsmouth Campus was welcomed to the Committee representing Public Services. IC is proud to have full representation of all academic disciplines!

III. Approval of Minutes from October Meeting

A motion was made to approve the December meeting minutes as submitted. The motion was approved unanimously.

IV. Charges

IC discussed the progress made toward the charges at this mid-point in the year. Related to the charges, Jessica reported that several groups under the PAPC have been working on strategic planning and academic planning efforts, which are still in a research-gathering phase. Governance committees have been asked to continue sharing information and considering strategic planning in the course of their work. IC will request further information from administration in regards to the charge on the strategic plan.

V. Establish Subcommittees

Two subcommittees will be formed to finalize recommendations for the Civic Engagement Rubric and to make recommendations related to the other charges. This work can be done via email.

VI. Continued Work on Civic Engagement Rubric

IC continued discussing the potential wording for the learning objectives and benchmarking criteria. Jennifer will send the draft for IC review and feedback prior to the next meeting.

A motion was made to include two objectives (Civic Values and Civic Knowledge). The motion was approved with one abstention.

VII. Next Meetings

A motion was made to move the February meeting from the 1st to the 8th.

2018-2019 Academic Meeting Dates & Campus Locations:

February 8 (VB), March 1 (C) (meeting and retreat), April 5 (N), May 3 (P)

VIII. Adjournment

The meeting adjourned at 12:03pm.