

Memorandum: Mid-Year Report to Executive Staff Member

To: Corey McCray, Executive Vice President for Academic and Student Affairs
From: Matthew Watts, Online Learning Committee Chair
Date: January 28, 2019
Subject: Governance Committee Mid-Year Report 2017-2018

Final Charges for 2018-2019

1. Produce a list of recommendations that will inform the college-wide implementation of Canvas by participating in VCCS Canvas training, teaching a Spring 2019 course with Canvas, and collecting feedback from the participants of the Fall 2018 Canvas pilot.
2. Improving the design and delivery of online courses by updating TCC's Quality Online Standards and provide recommendations for a review process for online courses.
3. Review the online programs and make recommendations for shorter durations when appropriate.
4. Research individual, department-wide, and MPS software licenses purchased by TCC to determine what has been purchased, where the software is installed and to recommend a cataloging process that will reduce the number of unnecessary duplicate licenses being purchased when a computer is updated or replaced.

Status of charge 1: Faculty serving on the Online Learning Committee (OLC) have demonstrated strong participation in the Canvas training opportunities, with 12 out of 16 having participated in one of the 3 training modalities. A survey of teaching OLC members indicates that 80% are using Canvas for at least one class in the Spring 2019 semester. The OLC meetings in the fall included a Q&A roundtable with a couple of faculty participating in the fall Canvas pilot, producing valuable qualitative feedback and discussion. Surveys were disseminated to faculty and students participating in the fall Canvas pilot with data to be analyzed in the Spring of 2019. The OLC also worked with Distance Learning to approve a blueprint for Spring shells and decide which LTI tools are essential.

Status of charge 2: A subcommittee, led by William Conner, was created to handle this charge. The subcommittee members have had preliminary discussions and conducted some research into the matter. Additional meetings are scheduled for the Spring to ensure significant process is made on this charge.

Status of charge 3: A subcommittee, led by Forrest Crock, was created to handle this charge. The subcommittee members have had preliminary discussions and conducted some research into the matter. Additional meetings are scheduled for the Spring to ensure significant process is made on this charge.

Status of charge 4: While this charge falls under the purview of the Classroom Teaching and Learning with Technology Committee (CTLTC), the OLC is currently piloting an informal merge

with this committee and thus hosting this charge. A subcommittee, led by Ané Pearman, has worked with OIS and other stakeholders to assess the situation. A model for a spreadsheet based repository for license information has been drafted. Some progress has also been made towards recommendations for the protocol followed in future software purchases. We expect the work from this subcommittee to go to full committee discussion early in Spring and be completed shortly thereafter.

In addition to working on these charges, the committee has maintained currency on the TCC website, posting summaries shortly after meetings and then replacing those with minutes once approved. The committee also held a special additional meeting to entertain the presentation on Performance Based Funding by Curt Aasen and Kim Bovee. Finally, the chair would like to recognize the hard work of the Department of Distance Learning, specifically John Morea.

Respectfully,
Matthew Watts