

TCC Internal Relations Committee Meeting

Date: January 25, 2018

Time: 2:00 PM

Locations: Green District Administration Building, President's Board Room

Attendees: Mary-Beth, Brenda, Kyndra, Beth, Daye, Karen, Jim, Meredith, Kristen, Janet, Richie, and Marc (virtual)

- I. Call to order – 2:05 pm
- II. Correction and approval of minutes: **Minutes will be email on Friday for vote by email**
- III. Reports
 - A. Chair Report – Review of the PAPC meeting: All Committees will submit a synopsis of their meeting so IE can make it available to all members of the TCC community.
 - B. Chair Report – **New Meeting Date: Beth motioned to move the date to the 4th Thursday of the month, Kristen Seconded**
 - C. Chair Report – Review of the 2018 IRC/DI mid-term report: It was emailed to all members.
 - D. Chair Report – Motivation Check Report: Mary Beth Apperson and the writing committee has worked hard on the TCC Award and Recognition plan.
 - E. Chair Report – Review of committee open spots: Need a faculty member from Portsmouth campus
 - F. Writing Subcommittee Report – Mary Beth reviewed progress to date.
- IV. New business
 - A. **Jim will set up meeting with Faculty senate, Classified Association and Administrative Association to review diagram**
- V. Open business
 - A. Awards and Recognition survey results: TCC President thanked us for working on this project
- VI. Next meetings – all in Presidents Board Room 2 pm **Fourth Thursday**
 - A. February 22
 - B. Adjournment – 3:27 pm