

Student Success Governance Committee

- Committee Members in Attendance: *Emily Hartman, Chair (2017-18, final term); James Edwards (2017-18, first term); Katrina Dash (2017-18, final term via MeetMe); Caroline Williams (2017-18, final term); Cheryl Lomax (2017-18, first term); Bridgett Passauer (2017-18, first term); Blair Rhodes (2017-18, first term via MeetMe); Alicia Phillips (2017-18, first term); Laura Soulsby (2017-18, appointed to committee, first term via MeetMe); Anna Zawde (2017-18, student)*
- Summary of Meeting
 - Meeting was called to order at 3:04 p.m. on 10/4/2017 in K305 of the Virginia Beach Student Center.
 - Chair reviewed some of the items directed from PAPC (President's Advisory and Planning Council) to include the review of the Student Success Committee bylaws, the new governance committee's Blackboard site and communication between the committees to the Executive level.
 - AVP, Dr. Christine Damrose-Mahlmann attended the meeting and charged the committee with the following charges for completion during the 2017-18 academic year:
 - 1. In collaboration with the Intercultural Learning Center, develop an institutional self-assessment process designed to assess the current state of diversity and inclusion efforts at the college
 - 2. Propose strategies for educating students about policies and procedural changes related to Guided Pathways, including VIP-PASS, P.A.C.E.
 - 3. Determine the committee's role in advancing P.A.C.E. and Guided Pathways
 - 4. Propose changes to first-time student orientations, included accessible options for online and distance students, to align with Guided Pathways
 - 5. Review and recommend any revisions to policies, procedures, plans or other relevant documents germane to the purpose of the Student Success Committee; assist drafting new policy and procedures, if needed.
 - In addition, the Student Success Committee has been asked by Drs. Michelle Woodhouse and Marilyn Hodge to assist with an initiative involving priority registration. The goal being to encourage students to be advised and **register** for the next semester during priority registration in the fall and spring. They would welcome input from the Student Success Committee, as this will be a college wide initiative, and will need "buy-in" and participation from faculty, staff and students in order to make this successful.
 - There was some discussion, clarification, and idea sharing after the charges were shared. Additionally, AVP provided some feedback regarding timeframe (Spring 2018-P.A.C.E., Fall 2018-Advising Taskforce Implementation, etc), suggested inviting Dr. Jeanne Natali to

the November meeting to discuss Charge 1, set-up a meeting with Dean Hodge to discuss the "In Addition" charge, and Dr. Karen Campbell to discuss P.A.C.E. at the November meeting. She also provided further information on VIP-PASS (trcenter.vccs.edu/navigate).

- Finally, Alicia Phillips has agreed to be the governance committee's secretary.
- Meeting was adjourned at 4:10 p.m.
- Items moving forward:
 - The Chair will set-up a Drive with all pertinent information loaded to it to further allow for discussion on the bylaws, policies related to the SSC to review, etc.
 - The Chair will set-up a meeting with Dean Hodge to discuss the #ready18 campaign (6th charge), invited Drs. Campbell and Natali to the November 1st meeting in Chesapeake (Chickahominy Conference Room requested).
 - The Chair will contact John Morea to get access to the Governance Committees new Blackboard page, which has a virtual component for attending meetings off campus (Bb Contribute).
 - The group will collectively seek out more student representation for the committee
 - The group will collectively review the bylaws and suggest edits
 - Wednesday, November 1st meeting will be held on the Chesapeake Campus (Chickahominy Room Requested); MeetMe will be set-up if Contribute cannot be

Respectfully submitted by: *Emily Hartman, Chair*