

Student Success Governance Committee
April 19, 2019

Committee Members in Attendance: James Edwards (chair), Bridgett Passauer (phone), Carolyn Williams, Mark W Flanders, Michael Williams (phone)

Summary of Meeting:

Meeting was called to order at the Chesapeake Campus at 1:10pm in the George Pass Building (Provost Conference Room).

- The meeting opened with a review of the February 2019 meeting minutes. No edits or recommendations (approved by committee).
- Reviewed updated Policy 2210 as a result of an OCR complaint. The updated policy includes revised definitions of discrimination and harassment and adds the definition of hostile environment.
- Two staff members indicated interest in joining the committee for the 2019-2020 academic year. The staff members are both from the Portsmouth Campus, Dana Singleton, Dean of Students and Dr. Nicole Wilson, Director of Student Center & Student Success Initiatives
- The following overall recommendations were made:
 - Guarantee Class Scheduling by offering virtual classes to students
 - Create a Retention Task Force to focus efforts on improving student success, declining enrollment, and graduation rates.
 - Provide a robust and consistent training to faculty for EAB Navigate and Faculty Advising. Training should be offered in different modalities. Also allow faculty to shadow current counselors and advisors.
 - Training should also include customer service training
 - ID Office operating hours to include evening hours for working students.
- An end of the year report is due to the PAPC by May 1, 2019.
- There were zero nominations or volunteers to serve as Chair or Secretary for the 2019-2020 academic year.

The meeting adjourned at 2:37pm.

Respectfully submitted by:
James Edwards, Chair